

EXECUTIVE DECISION RECORD
Officer

REF No: 150/24

A1 Service Area	Legal and Regulatory Services (Environmental Health/Climate Change)
A2 Title	Local EV Infrastructure (LEVI) Funding - Governance & Agreement
A3 Decision Taken By	Leader
A4 Chief Officer	Please print name: John Teasdale Head of Legal and Regulatory Services (Monitoring Officer) Please sign name: (Approval via email 25/06/24)
A5 Leader / Deputy Leader consulted?	Please print name: Councillor Dennis Fletcher Cabinet Member - Environment and Climate Change Please sign name: (Approval via email 27/06/24)
A6 Date of Decision	4 th July 2024

Confidential or Exempt Information

A7 Does this decision contain Confidential Information?	No
A7.1 Does this Decision contain Exempt Information as described in Schedule 12A of the Local Government Act 1972?	No
A7.2 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	NA

Conflict of Interest

Are there any conflicts of interest to declare? No

Scrutiny/Audit

A8 Which Committee should this decision be submitted to? *(Please tick as appropriate)*



Scrutiny (Value for Money Council) Committee

Scrutiny (Regeneration Development and Market Hall) Committee

Scrutiny (Climate Change and Environment) Committee

Audit Committee



<p>B1 What is the Decision?</p>	<p>To consider the contents of the attached report ‘Local EV Infrastructure (LEVI) Funding - Governance & Agreement’ and:</p> <ul style="list-style-type: none"> • To agree in principle to the shortlist of ESBC car park sites being included in the LEVI project soft market testing. • To note that the specific form of the governance agreements is still being developed by Staffordshire County Council (SCC), but will be brought forward for review and approval as soon as they are ready. • To delegate authority to the Head of Service, in consultation with the Portfolio Holder for Environment and Climate Change, to <ul style="list-style-type: none"> a) Negotiate and sign the final governance agreements once agreed b) Where necessary, consult with stakeholders, for example, landlords and tenants, to make any necessary amendments to existing agreements or leases
<p>B2 What are the reasons for the Decision?</p> <p>B2 Alternative options considered and rejected?</p>	<p>This decision is required in order to meet the timeline targets as set out by SCC and the LEVI funding authority body, the Office for Zero Emission Vehicles (OZEV).</p> <p>It allows ESBC to continue supporting the rollout of critical EV charging infrastructure in the borough to benefit our residents, businesses and environment.</p> <p>No alternative options have been considered.</p>
<p>B3 What are the contributions to Corporate Priorities?</p>	<p>Expanding EV charging infrastructure aligns with several ESBC corporate priorities:</p> <p>Creating a prosperous East Staffordshire: Attracting investment, increasing town centre footfall, and supporting green business initiatives.</p> <p>Developing a Green New Deal for East Staffordshire: Demonstrating leadership in adopting and enabling green technologies.</p> <p>Standing up for our communities: Improving local air quality, and public health and providing fair access to EV charging for households without off-street parking.</p>
<p>B4 What are the Human Rights considerations?</p>	<p>There are no Human Rights issues arising from this decision</p>

Financial Implications

<p>B5 What are the financial implications?</p>	<p>There are no direct financial issues arising from this Report.</p> <p>Once the market testing is completed, a further update is expected which will clarify the financial implications in terms of any required update to the Capital Programme.</p> <p>Any associated revenue implications will also be considered in that update, and may lead to a revenue growth bid within a future budget cycle, for example, there may be a potential need for additional enforcement capacity.</p>
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<p>The finance section has been approved by the following member of the Financial Management Unit:</p>	<p>Please print name: Lloyd Haynes</p> <p>Please sign name: (Approval via email 25/06/24)</p>
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Policy Framework

<p>B6 Is the Decision wholly in accordance with the Council's policy framework?</p> <p>B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?</p> <p>B6.2 Has it got the appropriate approvals under those provisions?</p> <p>B7 Is the Decision wholly in accordance with the Council's budget?</p> <p>B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?</p> <p>B7.2 Has it got the appropriate approvals under those provisions?</p>	<p>Yes</p> <p>NA (<i>please delete as appropriate</i>)</p> <p>N/A</p> <p>Yes</p> <p>NA</p> <p>NA</p>
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Equalities Implications

B8 What are the Equalities implications:
B8.1 Positive (Opportunities/Benefits): EVCPs will be fully accessible and adhere to PAS 1899 standards for accessibility and will provide infrastructure for those that need to use public charge points during the day providing equality of access to charge points and enabling more households to own/lease an EV.
B8.2 Negative (Threats): NA
B8.3 The subject of this decision is a new service.
B8.4 NA

Risk Assessment

B9 What are the Risk Assessment implications:
B9.1 Positive (Opportunities/Benefits): <ul style="list-style-type: none">• Leveraging external LEVI funding to expand EV charging infrastructure in the borough at a minimal cost to ESBC.• Demonstrating leadership in enabling the transition to cleaner vehicles, supporting the Council's climate change and air quality objectives.• Opportunity to support residents without off-street parking in accessing EV charging, promoting fairness and inclusivity in the transition to electric vehicles.• Reduced financial and operational risk for ESBC by having SCC manage the charging infrastructure and contracts.
B9.2 Negative (Threats): <ul style="list-style-type: none">• If agreements are not signed, the shortlist of ESBC car park sites will not be included as locations for LEVI-funded installation. This could delay the rollout of EV charging in the borough and mean missing out on the current funding opportunity.• If there are delays to the proposed timeline, 10% of Staffordshire County Council's LEVI funding (£458,800) expected in March 2025 may not be received leaving a shortfall in the budget for the project.• Lack of uptake or usage of the new charging points could mean they are not financially viable for the operator. Robust feasibility assessments and ongoing monitoring of usage levels by the CPO will be required to mitigate this.• Reputational risk to ESBC if there are issues with the availability, reliability or pricing of the charging points. Clear SLAs on performance and customer service standards will need to be agreed upon with the CPO, along with effective contract management.• It is also worth noting that, if ESBC does not provide EV charging points then customers will gravitate towards those car parks that do have them,

B9 What are the Risk Assessment implications:

and therefore risk losing clients should we not provide them. With the introduction of EV points, we may boost our customer base by providing the facilities modern-day drivers expect.

B9.3 The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

Legal Considerations

B10 What are the Legal Considerations:

B10.1 There are no significant legal issues arising from the Report at this stage, however, legal input will be required as the matter progresses in respect of procurement, suitable governance arrangements and land access permissions.

This section has been approved by the following member of the Legal Team

Please print name: John Teasdale

Please sign name: (Approval via email 25/06/24)

Environmental Impact

B11 What are the Environmental Impacts:

Consider impacts related to the Climate Change & Nature Strategy aims:

- Reducing greenhouse gas emissions (climate change mitigation)
- Preparing for future climate change (adaptation)
- Protecting and enhancing nature
- Using resources wisely and minimising waste and pollution

B11.1 The impacts are **significant** and have been subject to enhanced consideration by the Council's Climate Change and Adaptation Officers for inclusion below.

B11.3 Positive Impacts (Opportunities/Benefits):

- The installation of electric vehicle charge points would directly contribute to reducing carbon emissions across the District and assist with reducing some air pollutants, principally Nitrogen Dioxide, that cause a reduction in air quality.
- Supporting the public availability of EV charge point infrastructure is vital for enabling the uptake of cleaner fuel technology for road vehicles.

B11.4 Negative Impacts (Threats/Mitigation):

B11 What are the Environmental Impacts:

Consider impacts related to the Climate Change & Nature Strategy aims:

- Reducing greenhouse gas emissions (climate change mitigation)
 - Preparing for future climate change (adaptation)
 - Protecting and enhancing nature
 - Using resources wisely and minimising waste and pollution
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- Increased carbon cost of administering projects. While the initiatives outlined aim to reduce carbon emissions overall, there may be some increased emissions associated with administering and coordinating the projects. For example, emissions from staff travel, procurement of materials/services, and disposal of waste.
 - However, steps can be taken to minimise these emissions such as:
 - Promoting remote working and virtual meetings to reduce staff travel
 - Ensuring offices/buildings used are energy efficient and powered by renewables
 - Procuring sustainably - prioritising local sourcing, recycled materials, energy-efficient equipment etc.
 - Managing waste effectively - reducing, reusing and recycling wherever possible
 - The sustainability gains from the successful delivery of each initiative are anticipated to outweigh these administrative emissions. But it is still important to be mindful of them and take mitigating steps where possible. Measuring, reporting and offsetting residual emissions should also be considered.

Health & Safety Implications

B12 What are the Health & Safety implications:

B12.1 A Risk Assessment has not been carried out and entered into Safety Media for all significant hazards and risks because there are no significant hazards or risks arising from this decision.

B12.2 NA

B12.3 NA

B12.3.1 Positive (Benefits) NA

B12.3.2 Negative (Threats) NA

Key Decision

B13 Is this a Key Decision? No

Note: A Key Executive Decision is one where:

- 1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000**
- 2. CAPITAL – Any capital project with a value in excess of £150,000**
- 3. A decision which significantly affects communities living or working in an area comprising two or more wards.**

B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	NA
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	NA

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to:

democratic.services@eaststaffsbc.gov.uk