

EAST STAFFORDSHIRE BOROUGH COUNCIL

Minutes of a Meeting of the Cabinet held in the Coltman VC Room, Town Hall, Burton upon Trent on Monday 9th December 2019.

Present:

Councillors D Goodfellow (Chairman), G Allen, E W R Barker, R A Faulkner and B G Peters.

Officers Present:

The Chief Executive, the Heads of Service (Sal Khan and Mark Rizk), the Monitoring Officer, the Corporate and Commercial Manager, the Environmental Health Manager and the Principal Democratic Services Officer.

PART II

40/19 **DECLARATIONS OF INTEREST**

There were no declarations at the commencement of the meeting.

41/19 **MINUTES**

At this juncture Councillor E W R Barker took the chair for this item only.

Resolved:

That the minutes of the meeting held on 11th November 2019 be approved and signed as a correct record.

Voting concerning the above decision was as follows:

Those voting for the motion	Those voting against	Those abstaining
Councillor G Allen		Councillor D Goodfellow
Councillor E W R Barker		
Councillor R A Faulkner		
Councillor B G Peters		

Councillor D Goodfellow then resumed the chair for the remainder of the meeting.

42/19 **URGENT BUSINESS**

There was no urgent business submitted to the meeting pursuant to Rule 12.

43/19 **FORWARD PLAN**

The Forward Plan for the period 1st December 2019 to 31st March 2020 was submitted for information.

NOTED.

44/19 **QUARTER 2 REVENUE AND CAPITAL OUTTURN 2019/20**

The report of the Head of Service (Sal Khan) on the forecast outturn position in relation to the Council's revenue budget, capital programme of expenditure and treasury and risk management activities was considered.

The following appendices had been circulated with the report:

- Appendix A: Forecast variances against budget at outturn 2019/20;
- Appendix B: Investments at 30th September 2019;
- Appendix C: Corporate and Strategic Risks – Quarter 2 2019/20.

Councillors noted that overall there was a forecast budgetary pressure of £93k or 0.9% for the full financial year against a net budget of £10.617m and that the key reasons for this pressure was a shortfall in income associated with the Councils recycling levels.

The reasons for making the decision below were set out in the report.

Resolved:

- 1) That the financial position at quarter two of 2019/20 in relation to revenue and capital budgets be noted and that this be taken into account when setting the budget for 2020/21;
- 2) That the latest position in respect of the Council's investments and borrowing be noted;
- 3) That the corporate and strategic risks, together with actions being taken to manage these be noted.

Voting concerning the above decision was as follows:

Those voting for the motion	Those voting against	Those abstaining
Councillor G Allen		
Councillor E W R Barker		
Councillor R A Faulkner		
Councillor D Goodfellow		
Councillor B G Peters		

CORPORATE PLAN PERFORMANCE REPORT 2019/20 QUARTER 2

The report of the Head of Service (Sal Khan) on the progress at the end of the second quarter of the 2019/20 financial year towards achieving the priorities set out in East Staffordshire Borough Council's Corporate Plan was considered.

The following appendices had been circulated with the report:

- Appendix 1 Comprehensive data on all Corporate indicators;
- Appendix 2: Benchmarking Report.

Councillors noted that out of the 109 targets, 95 were green status, 2 were amber, 2 was red, and 10 were not yet due to be reported and that of the 99 live targets 95.96% were green status, 2.02% were amber status and 2.02% were red status

The reasons for making the decision below were set out in the report.

Resolved:

That performance at the end of the second quarter of the 2019/20 financial year towards achieving the Council's Corporate priorities be considered.

Voting concerning the above decision was as follows:

Those voting for the motion	Those voting against	Those abstaining
Councillor G Allen		
Councillor E W R Barker		
Councillor R A Faulkner		
Councillor D Goodfellow		
Councillor B G Peters		

DISABLED FACILITIES GRANTS SERVICE REVIEW

The report of the Head of Service (Mark Rizk) on the review of Disabled Facilities Grant (DFG) Service and proposed amendments to the Disabled Facilities Grants and Assistance Policy was considered.

The following appendices had been circulated with the report:

- Appendix 1: Disabled Facilities Grants and Adaptations Policy;
- Appendix 2: Internal Audit Report.

Councillors noted that since the introduction of the in-house DFG service in March 2018, performance had been continually monitored and corrective action taken for any challenges that had arisen. The timescales for the delivery of DFGs had already reduced, however whilst the imposition of newly approved contractors and a Housing Technical Officer were already having a significant impact on the current work, it would be several months

until a sufficient reduction in delays would be reflected within the DFG timescales.

The reasons for making the decision below were set out in the report.

Resolved:

- 1) That the amendments to the Disabled Facilities Grants and Adaptations Policy be approved (to include: increase in discretionary funding from £10k to £15k and a clarification on the requirements for clients that wish to use their own contractors to undertake adaptation works);
- 2) That the report and use of discretionary funding using the Disabled Facility Grant Fund be noted.

Voting concerning the above decision was as follows:

Those voting for the motion	Those voting against	Those abstaining
Councillor G Allen		
Councillor E W R Barker		
Councillor R A Faulkner		
Councillor D Goodfellow		
Councillor B G Peters		

Chairman