


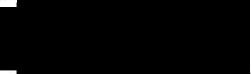


EXECUTIVE DECISION RECORD
Cabinet Member

REF No: 154/24

A1 Service Area	Regeneration and Development and Environment & Climate Change
A2 Title	Closure of Meadowside Drive (library car park area only) and Compounds siting to enable the delivery of the Washlands Enhancement Project
A3 Decision Taken By	Cabinet Member/ Leader/ Deputy Leader <i>(please delete as appropriate)</i>
A4 Chief Officer – Mark Rizk	Please print name: <i>Mark Rizk</i> Please sign name: 
A5 Deputy Leader – Cllr Dennis Fletcher	Please print name: <i>DENNIS FLETCHER</i> Please sign name: 
A7 Chief Officer – Thomas Deery	Please print name: <i>THOMAS DEERY</i> Please sign name: 
A8 Deputy Leader – Cllr Rob Hawkins	Please print name: <i>ROB HAWKINS</i> Please sign name: 
A9 Date of Decision	[<i>16th May, 2024.</i>]

Confidential or Exempt Information

A7 Does this decision contain Confidential Information?	No
A7.1 Does this Decision contain Exempt Information as described in Schedule 12A of the Local Government Act 1972?	No
A7.2 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	Paragraph []

Conflict of Interest

Are there any conflicts of interest to declare? No

(If "Yes" please contact the Chief Executive before making the Decision. A note of dispensation should be attached).

Scrutiny/Audit

A8 Which Committee should this decision be submitted to? *(Please tick as appropriate)*

Scrutiny (Value for Money Council) Committee

Scrutiny (Regeneration Development and Market Hall) Committee ✓

Scrutiny (Health and Wellbeing) Committee

Scrutiny (Climate Change and Environment) Committee

Audit Committee

B1 What is the Decision?

To approve the closure of Meadowside Drive (Library car park area only) and for the siting of two compounds to be approved: one on Meadowside Car Park for 4-8 weeks and the main compound on the High Street site for 5 months for the Washlands Enhancement Project to be delivered.

B2 What are the reasons for the Decision?

B2 Alternative options considered and rejected?

When the tender for the Washlands Enhancement Project was approved, the contractor submitted plans for the compound and the method of works. Since then the development works on an adjacent site has commenced, which has had a knock on effect on the way that the Washlands Enhancement project can be delivered. Various options have been explored and this one is the preferred option which has been agreed by all stakeholder parties including Staffordshire County Council and the Environment Agency.

This first compound will be situated at the end of Meadowside Car Park – with the agreement of Everyone Active. The machinery will be delivered early in the morning (5am) along the Trent Bridge around the one way system and turn right down the ramp to the Washlands. This will then go back later in the evening. This will mean the flow of traffic will continue and the traffic will not be affected at crucial times. This has been agreed by the County Council. Lorries will come into the Meadowside Car Park and collect the earthworks over the Flood Defence Wall as agreed by the Environment Agency. This will affect the last double set of spaces at the Meadowside Car Park. The alternative, rejected plan, was to utilise twice the number of spaces for a 5 month period. Vehicular and pedestrian access to Meadowside Leisure Centre will be maintained throughout the project.

The partial closure of Meadowside Drive will mean the main part of the project can commence further along and will include a one way system. The main compound can be sited at the High Street site with parking facilities and storage facilities. This will impact some of the library car parking spaces – as per compound plan and traffic management plan. This has been approved both by the County and the library staff. A request has also been made for 10 temporary staff car parking permits for the Meadowside Car Park or alternatively Burton Place roof top off Wellington Road. Note: the library will be operated at a reduced capacity due to internal refurbishment.

This has been approved as far as Construction Design and Management (CDM) Health & Safety

	<p>are concerned and also RAMS (Risk Assessment and Method Statements) have been provided.</p> <p>It is intended that the site set up will be completed by Monday 20th May with the project commencing from Monday, 27th May.</p>
B3 What are the contributions to Corporate Priorities?	<p>Creating a prosperous East Staffordshire</p> <p>Protecting our heritage</p>
B4 What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

Financial Implications

B5 What are the financial implications?	The main financial issues arising from this decision are as follows:
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Revenue	2024/25	2025/26	2026/27
<u>Loss of income at Meadowside Car Park</u> 33 parking bays for up to 8 Weeks (from May 2024) (Figures are net of estimated payment to Everyone Active for reimbursement of customer parking)	£2,529	£0	£0
<u>Loss of income at Library Car Park</u> 53 parking bays for 5 months (from May 2024)	£17,972	£0	£0
10 temporary car parking permits for library staff £83.33 per month for 5 months	£4,167	£0	£0
Estimated Total Revenue Cost Implication	£24,668	£0	£0
<i>All figures are exclusive of VAT and estimates are based on the new charges implemented 1st April 2024</i>			

Capital	2024/25	2025/26	2026/27
	£0	£0	£0

The finance section has been approved by the following member of the Financial Management Unit:	<p>Please print name: Paul Billings - Accountant</p> <p>Please sign name: (confirmation by email)</p>
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Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B6.2 Has it got the appropriate approvals under those provisions?	NA
B7 Is the Decision wholly in accordance with the Council's budget?	Yes
B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B7.2 Has it got the appropriate approvals under those provisions?	NA

Equalities Implications

B8 What are the Equalities implications:
<p>B8.1 Positive (Opportunities/Benefits):</p> <ul style="list-style-type: none"> • A positive impact on health, mental health and wellbeing by delivering improved useable open spaces and opportunities for recreation and leisure. • A positive impact on health, mental health and wellbeing by delivering educational opportunities. • A positive effect on an individual's ability to improve their own health and wellbeing by making the Washlands a safer place to be.
B8.2 Negative (Threats):
B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised.
<p>B8.4 The equality impact assessment identified the following actions to be carried out: The equality and health impact assessment was previously considered by Council and has not needed to be updated as yet.</p>

Risk Assessment

B9 What are the Risk Assessment implications:
<p>B9.1 Positive (Opportunities/Benefits):</p> <p>The Washlands Enhancement project can be delivered as soon as approvals are given which should</p> <ul style="list-style-type: none"> • Increase footfall in the Washlands.

B9 What are the Risk Assessment implications:

- Enhance biodiversity in the Washlands, measured by a qualitative survey assessment.
- Enhance tourism attraction.

B9.2 Negative (Threats)

Delays to securing approvals would impact on the overall programme timescale and deliverability.

B9.3 There is a risk register for this project with specific risks for the environmental enhancements and also for the specific works.

Legal Considerations

B10 What are the Legal Considerations:

B10.1 As the Meadowside Drive Car Park is included in the Off-Street Parking Order of 2018 (as amended) a Temporary Closure Notice under Regulation 14(7) and (8), Road Traffic Regulations Act 1984, will be required, and a copy displayed at the site.

This section has been approved by the following member of the Legal Team

Please print name: Glen McCusker –Locum Solicitor and Deputy Monitoring Officer

Please sign name (confirmation by email)

Environmental Impacts

B11 What are the Environmental Impacts:

Consider impacts related to the Climate Change & Nature Strategy aims:

- Reducing greenhouse gas emissions (climate change mitigation)
- Preparing for future climate change (adaptation)
- Protecting and enhancing nature
- Using resources wisely and minimising waste and pollution

B11.1 The impacts are **significant** and have been subject to an enhanced consideration by the Council's Climate Change and Adaptation Officers for inclusion below
(note – a **significant** impact will likely result from any project, policy, procurement exercise or service change that has a direct or indirect effect on energy or fuel use, water use, land use, other physical resource use, waste generation, pollution,

regeneration or construction – If unsure contact the Council's Climate Change and Adaptation Officers.)

B11.2 Positive Impacts (Opportunities/Benefits):

The delivery of the environmental enhancements will deliver significant biodiversity improvements for the Washlands area including the creation of wildlife habitat areas. The overall project will significantly improve the quality of Burton's flood defences and the amenity and usability of the Washlands.

B11.3 Negative Impacts (Threats/Mitigation):

Health & Safety Implications

B12 What are the Health & Safety implications:

B12.1 A Risk Assessment has been carried out and entered into Safety Media for all significant hazards and risks.

B12.2 The significant hazards and risks have been identified in the Safety Media Risk Assessment.

B12.3 Control measures and an action plan have been identified for any significant hazards and risks identified in the risk assessment. The positive/negative impacts are set out below]

B12.3.1 Positive (Benefits)

All risks identified in the traffic management plan, the siting of compounds and RAMs have been approved by our CDM advisor and also Corporate Health & Safety Officer.

B12.3.2 Negative (Threats)

Key Decision

B13 Is this a Key Decision? No

Note: A Key Executive Decision is one where:

- 1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000**
- 2. CAPITAL – Any capital project with a value in excess of £150,000**
- 3. A decision which significantly affects communities living or working in an area comprising two or more wards.**

B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	N/A
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	NA

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to:
democratic.services@eaststaffsbc.gov.uk