

## Kathryn Critchley

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**From:** Robert Botkai <rbotkai@wslaw.co.uk>  
**Sent:** 29 January 2019 11:40  
**To:** Licensing  
**Cc:** fiona.chapman@staffordshire.gov.uk; Mark Dempsey  
(Mark.Dempsey@staffordshire.pnn.police.uk); Andrew Sanders; Elaine Finlay;  
david.evans@staffordshire.pnn.police.uk  
**Subject:** MRH Burton New Licence

Dear Licensing

Further to communications with Trading Standards and the Police I am authorised to amend the operating schedule so that the steps set out now read as follows:

1. A CCTV system must be installed, or the existing system maintained, such system to be fit for the purpose.
2. The CCTV system must be capable of producing immediate copies on site. Copies of recordings must either be recorded on good quality video tape or digitally on to CD/DVD or other equivalent medium. Images must be provided to the police or to an authorised officer of the licensing authority within 24 hours of request.
3. Any recording must be retained and stored in a suitable and secure manner for a minimum of 31 days and must be made available, subject to compliance with Data Protection legislation, to the police for inspection on request.
4. The precise positions of the camera may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.
5. The system must display, on any recording, the correct time and date of the recording.
6. The CCTV system must be maintained and fully operational throughout the hours that the premises are open for any licensable activity.
7. There must at all times be adequate levels of staff maintained at the premises. Such staff levels must be disclosed, on request, to the licensing authority and police.
8. Adequate waste receptacles for use by customers must be provided in and immediately outside the premises.
9. The premises licence holder must ensure that an age verification policy will apply to the premises whereby all cashiers must be trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years (or older if the licence holder so elects) to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.
10. Signage informing customers of the age verification policy adopted at the premises will be prominently displayed.
11. All staff engaged or to be engaged in the sale of alcohol on the premises must receive the following training in age restricted sales:

- Induction training which must be completed and documented prior to the sale of alcohol by the staff member.
- Refresher/reinforcement training at intervals of no more than 6 months.

Training records must be retained at the premises or at the offices of the licence holder for a minimum period of 12 months.

12. All cashiers must be trained to record refusals of sales of alcohol in a refusals book/register. The book/register must contain:

- details of the time and date the refusal was made;
- the identity of the staff member refusing the sale;
- details of the alcohol the person attempted to purchase.

The book/register must be retained at the premises or at the offices of the licence holder for a minimum period of 12 months.

13. An incident book/register must be maintained to record:

- all incidents of crime and disorder occurring at the premises
- details of occasions when the police are called to the premises

The book/register must be retained at the premises or at the offices of the licence holder for a minimum period of 12 months.

14. All sales tills must prompt the cashier making a sale of alcohol to verify that the customer is aged 18 or over.

Please confirm receipt of this email.

Kind regards

Robert

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**Robert Botkai**  
Partner

**Winckworth**  
Sherwood

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## Kathryn Critchley

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**From:** Mark Dempsey <Mark.Dempsey@staffordshire.pnn.police.uk>  
**Sent:** 29 January 2019 12:24  
**To:** 'Robert Botkai'; Licensing  
**Cc:** fiona.chapman@staffordshire.gov.uk; Andrew Sanders; Elaine Finlay; David Evans  
**Subject:** RE: MRH Burton New Licence

Dear East Staffordshire Licensing and Mr Botkai,

In relation to the recent application for MRH Burton, 116 Ashby Road, Burton, DE15 ONX, I am able to confirm that the Licence conditions [below] are acceptable to Staffordshire Police Licensing.

If these new conditions replace those on the original application, then Staffordshire Police Licensing have no objections to the licence application.

Should this matter be approved, please could these conditions be included on the new licence.

Thank you and kind regards,

**Mark Dempsey**  
Licensing Officer



Burton Police Station  
Horninglow Street  
Burton-upon-Trent  
Staffordshire  
DE14 1PA

01785 234774  
[Mark.dempsey@staffordshire.pnn.police.uk](mailto:Mark.dempsey@staffordshire.pnn.police.uk)

**From:** Robert Botkai [mailto:rbotkai@wslaw.co.uk]  
**Sent:** 29 January 2019 11:40  
**To:** 'licensing@eaststaffsbc.gov.uk' <licensing@eaststaffsbc.gov.uk>  
**Cc:** fiona.chapman@staffordshire.gov.uk; Mark Dempsey <Mark.Dempsey@staffordshire.pnn.police.uk>; Andrew Sanders <asanders@wslaw.co.uk>; Elaine Finlay <efinlay@wslaw.co.uk>; David Evans <David.Evans@staffordshire.pnn.police.uk>  
**Subject:** MRH Burton New Licence

Dear Licensing

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4. The precise positions of the camera may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.
5. The system must display, on any recording, the correct time and date of the recording.
6. The CCTV system must be maintained and fully operational throughout the hours that the premises are open for any licensable activity.
7. There must at all times be adequate levels of staff maintained at the premises. Such staff levels must be disclosed, on request, to the licensing authority and police.
8. Adequate waste receptacles for use by customers must be provided in and immediately outside the premises.
9. The premises licence holder must ensure that an age verification policy will apply to the premises whereby all cashiers must be trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years (or older if the licence holder so elects) to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.
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  - Induction training which must be completed and documented prior to the sale of alcohol by the staff member.
  - Refresher/reinforcement training at intervals of no more than 6 months.Training records must be retained at the premises or at the offices of the licence holder for a minimum period of 12 months.
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14. All sales tills must prompt the cashier making a sale of alcohol to verify that the customer is aged 18 or over.

Please confirm receipt of this email.

Kind regards

Robert

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**Robert Botkai**  
Partner



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## Kathryn Critchley

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**From:** Chapman, Fiona (F&C) <fiona.chapman@staffordshire.gov.uk>  
**Sent:** 29 January 2019 13:53  
**To:** 'Robert Botkai'; Licensing  
**Cc:** Mark Dempsey (Mark.Dempsey@staffordshire.pnn.police.uk); Andrew Sanders; Elaine Finlay; david.evans@staffordshire.pnn.police.uk  
**Subject:** RE: MRH Burton New Licence

Dear Licensing / Mr Botkai

In relation to the recent application for MRH Burton, 116 Ashby Road, Burton, DE15 ONX, I am able to confirm that the Licence conditions below have been negotiated with the applicant.

If these new conditions replace the conditions that were previously negotiated with the applicant, then Trading Standards will have no representations to make against the grant of the application.

Kind regards Fiona

### Fiona Chapman

Senior Community Safety Officer  
Community Services  
Staffordshire County Council  
20 Sidmouth Avenue  
Newcastle-under-Lyme  
ST5 0QN

Tel: 01782 297012

Fax: 01782 297010

Email: [fiona.chapman@staffordshire.gov.uk](mailto:fiona.chapman@staffordshire.gov.uk)

Website: [www.staffordshire.gov.uk](http://www.staffordshire.gov.uk)

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Partner

**Winckworth**  
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