
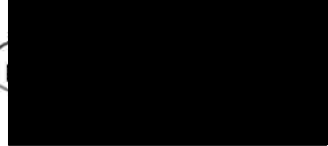


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completion by DS
officers

EXECUTIVE DECISION RECORD

A1 Service Area	Programmes and Transformation
A2 Title	Managed Services for Temporary Agency Resources
A3 Decision Taken By	Deputy Leader/ Chief Officer
A4 Chief Officer	Please print name: Sal Khan Please sign name 
A5 Leader / Deputy Leader	Please print name: Councillor Duncan Goodfellow Please sign 
A6 Date of Decision	18 th November 2019

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	N/A

Scrutiny

A8 Which Scrutiny Committee should this decision be submitted to?	(Please tick as appropriate) ✓	
Scrutiny (Audit & Value for Money Council Services) Committee	<input checked="" type="checkbox"/>	X
Scrutiny (Community Regeneration, Environment and Health and Well Being) Committee	<input type="checkbox"/>	

<p>B1 What is the Decision?</p>	<p>To appoint Comensura as Managed Service Provider for agency staff recruitment via call off from the ESPO MSTAR3 Framework on a 1 year contract with the option of a 2 year (1+1) extension.</p>
<p>B2 What are the reasons for the Decision?</p>	<p>The Council currently uses a Neutral Vendor solution for recruiting agency staff via the ESPO MSTAR2 framework. This contract expires on the 18th January 2020.</p> <p>As part of the call off from the ESPO MSTAR3 framework, Comensura have offered a price promise for the new call off.</p> <p>This ESPO framework offers customers a quick, simple and competitive route to procuring a managed service provider to look after recruitment of interim staff.</p> <p>ESPO has conducted an OJEU compliant procurement process and ESBC is able to appoint a supplier under the MSTAR3 framework without the need for any additional competition.</p> <p>Service Providers listed on the framework were assessed during the procurement process for their financial stability, track record, experience and technical & professional ability.</p> <p>This is third in a series of successful frameworks – demonstrating ESPO's proven experience, market knowledge and procurement know-how in the temporary staffing market.</p>
<p>B3 What are the contributions to Corporate Priorities?</p>	<p>Value for Money Council Services. Reducing the costs associated with the employment of temporary staff.</p>
<p>B4 What are the Human Rights considerations?</p>	<p>There are no Human Rights issues arising from this decision.</p>

Financial Implications

Equalities Implications

B8 What are the Equalities implications:
B8.1 Positive (Opportunities/Benefits): N/A
B8.2 Negative (Threats): N/A
B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.
B8.4 The equality impact assessment identified the following actions to be carried out N/A

Risk Assessment

B9 What are the Risk Assessment implications:
B9.1 Positive (Opportunities/Benefits): <ul style="list-style-type: none">• Ongoing financial savings from reduced management fees• A single point of contact for the council and streamlining of invoices• Structured management information and reporting – providing visibility of the temporary workforce and supporting wider initiatives such as demand management / workforce planning• Reduced and standardised rates of commission• Accuracy and transparency of charges and savings• Performance based tiering of agencies to encourage service quality• A greater opportunity for local and SME suppliers within the managed service provider supply chain
B9.2 Negative (Threats): <ul style="list-style-type: none">• Resistance from agencies in accepting management fees
B9.3 The risks do not need to be entered in the Risk Register.

Legal Considerations

B10 What are the Legal Considerations:
B10.1 There are no significant legal issues arising from this decision.

This section has been approved by the following member of the Legal Team:

Please print name:

ANGELA WAKEFIELD

Please sign name:



Sustainability Implications

B11 What are the Sustainability implications:
B11.1 The proposal would not result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures).
B11.2 Positive (Opportunities/Benefits): N/A
B11.3 Negative (Threats): N/A

Health & Safety Implications

B12 What are the Health & Safety implications:
B12.1 A Risk Assessment has not been carried out and entered into Safety Media for all significant hazards and risks because there are no significant hazards or risks arising from this decision.
B12.2 N/A
B12.3 N/A
B12.3.1 Positive (Benefits) N/A
B12.3.2 Negative (Threats) N/A

Key Decision

B13 Is this a Key Decision?	Yes
<p>Note: A Key Executive Decision is one where:</p> <ol style="list-style-type: none"> 1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000 2. CAPITAL – Any capital project with a value in excess of £150,000 3. A decision which significantly affects communities living or working in an area comprising two or more wards. 	
B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	No
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	NA

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk

