




Please leave blank for completion by DS officers

EXECUTIVE DECISION RECORD

A1 Service Area	Planning
A2 Title	Parking Standards SPD
A3 Decision Taken By	Deputy Leader
A4 Chief Officer	Please print name: Sal Khan Please sign name: 
A5 Leader / Deputy Leader	Please print name: Cllr J Jones Please sign name: 
A6 Date of Decision	13 th 

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	

Scrutiny

A8 Which Scrutiny Committee should this decision be submitted to?	(Please tick as appropriate) ✓
Scrutiny (Audit & Value for Money Council Services) Committee	<input type="checkbox"/>
Scrutiny (Economic Growth, Communities and Health) Committee	<input checked="" type="checkbox"/>

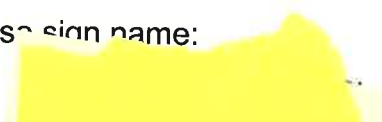
B1 What is the Decision?	To adopt the Parking Standards SPD
B2 What are the reasons for the Decision?	To support delivery of the Local Plan 2012-2031 and assist with planning application decision making
B3 What are the contributions to Corporate Priorities?	The adoption of an up to date SPD is in line with the Corporate Objective of <i>Protecting and Strengthening Communities</i> by ensuring developments are of a high quality design where sufficient parking is provided. Approving a new Parking Standards SPD is also a target in the Corporate Plan (PLEG19).
B4 What are the Human Rights considerations?	None

Financial Implications

B5 What are the financial implications?	There are no financial issues arising from this decision
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Revenue	2016/17	2017/18	2018/19
		0	0

Capital	2016/17	2017/18	2018/19
		0	0

The finance section has been approved by the following member of the Financial Management Unit:	Please print name: Anya Murray ANYA MURRAY Please sign name: 
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Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B6.2 Has it got the appropriate approvals under those provisions?	Yes
B7 Is the Decision wholly in accordance with the Council's budget?	Yes
B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B7.2 Has it got the appropriate approvals under those provisions?	Yes

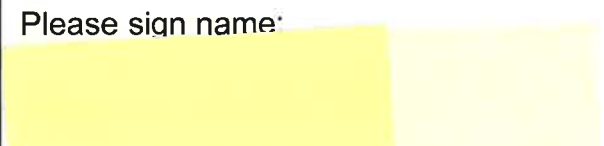
Equalities Implications

B8 What are the Equalities implications: N/A
B8.1 Positive (Opportunities/Benefits):
B8.2 Negative (Threats):
B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.
B8.4 [The equality impact assessment identified the following actions to be carried out:]

Risk Assessment

B9 What are the Risk Assessment implications:
B9.1 Positive (Opportunities/Benefits): Adopting an up to date SPD will assist applicants early in the planning process in ensuring sufficient parking provision is included within sites. This will ensure decisions on planning applications are made within the statutory time limit.
B9.2 Negative (Threats): Not adopting a new parking SPD has the potential to delay decision making on planning applications.
B9.3 The risks do not need to be entered in the Risk Register

Legal Considerations

B10 What are the Legal Considerations: N/A	
B10.1 There are no significant legal issues arising from this decision	
This section has been approved by the following member of the Legal Team:	Please print name: Angela Wakefield Please sign name: 

Sustainability Implications

B11 What are the Sustainability implications:
B11.1 The proposal would result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures). The positive/negative impacts are set out below
B11.2 Positive (Opportunities/Benefits): ensuring sufficient parking standards and provision of other means of transport such as cycle storage will contribute towards the transport choices available to people.
B11.3 Negative (Threats): None

Health & Safety Implications

B12 What are the Health & Safety implications: N/A
B12.1 A Risk Assessment has not been carried out and entered into Harriet for all significant hazards and risks because there are no significant hazards or risks arising from this decision.
B12.2 [The significant hazards and risks have been identified in the Harriett Risk Assessment numbered []. Any financial implications to mitigate against these hazards and risks are considered above.]
B12.3 [Control measures and an action plan have been identified for any significant hazards and risks identified in the risk assessment. The positive/negative impacts are set out below]
B12.3.1 Positive (Benefits) The main equality or health issues arising from this Report are as follows: improved well-being associated with well-designed developments, improved health benefits associated with implementing guidance relating to cycle storage.
B12.3.2 Negative (Threats)

Key Decision

B13 Is this a Key Decision?	No
Note: A Key Executive Decision is one where:	
<ol style="list-style-type: none"> 1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000 2. CAPITAL – Any capital project with a value in excess of £150,000 3. A decision which significantly affects communities living or working in an area comprising two or more wards. 	
B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would seriously prejudice the public interest?	No
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	NA

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk