

Burton upon Trent Town Deal Board Minutes

Friday 24th March 2023

Board Members Present

Ben Robinson Chairman
 John McKiernan Parish Council Representative
 Dennis Fletcher Parish Council Representative
 Mick Clifford Burton Civic Society
 Cllr Conor Wileman Staffordshire CC
 Harry White Brewery Heritage
 Wayne Mortiboys Staffordshire CC
 Cllr G Allen East Staffordshire BC
 Cllr Mrs B Ashcroft East Staffordshire BC
 Cllr A Clarke East Staffordshire BC
 Nik Hardy Business Representative
 Ross Playle (via Zoom) (on behalf of the MP)

In Attendance

Thomas Deery East Staffordshire CC
 James Abbott East Staffordshire BC
 Andrea Davies East Staffordshire BC

Apologies

Andy O'Brien East Staffordshire BC
 Kate Kniveton MP Member of Parliament
 Shaïd Hussain Business and Community Representative
 Cllr P White Staffordshire CC

Agenda Item No.	Subject	Decision / Discussion / Recommendation	Action Points	Date Action Required
1	Welcome and Apologies	The Chairman welcomed the Board to the meeting and noted that apologies for absence had been received from Kate Kniveton MP (Ross Playle would be attending virtually in her absence), Shaïd Hussain and County Councillor P White.		
2	Declarations of Interest	There were no declarations of interest at the commencement of the meeting.		
3	Minutes of 27 th January 2023 Town Deal Board meeting and Matters Arising	<p>The minutes of the previous meeting were approved as a correct record.</p> <p>Register of Interest Forms - AD advised that all updated forms had been received and had been uploaded to the Council's website.</p> <p>Terms of Reference – TD stated that, following advice received from Central Government, the Terms of Reference would be reviewed 12 months on from the last review, so would take place following the May elections and would be submitted to a the next meeting after this.</p>	- TD	Following May election

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5	High Street Project Programme Update	<p>A copy of the proposals for the Visitor’s Centre at the Water Tower based on Staffordshire Wildlife Trust’s specification had been circulated to Board Members, these included early concept plans for the existing Water Tower; proposed connection; proposed ground floor and proposed first floor. The proposals highlighted a different perspective of the building than which had been previously presented, in addition to access to the roof top.</p> <p>Members of the Board were asked to feedback their comments on the proposals over the coming weeks to TD, including the use and operation of the roof top and possible materials. Those Board members who had submitted apologies would be provided with copies of the proposals.</p>	ALL	Ongoing
6	Burton and South Derbyshire College Project Update	<p>John Beaty and Chris Beech attended the meeting for this item only and gave an update on the project.</p> <p>The Board noted that the project was on track and on budget. All Stakeholders were actively getting behind the project. It was hoped that there would be a VIP launch of the project in September, in addition to engagement from the community and students. It was agreed that JB liaise with TD regarding a future press release about the project and its launch.</p> <p>An opportunity for questions followed.</p>		
7	Cycle Network Enhancement Project Update	<p>WM gave update on Station Street; Borough Road and the Local Cycling and Walking Infrastructure Partnership. The Board noted that in 5 years’ time there would be comprehensive network of cycle lanes across Burton upon Trent.</p> <p>An opportunity for questions followed.</p>		
8	Towpath Project (Written Update)	<p>The Board received a written update from James Dennison from the Canal and Rivers Trust. It was noted that 3 phases of the scheme had been incorporated into the project and that the delivery timescale had not changed since the last update, with the anticipated completion being in Spring/summer of 2024.</p>		

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		An opportunity for questions followed.		
9	Any Other Business	The next meeting would be scheduled to take place at the end of May 2023 and Board members would be informed of the date in due course.		

DRAFT