

Burton upon Trent Town Deal Board Minutes

Friday 19th April 2024

Board Members Present

John McKiernan	Vice Chairman
Mick Clifford	Burton Civic Society
Cllr Conor Wileman	Staffordshire CC
Harry White	Brewery Heritage
Cllr M T Fitzpatrick	East Staffordshire BC
Cllr R Hawkins	East Staffordshire BC
Kate Kniveton MP	Member of Parliament
Chris Plant	Chamber of Commerce

In Attendance

Andy O'Brien	East Staffordshire BC
Thomas Deery	East Staffordshire CC
James Abbott	East Staffordshire BC
Wayne Mortiboys	Staffordshire CC
Andrea Davies	East Staffordshire BC

Agenda Item No.	Subject	Decision / Discussion / Recommendation	Action Points	Date Action Required
1	Welcome and Apologies	The Vice-Chairman welcomed the Board to the meeting and noted that apologies for absence had been received from Shaid Hussain, Councillor Paul Walker and County Councillor A Afsar.		
2	Declarations of Interest	There were no declarations of interest at the commencement of the meeting.		
3	Minutes of 19 th January 2024 Town Deal Board meeting and Matters Arising	The minutes of the previous meeting were agreed and approved as a correct record.		
4	Presentation on the emerging Bass House Brewing Experience Concept – Sarner International	Steve Swaby, Stewart Newton, Steve Deeney and Bradley Wynne attended the meeting to give a presentation to the Town Deal Board. The Vice Chairman reminded the Board Members that the contents of the presentation were private and confidential. It was agreed a copy of the presentation be forwarded to all members of the Board. KK raised concerns as to whether this involves changes from the original brief and whether the risks of any change had been addressed with Government. She sought clarification as to whether these changes had been permitted. AO'B advised that reassurance had been		ASAP

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		<p>received from the Civil Servants, who confirmed they were happy with the fluidity of the project, with the project remaining within the agreed award and Heads of Terms. The Board noted that the Area Lead would be visiting the area soon, and no concerns had been communicated by the team.</p> <p>It was agreed that the minutes of project working group be shared with the Town Deal Board.</p>		Future Meetings
5	Town Deal Board Chair Recruitment Process Update	<p>The Board had noted that there had been one applicant for the position of Town Deal Board Chairman received. As there was one application the process was not considered to be competitive enough. Advice had been sought from the Area Lead as to whether they had a preference between continuing with the current arrangements whereby the Vice-Chair would continue as Chair or if they would prefer the Council undertakes a further search and select process to identify appropriate candidates. The feedback received has come back positively, stating that the Board could continue with the current interim arrangements, but a further update was being sought from the Policy team. A further update would be provided at the next meeting, or sooner if an update from the Area Lead is received before then.</p>		
6	High Street Project Performance Update Quarter 3	<p>The Board noted key progress included:</p> <ul style="list-style-type: none"> • Revised programme for the Washlands Visitor Centre; • Development of Visitor experience with Sarner; • Development of business plan for Brewing Enterprise Centre; • Procurement identified as main challenge; • Communications activity focused on launch of the town centre hub. <p>An opportunity for questions followed.</p>		
7	Canal Towpath Project Performance Update Quarter 3	<p>The Board noted key progress included:</p> <ul style="list-style-type: none"> • Project spend, risk and delivery remained green; • Works commenced in November 2023 from Branston Water Park Northward, focusing on initial base layer; • Press Release issued in December covering the works; • Positive anecdotal feedback received online and in person. 		

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		<p>It was noted that the Canals and River Trust had raised a query around the possible extension of the scheme to Barton under Needwood and further to the boundary of the Borough, with initial costs identified.</p> <p>An opportunity for questions followed.</p>		
8	<p>Cycle Network Project Performance Update Quarter 3</p>	<p>The Board noted the key progress included:</p> <ul style="list-style-type: none"> • Project spend, risk and delivery remained green with a revised funding profile; • Phase 1 completed by end of 2023; • Stage 3 Road Safety Audit completed with snagging works to be carried out; • Consultation started in February on detailed designs for Phase 2. <p>An opportunity for questions followed.</p>		
9	<p>College Project Performance Update Quarter 3</p>	<p>The Board noted the key progress included:</p> <ul style="list-style-type: none"> • Project now complete within budget; • New facilities already embedded within the curriculum; • Proposed creation of Case Study to share with DLUHC. <p>An opportunity for questions followed.</p> <p>It was agreed that:</p> <ol style="list-style-type: none"> 1) a subsequent visit to the College for Town Deal Board Members be arranged for those Board Members unable to attend the first visit; 2) that representatives from Burton College be invited to attend the next meeting to give their reflections and feedback on the project. 	<p>ALL</p> <p>Invitation to the next meeting to be extended to representatives from Burton College</p>	<p>Asap</p> <p>12th July 2024</p>
10	<p>Date of Next Meeting</p>	<p>It was agreed that the next meeting takes place on Friday 12th July 2024 at 1pm.</p>	<p>ALL</p>	<p>ASAP</p>
11	<p>Any other business</p>	<p>Board members received an update from WM on the Library Improvement Fund project. A briefing note would be circulated to members of the Board following the meeting.</p> <p>MC asked the Board to consider the use of the space in between the library and the Meadowside Leisure Centre by semi-permanent “pop up” stalls over the summer period. TD advised this would be difficult this year, but the idea could be considered in future years.</p>		

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