

Burton upon Trent Town Deal Board Minutes

Friday 19th January 2024

Board Members Present

John McKiernan Vice Chairman
Dennis Fletcher Parish Council Representative
Mick Clifford Burton Civic Society
Cllr Conor Wileman Staffordshire CC
Cllr A Afsar Staffordshire CC
Harry White Brewery Heritage
Cllr M T Fitzpatrick East Staffordshire BC
Cllr R Hawkins East Staffordshire BC
Cllr P Walker East Staffordshire BC
Shaïd Hussain Business and Community Representative

In Attendance

Andy O'Brien East Staffordshire BC
Thomas Deery East Staffordshire CC
James Abbott East Staffordshire BC
Wayne Mortiboys Staffordshire CC
Andrea Davies East Staffordshire BC

Agenda Item No.	Subject	Decision / Discussion / Recommendation	Action Points	Date Action Required
1	Welcome and Apologies	The Vice-Chairman welcomed the Board to the meeting and noted that no apologies for absence had been received in advance of the meeting.		
2	Declarations of Interest	There were no declarations of interest at the commencement of the meeting.		
3	Minutes of 19 th November 2023 Town Deal Board meeting and Matters Arising	The minutes of the previous meeting were agreed and approved as a correct record.		
4	Town Deal Board Chair Recruitment Process Update	The board noted that the Council had engaged with the Chairman of the Independent Remuneration Panel who had considered the role of the Town Deal Board Chairman and it had been recognised that the role of Chairman had now changed and was likened to that of a Scrutiny Chairman. The Chairman of the Independent Remuneration Panel had		

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		<p>recommended that the Chairman of the Town Deal Board should receive an allowance of £3,897 per annum.</p> <p>The Chairman’s vacancy would be advertised on the Council’s recruitment platform and various business websites. Applications could be submitted up until the closing date of 26th February 2024. It was the intention to hold interviews week commencing 18th March 2024 and 25th March, with recommendation on the appointment to be made at the next meeting of the Board.</p> <p>An opportunity for questions followed.</p>		
5	High Street Project Performance Update	<p>The Board received an update on the High Street Project Performance.</p> <p>With regards to the Visitor Centre, it was noted that various meetings had taken place with Staffordshire Wildlife Trust, with a new works programme expected at the end of the following week, which would be shared with the Board.</p> <p>Garden of Remembrance - Discussions were ongoing with the diocese regarding car parking for the Church, with options being explored as to how this could be accommodated off site.</p> <p>The Board noted that the Council would be working with an internationally renowned visitor attractions company, Sarner, on the initial phase of the Brewing museum concept at Bass House. Sarner had experience of creating interesting and immersive attractions in the UK and around the world. They would be working with the Council to transform the initial feasibility study for Bass House into a concept the Council can seek resident’s views on and put forward for relevant funding streams, to add to existing funding. Representatives from Sarner would be engaging with Town Deal Board Members on an individual basis and may attend the next meeting in April 2024.</p> <p>An opportunity for questions followed.</p>		
6	Canal Towpath Project Performance Update	<p>The Board received an update on the Canal Towpath Project.</p>		

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		<p>It was noted that the project was on track, with no negative feedback received from those properties in close proximity to the project site. It was proposed that a site visit be arranged for the Board in due course.</p> <p>An opportunity for questions followed.</p>		
7	Cycle Network Project Performance Update	<p>The Board received an update on the Cycle Network Project.</p> <p>It was noted that the Vivacity camera on Station Street was collecting baseline walking, cycling and vehicle traffic levels, prior to the scheme opening and that following opening of phase 1 the baseline data would be reviewed against actual data. Unforeseen utilities, road space booking and traffic management issues associated with highway schemes currently being delivered across Burton were the main risks identified for the project.</p> <p>An opportunity for questions followed.</p>		
8	College Project Performance Update	<p>The Board received an update on the College Project.</p> <p>A launch event was scheduled to take place on 13th March 2024, to which all Board Members had been invited and would include a tour of the facilities.</p> <p>An opportunity for questions followed.</p>		
9	Date of Next Meeting	<p>The date of the next meeting was provisionally put forward as 12th April 2024.</p> <p>However, it was agreed that Board Members be surveyed to ascertain the most convenient day/time of day to maximise attendance at meetings, with consideration also to be given to the use of alternative locations as meeting venues.</p>	AD	
10	Any other business	There was no other business for consideration at the meeting.		