

EXECUTIVE DECISION RECORD

REF No 514.22

A1 Service Area	Markets
A2 Title	Freezing of outdoor and indoor rents for the Burton Market Hall and outdoor market
A3 Decision Taken By	Cabinet/ Leader/ Deputy Leader/ Chief Officer <i>(please delete as appropriate)</i>
A4 Chief Officer	Please print name: Mark Rizk Please sign name: Approval by email 121222
A5 Leader / Deputy Leader	Please print name: Cllr Bev Ashcroft Please sign name: Approval by email 121222
A6 Date of Decision	13 th December 2022

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	Paragraph

Scrutiny

A8 Which Scrutiny Committee should this decision be submitted to? *(Please tick as appropriate)* ✓

Scrutiny Value for Money Council Services Committee ✓

B1 What is the Decision?	Freezing of outdoor and indoor rents for the Burton Market Hall and outdoor market in 2023/24 at 2022/23 prices
B2 What are the reasons for the Decision?	Trading conditions in 2023/24 are set to be some of the most difficult experienced by traders and entrepreneurs. Their respective businesses are likely to see an increase in costs due to rising fuel and energy prices and therefore reducing the viability of their business. To bolster these small businesses, and to help see them through these difficult times, the Council is to freeze rents for all indoor units (fixed and pop up) and outdoor stall rents. Fees for venue hire are to increase in line with inflation as per Council policy.
B3 What are the contributions to Corporate Priorities?	Value for Money Council
B4 What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

Financial Implications

B5 What are the financial implications?	<p>The main financial issues arising from this decision are as follows:</p> <p>For the internal market: Based on the September RPI of 12.6% and an occupancy rate of 59%, the potential income foregone would be £8,000.</p> <p>For the external market, the income foregone is £2,000 and for the street traders £1,000</p>
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The finance section has been approved by the following member of the Financial Management Unit:	<p>Please print name: Anya Murray</p> <p>Please sign name: Approval by email 121222</p>
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Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	No
B6.2 Has it got the appropriate approvals under those provisions?	n/a
B7 Is the Decision wholly in accordance with the Council's budget?	Yes
B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	n/a
B7.2 Has it got the appropriate approvals under those provisions?	n/a

Equalities Implications

B8 What are the Equalities implications: n/a

Risk Assessment

B9 What are the Risk Assessment implications:

B9.1 Positive (Opportunities/Benefits):

B9.2 Negative (Threats):

B9.3 The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

Legal Considerations

B10 What are the Legal Considerations:

B10.1 There are no significant legal issues arising from this decision.

This section has been approved by the following member of the Legal Team

Please print name: Glen McCusker – Locum Solicitor

Please sign name: [Approval by email 211122](#)

Sustainability Implications

B11 What are the Sustainability implications: n/a

Health & Safety Implications

B12 What are the Health & Safety implications: n/a

Key Decision

B13 Is this a Key Decision? No

Note: A Key Executive Decision is one where:

1. **REVENUE** – Any contract or proposal with an annual payment or saving of more than £100,000
2. **CAPITAL** – Any capital project with a value in excess of £150,000
3. A decision which significantly affects communities living or working in an area comprising two or more wards.

B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	no
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	n/a

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk