



MEDIUM TERM FINANCIAL STRATEGY 2022/23 - 2024/25



The Council has replaced its waste vehicle fleet

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Foreword by the Leader of the Council



It gives me great pleasure to introduce the Council's Medium Term Financial Strategy (MTFS) for the period 2022/23 to 2024/25.

This Medium Term Financial Strategy has been developed during a period in which there remains a high degree of uncertainty due to the ongoing impact of the Covid-19 Pandemic, the planned reforms to local government finance and demand levels for supported housing within the Borough. Despite these challenges, our strategic approach to financial planning has enabled us to respond to the environment positively, investing in our collective priorities, protecting services, whilst at the same time presenting a balanced budget. The strategy incorporates investment in our services, including Waste Management and Housing Services and funding for a range of cultural events to support the Borough and our local economy as we emerge from the pandemic.

Our most recent Budget Consultation enabled residents to provide their views on spending priorities and these have been used in developing this strategy. Consultations in recent years have consistently shown that people want and value key local services even if this meant an increase in council tax. Set against a backdrop of no increase in Council Tax between 2010 and 2018 and the fact that the Borough's council tax is now below the national average, this future strategy assumes that Council Tax (Band D) will increase by £5 (or 50p over 10 monthly instalments) from 2022/23 to protect and support services and support investment within the Borough.

The Strategy makes provision for capital investment amounting to £5m over the three years to 2024/25. This includes a range of initiatives including the upgrade of our CCTV system to high quality digital across Burton and Uttoxeter town centres, improving our cemetery infrastructure, support to bring forward the delivery of the Uttoxeter Sports Hub and funding towards Community Regeneration and Business Spring Board Boost Grant Schemes. Our commitment to the Washlands enhancement scheme is also ongoing with much of the work now intending to be completed in 2022/23 and we also continue to support our communities through Disabled Facilities Grants with this being funded via the Better Care Fund.

Central Government Funding Settlement

The announcement of the provisional Local Government Settlement for 2022/23 was made in December 2021 and was more positive than widely expected within the sector. This followed an unprecedented period of central funding reductions to local authorities between 2010 and 2019 of 78% or £6.4m on a like for like basis and a Core Spending Power Freeze for the Council in 2021/22. Large scale reforms are proposed to reform local government finance including the business rates reset and a needs based review (formerly known as the Fair Funding Review) intended to update the distribution of resources in line with the latest assessment of need. This has created a significant amount of uncertainty for local authorities and their ability to undertake robust medium term strategic and financial planning. Despite a multi-year Spending Review, the Local Government Financial Settlement only covers one year. Whilst the government remains committed to the reforms, there is no firm date for implementation which means that a high degree of financial uncertainty remains beyond 2022/23.

The Settlement Funding Assessment (SFA) as confirmed in February 2022 results in no change in funding at £3.2m for the Council. The Council no longer receives any Core Revenue Grant from the Government, whilst it was originally (introduced in 2016) due to be paying 'negative RSG' (£97k) the government are once again proposing to fund this. In addition to which the Council will also receive:

- Compensation for the under-indexation of Business Rates income which the government estimated to be in the region of £0.264m, an increase of £0.97m on the previous year;
- New Homes Bonus Funding of £1.533m, a increase of £0.095m on the previous year.
- Lower Tier Support Grant of £0.144m#. This is a reduction of £0.471m relating to the removal of one-off minimum floor payment introduced in 2021/22 to dampen the loss of New Homes Bonus Funding and ensure Core Spending Power did not reduce.
- A newly introduced 2022/23 services grant of £0.221m allocated based on the most recent needs assessment. The Government have indicated that there will be no transitional funding attached to the grant. Therefore it would appear that whilst this funding will remain at a national level the distribution will change alongside the reforms.

Nationally published figures at provisional settlement, outlined in the table below, indicate an increase of 1.8% in the Council's Core Spending Power compared to an average national increase for all types of authority of 6.9% and an average for Shire Districts of 4.3%.

Table showing Core Spending Power (at provisional settlement)

Breakdown of Settlement	2021/22	2022/23
	£'m	£'m
Settlement Funding Assessment	3.199	3.199
Business Rates Multiplier	0.167	0.264
New Homes Bonus	1.439	1.533
Lower Tier Support Grant	0.615	0.144
2022/23 Services Grant	-	0.221
Assumed Council Tax Income*	7.346	7.634
Total	12.765	12.995
Increase in Resources		0.230
		1.8%

* In calculating this figure the Government assume a £5 increase in Council Tax and a Tax base in line with the CTB form submitted in October 2021. This figure also includes special expenses, but excludes Parish Precepts.

Increased to £146k at Final Settlement

Business Rates

The business rates retention (BRR) scheme came into effect from 1st April 2013 and forms a principal element of local Government funding. This provides local authorities with a direct financial benefit from economic growth, but also exposure to financial risk as a consequence of economic contraction. The Council is no longer in receipt of Revenue Support Grant, therefore the settlement contains the baseline funding (£3.199m) for the BRR Scheme.

A key determinate of local Government funding is the actual business rates collected. Income above or below the expected level of business rates impacts on locally retained income. Under the mainstream system there is a safety net built into the scheme to ensure that no authority's income falls below a set level, for East Staffordshire this would be set at £2.959m. Likewise there is levy payable on any business rate growth above the baseline, for East Staffordshire this is set at 50%. However, the Council has formed a Pool with other Staffordshire authorities and this is outlined in more detail below.

The Government has previously committed to undertaking a business rates reset in line with the original intentions of the scheme. It is intended that this this will re-distribute growth within the system in line with the needs assessment and has once again been delayed pending the re-assessment of need (previously known as the Fair Funding Review). There have been a number of consultations and working groups taking place over several years but it is not yet known how and when the reset will take place, for example it could be a full reset to baseline, a partial reset or a phased reset. Bearing this in mind the proposals within this strategy assume business rates funding from 2023/24 is reduced based on a 50% partial/transitional reset with the funding re-distributed based on a revised needs assessment, but overall no reduction in Core Spending Power for individual authorities.

Business Rates - Staffordshire Pool

The Council established a business rates pool with the other Staffordshire authorities in 2019/20 which also included a Pilot 75% retention scheme. In respect of 2020/21 to 2022/23 the pool has been rolled forward based on the 50% retention scheme. This allows the Pool to retain any levy payments that would otherwise be payable to Central Government. Under the Pooling arrangement 40% of the levy is retained by the authority with 60% treated as windfall and distributed back to the authorities. Under this arrangement the Pool must make its own arrangements for safety net. Should any of the authorities within the Pool be in a safety net position the Council would need to contribute its share towards this in line with the agreement. The Council's contribution to the safety net fund is held within the Business Rates Risk Reserve.

New Homes Bonus

In addition to the formula funding, we also see the continuation of the New Homes Bonus Scheme. This is a non-ring fenced grant which is based on the number and type of housing properties brought on to the rating list each year. Over the years a number of changes have been made to the scheme including scaling back the number of years for which legacy payments are made and the introduction of a baseline, both aimed at reducing the cost of the scheme and the level of allocations to authorities. The current financial year 2021/22 was widely expected to be the final year of this scheme, but, as with other reforms, the scheme has again been rolled forward for 2022/23 with a one-off amount payable in year of £1.043m reflecting the successful housing growth within the borough. As a result the cumulative payment (including past year's legacy amounts) for 2022/23 will be £1.533m (2021/22 £1.438m). However the lack of legacy payments attached to the amount earned for 2022/23 means a loss of cumulative funding of £3.1m for future years had the legacy payments remained in place for the original four year period.

Budget Consultation

The Council conducted a budget consultation during the Autumn of 2021. This enabled residents to tell the authority what they saw as budget priorities. The key findings from this survey were:

- The highest response to those surveyed said the Council should protect services, even if council tax and fees for service users' increase.
- Those services which scored the highest in terms of being a priority for residents included, Waste Collection, Parks/Open Spaces, CCTV, Street Cleaning and Town Centre Regeneration.

- In respect of the services that the Council provides on a discretionary basis, residents indicated that Garden Waste, Outdoor and Indoor Leisure, CCTV and Outdoor Markets should be protected, whilst Mayoral/Civic Activities, Burton Civic Function Suite, Arts and Brewhouse Theatre were least desirable to be protected.
- In terms of generating additional income to support the budget, residents indicated that fees to service users could be increased in relation to the Brewhouse, CCTV, passing on the parking app charges to users and Bulky/trade waste.

Once again these findings have been taken into account when reviewing the budget.

Council Tax in 2022/23

The Borough Council's share of the overall Council Tax bill in 2022/23 will increase by £5 (50p over 10 instalments) to help both protect local services from the impact of ongoing financial pressures and funding uncertainty and invest in the financial future for our Council and the future wealth and prosperity of our Communities.

The MTFs Report highlights in detail the main elements of the Medium Term Financial Strategy. The budget has been prepared reflecting the government's one year financial settlement with a 50% business rates reset/transition potentially from 1st April 2023 with the policy of no reduction in Core Spending Power seen in 2021/22 and 2022/23 continuing into 2023/24. It has also been anticipated that Covid-19 is now becoming endemic within the population leading to a corresponding reduction in risk to our level of service provision and income generation. Identified revenue investment and pressures in expenditure for 2022/23 include:

- Investment in our Waste Management and Housing Services
- Funding for a range of Cultural Events to support the Borough and our Local Economy
- Inflationary Pressures including National Pay Awards, National Insurance and Energy Costs

The report also highlights areas in which significant savings/additional income have been identified:

- Increased return on Investment Income
- Supported Housing Demand
- Recycling Procurement / New Fibre Collection
- Reduction in Waste Contamination Levels/Higher prices for Recycled Waste
- Other Procurement and Staffing Savings

Reserves

In the current climate, reserves can be viewed as an indicator of financial resilience. During the course of the year the council has compared its level of revenue reserves with those authorities within our nearest neighbour comparator group, as well as similar authorities within Staffordshire. This is consistent with the Resilience Index, recently published by CIPFA. Whilst this can only be viewed as a guide, due to each authority potentially having different risks to take into consideration, this indicated that our reserves are broadly in line with the average. As we continue to deal with the impact and consequences of the Covid-19 Pandemic at both a local and national level, as well as moving towards the new local government finance system it remains important that the Council holds a suitable level of reserves to support sustainability.

The MTFs report, referred to above, includes a positive statement from the Chief Financial Officer on the appropriate use and level of our reserves whilst noting that the MTFs for 2023/24 to 2024/25 has been balanced by the use of windfall monies from business rates growth held in reserves until such time as the impact of the local government funding reforms is more fully understood. At which point a formal savings plan will be developed, if required in order to reduce the reliance on one-off resources and ensure the Council's financial sustainability in the medium to long term.

The Capital Programme

The Council's Capital Programme amounting to £5m contains a number of projects and initiatives in line with our Corporate Priorities including:

- The upgrading of our **CCTV infrastructure** amounting to £0.2m with some external funding anticipated to support this project;
- Support for the **Uttoxeter Sports Hub** of £0.5m, met from Section 106 funding;
- Provision for two initiatives for **Electric Vehicle Charging Points** within our Car Parks, supporting our climate change action plan, estimated to cost £0.114m;
- **Community Regeneration Fund and Business Spring Board Boost Grant Schemes** to provide support to communities to build back better and support to business to foster growth and employment totalling £0.2m;
- **Departmental Capital Bids totalling £0.2m** in relation to ICT provision, Cemetery Road Improvements and Sewerage Facility Works;
- Supporting communities through **Disabled Facilities Grants**, with this being funded via the Better Care Fund (assumed award of £1.16m each year);

Further details of the Capital Proposals and financing can be found in the Capital Programme Section of this booklet and Asset Management and Capital Strategy 2022/23.

Conclusion

Overall, I believe that this is a sound budget which recognises the Council's priorities and objectives. Despite continued significant uncertainty over future funding levels and the impact of the Covid-19 pandemic, the authority has been able to respond to the challenge positively, producing a balanced budget, which both protects our services and invests in the future in line with our collective priorities.

I would like to record formally my thanks to all those associated with it.

Three Year Budget Summary

2022/23 - 2024/25



Introduction

The scope of the Council's Medium Term Financial Strategy covers the period 2022/23 - 2024/25. It demonstrates that, despite significant uncertainty over future funding levels and the impact of the pandemic, the Council is financially sustainable over this period. Set out in the table below are the forecast budgets at summary level for 2022/23 to 2024/25, along with the key assumptions that have been made on a prudent basis. The Budget for 2023/24 to 2024/25 has been balanced by taking into account the use of windfall business rates monies held in reserves, including setting aside a one-off revenue resources of £0.6m to meet future ongoing funding pressures. This is based on pragmatic assumptions in relation to the timing and impact of the local government finance reforms which it is hoped will become clearer during this next financial year. The use of windfall resources to balance the budget are subject to the outcome of the local government reforms further savings or additional income may need to be identified in the medium term to long term to maintain financial sustainability.

Key Budget Assumptions

The budget for 2022/23 to 2024/25 assumes:

- Pay awards - An increase of 1.75% 2021/22, with 2% there afterwards.
- Employers national insurance increase – as per national announcement
- Pension increases following triennial revaluation.
- Staffing vacancy factor of 2% included (excluding waste management).
- A 98% council tax collection rate
- Tax base as approved for 2022/23 with subsequent increases of 1.5%.
- Interest rates on investments 0.5% rising to 1% by 2024/25.
- Council tax increases as per the table below.
- Government Settlement Funding/Business Rates Reset – For 2023/24 it has been assumed that a 50% business retention scheme reset/transition will take place with resources from business rates growth distributed within the sector through the settlement based on a new needs assessment. The policy of no reduction in Core Spending Power seen in 2021/22 and 2022/23 has been assumed to continue in 2023/24. This approach reduces resources in 2023/24 by £0.8m or 5% and 7% over 2 years.
- Contingency - A one-off volatility provision of £150k for 2022-23 and Covid-19 Provision of £0.4m for 2022/23 and 2023/24. For 2022/23 this includes support from the National Leisure Recovery Fund.

	2022/2023 Budget	2023/2024 Budget	2024/2025 Budget
	£'000	£'000	£'000
Total Revenue Budget	12,542	13,625	13,638
Retained Business Rates	(4,859)	(4,241)	(3,931)
Covid-19 Financial Support	(18)	(18)	-
Lower Tier Support Grant	(146)	-	-
2022/23 Services Grant	(221)	-	-
Baseline Needs Review / Transition	-	(670)	(449)
Council Tax (Surplus) / Deficit	(139)	18	-
Transfer to Reserves	596	-	-
Support from Windfall Business Rates	-	(652)	(880)
Net Revenue Budget	7,755	8,062	8,378
Special Expenses	(439)	(439)	(439)
To be raised from Council Tax	7,316	7,623	7,939
Council Tax Increase (Band D)	£5	£5	£5

Budget Summary 2022/23 - 2023/24

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£'000		£'000	£'000
4,489	Leader of the Council	4,660	4,976
586	Deputy Leader (Community and Regulatory Services)	767	796
5,536	Deputy Leader (Environment and Housing)	5,480	5,646
2,404	Deputy Leader (Leisure, Amenities and Tourism)	2,295	2,132
211	Deputy Leader (Regeneration and Planning Policy)	259	283
145	Corporate Items	(919)	(208)
13,371	Total Revenue Budget	12,542	13,625
(3,365)	Business Rates Retained	(4,859)	(4,241)
(615)	Lower Tier Support Grant	(146)	-
-	2022/23 Services Grant	(221)	-
-	Baseline Needs Review / Transition	-	(670)
(931)	Covid-19 Government Support	(18)	(18)
(36)	Council Tax (Surplus) / Deficit	(139)	18
-	Transfer to Reserves	596	-
(1,078)	Support (from) Windfall Business Rates	-	(652)
7,346	Net Revenue Budget	7,755	8,062
(441)	Special Expenses	(439)	(439)
6,905	To be Raised from Council Tax	7,316	7,623
37,875	Tax Base	39,059	39,643
£182.30	Tax Rate for a Band D Property	£187.30	£192.30

Major Precepting Authorities - 2022/23		£
Staffordshire County Council Precept	54,733,657	
Staffordshire County Council Tax Rate	39,059.20	1,401.30
Staffordshire Fire Service Precept	3,138,407	
Staffordshire Fire Service Tax Rate	39,059.20	80.35
Staffordshire Police Authority Precept	9,708,945	
Staffordshire Police Authority Tax Rate	39,059.20	248.57
Staffordshire County/Fire/Police Tax Rate		<u>1,730.22</u>

Budget Summary 2022/23 - 2023/24

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£'000		£'000	£'000
878	Corporate and Commercial	914	918
431	Corporate Management Team	449	458
1,130	Financial Services and Capital Financing	940	883
2,049	Human Resources, Payments & Pensions	2,349	2,678
419	IT and Printing	410	419
(418)	Legal Services	(402)	(380)
4,489	Leader of the Council	4,660	4,976
403	Arts, Brewhouse and Functions	490	476
(370)	Enforcement Services	(330)	(307)
494	Environmental Health	546	566
59	Social Regeneration	61	61
586	Deputy Leader (Community and Regulatory Services)	767	796
4,126	Environment	4,455	4,568
310	Housing	319	324
1,100	Revenues, Benefits and Customer Contacts	706	754
5,536	Deputy Leader (Environment and Housing)	5,480	5,646
1,773	Community and Open Spaces	1,848	1,872
86	Cultural Services - Marketing	87	89
498	Leisure Services	317	117
17	Markets	12	23
30	Strategic Tourism	31	31
2,404	Deputy Leader (Leisure, Amenities and Tourism)	2,295	2,132
169	Enterprise	189	195
(19)	Local Land Charges	(16)	(17)
61	Planning	86	105
211	Deputy Leader (Regeneration and Planning Policy)	259	283
145	Corporate Items	(919)	(208)
145	Corporate Items	(919)	(208)
13,371	Total Revenue Budget	12,542	13,625

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£'000		£'000	£'000
10,907	Employees	11,715	12,286
2,555	Premises-Related Expenditure	2,580	2,642
1,403	Transport-Related Expenditure	1,139	1,142
3,184	Supplies & Services	3,285	2,968
1,376	Third Party Payments	1,218	1,046
20,413	Transfer Payments	18,440	17,904
1,295	Capital Charges	2,019	2,014
1,330	COVID-19 Income and Expenditure Provision	415	418
(29,092)	Income	(28,269)	(26,795)
13,371	Total Revenue Budget	12,542	13,625

TAX RATES FOR A BAND D PROPERTY

2022/23



PARISH	TAX BASE	PARISH PRECEPT	PARISH TAX RATE	SPECIAL EXPENSE	SPECIAL EXPENSE TAX RATE	E.S.B.C TAX RATE	STAFFS C.C./ POLICE/ FIRE TAX RATE	TOTAL TAX RATE
		£	(1) £	£	(2) £	(3) £	(4) £	(1 to 4) £
Abbots Bromley	829.60	27,078.00	32.64	-	-	187.30	1,730.22	1,950.16
Anglesey	1,612.70	28,500.00	17.67	28,585.00	17.72	187.30	1,730.22	1,952.91
Anslow	355.00	10,226.00	28.81	-	-	187.30	1,730.22	1,946.33
Barton under Needwood	1,958.40	76,000.00	38.81	7,757.00	3.96	187.30	1,730.22	1,960.29
Blithfield	137.90	4,712.00	34.17	-	-	187.30	1,730.22	1,951.69
Branston	3,134.70	71,480.56	22.80	26,580.00	8.48	187.30	1,730.22	1,948.80
Brizlincote	1,905.70	14,807.29	7.77	42,143.00	22.11	187.30	1,730.22	1,947.40
Burton	1,202.50	6,349.00	5.28	14,240.00	11.84	187.30	1,730.22	1,934.64
Croxden	112.40	5,799.87	51.60	-	-	187.30	1,730.22	1,969.12
Denstone	422.40	16,500.00	39.06	-	-	187.30	1,730.22	1,956.58
Draycott in the Clay	343.10	21,250.00	61.94	707.00	2.06	187.30	1,730.22	1,981.52
Dunstall	89.90	1,645.25	18.30	-	-	187.30	1,730.22	1,935.82
Ellastone	158.30	7,255.00	45.83	-	-	187.30	1,730.22	1,963.35
Hanbury	225.90	8,980.00	39.75	347.00	1.54	187.30	1,730.22	1,958.81
Hoar Cross	109.70	6,150.00	56.06	-	-	187.30	1,730.22	1,973.58
Horninglow and Eton	3,674.50	37,957.00	10.33	62,720.00	17.07	187.30	1,730.22	1,944.92
Kingstone	260.50	14,364.00	55.14	209.00	0.80	187.30	1,730.22	1,973.46
Leigh	433.70	10,183.28	23.48	-	-	187.30	1,730.22	1,941.00
Marchington	514.40	29,598.58	57.54	516.00	1.00	187.30	1,730.22	1,976.06
Mayfield	477.80	11,245.04	23.54	2,744.00	5.74	187.30	1,730.22	1,946.80
Newborough	226.90	15,253.24	67.22	-	-	187.30	1,730.22	1,984.74
Okeover	32.50	-	-	-	-	187.30	1,730.22	1,917.52
Outwoods	1,164.50	24,000.00	20.61	2,148.00	1.84	187.30	1,730.22	1,939.97
Ramshorn	25.20	-	-	-	-	187.30	1,730.22	1,917.52
Rocester	510.50	22,835.64	44.73	2,213.00	4.33	187.30	1,730.22	1,966.58
Rolleston on Dove	1,413.60	87,700.00	62.04	1,957.00	1.38	187.30	1,730.22	1,980.94
Shobnall	1,963.90	35,409.00	18.03	7,702.00	3.92	187.30	1,730.22	1,939.47
Stanton	118.10	1,450.00	12.28	-	-	187.30	1,730.22	1,929.80
Stapenhill	2,003.60	18,821.00	9.39	37,397.00	18.66	187.30	1,730.22	1,945.57
Stretton	3,245.40	200,726.00	61.85	27,535.00	8.48	187.30	1,730.22	1,987.85
Tatenhill and Rangemore	342.30	28,500.00	83.26	-	-	187.30	1,730.22	2,000.78
Tutbury	1,372.90	46,349.10	33.76	23,044.00	16.78	187.30	1,730.22	1,968.06
Uttoxeter Rural	701.60	44,500.00	63.43	-	-	187.30	1,730.22	1,980.95
Uttoxeter Town	4,526.90	280,486.00	61.96	85,884.00	18.97	187.30	1,730.22	1,998.45
Winshill	2,405.50	63,433.04	26.37	62,410.00	25.94	187.30	1,730.22	1,969.83
Wootton	62.40	1,500.00	24.04	-	-	187.30	1,730.22	1,941.56
Wychnor	51.30	-	-	-	-	187.30	1,730.22	1,917.52
Yoxall	933.00	28,703.00	30.76	2,593.00	2.78	187.30	1,730.22	1,951.06
39,059.20	1,309,746.89			439,431.00				

Leader of the Council



2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
878,499	Corporate and Commercial	914,586	917,853
431,072	Corporate Management Team	448,950	457,998
1,129,732	Financial Services and Capital Financing	939,563	883,410
2,048,543	Human Resources, Payments & Pensions	2,348,930	2,677,544
419,173	IT and Printing	410,051	418,437
(418,310)	Legal Services	(401,603)	(379,672)
4,488,709	Leader of the Council	4,660,477	4,975,570

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
3,748,425	Employees	4,110,303	4,486,353
26,596	Premises-Related Expenditure	29,446	42,941
25,481	Transport-Related Expenditure	29,879	29,891
1,008,476	Supplies & Services	1,047,282	1,045,898
62,805	Third Party Payments	62,805	72,635
1,038,886	Capital Charges	1,390,950	1,386,520
(1,421,960)	Income	(2,010,188)	(2,088,668)
4,488,709	Leader of the Council	4,660,477	4,975,570

Corporate and Commercial



2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
94,809	Committee Support	98,281	99,980
204,547	Elections	208,286	210,828
12,045	Emergency Planning	12,046	12,048
307,167	Members Allowances	331,201	323,938
259,931	Programmes and Transformation	264,772	271,059
878,499	Corporate and Commercial	914,586	917,853

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
396,249	Employees	411,237	421,730
2,880	Premises-Related Expenditure	2,845	2,880
6,930	Transport-Related Expenditure	6,530	6,530
477,800	Supplies & Services	499,334	492,073
(5,360)	Income	(5,360)	(5,360)
878,499	Corporate and Commercial	914,586	917,853

2021/22	Employees	2022/23
9.3	FTE's	9.3

Committee Support



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
81,762	Employees	85,226	86,919
1,000	Premises-Related Expenditure	1,000	1,000
250	Transport-Related Expenditure	250	250
15,157	Supplies & Services	15,165	15,171
(3,360)	Income	(3,360)	(3,360)
94,809	Committee Support	98,281	99,980

Budget

Holder: Andrea Davies

Telephone

Extension: 1306

About the Service:

Committee Support provides support to elected Councillors and administers the committee process. The team also deals with corporate complaints and Freedom of Information Requests.

Major Changes from 2021/22 Budget:

No major changes.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.78	Net	0.81	0.83

Elections

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
30,291	Supplies & Services	30,302	30,311
30,291	Council Elections	30,302	30,311
112,896	Employees	117,009	119,507
1,880	Premises-Related Expenditure	1,845	1,880
280	Transport-Related Expenditure	280	280
61,200	Supplies & Services	60,850	60,850
(2,000)	Income	(2,000)	(2,000)
174,256	Electoral Services	177,984	180,517
204,547	Elections	208,286	210,828

Budget

Holder: Nicola Gilligan

Telephone

Extension: 1332

About the Service:

Electoral Services produce the Register of Electors and prepare for all types of elections and referendums. Voter awareness is one of the main areas of ongoing improvement undertaken by the service, making sure all those eligible to vote are included on the register.

Major Changes from 2021/22 Budget:

The employee costs reflect career progression and an allowance for future national pay awards.

2021/22	Cost of Service (per resident)	2022/23	2023/24
1.69	Net	1.72	1.74

Emergency Planning



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
12,045	Supplies & Services	12,046	12,048
12,045	Emergency Planning	12,046	12,048

Budget

Holder: Andrea Davies

Telephone

Extension: 1306

About the Service:

Emergency Planning includes the provision of both emergency plans and business continuity plans to ensure the council fulfils its obligations under the Civil Contingencies Act 2004.

Major Changes from 2021/22 Budget:

No major changes.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.10	Net	0.10	0.10

Members Allowances



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
6,000	Employees	6,770	6,785
5,000	Transport-Related Expenditure	5,000	5,000
296,167	Supplies & Services	319,431	312,153
307,167	Members Allowances	331,201	323,938

Budget

Holder: Andrea Davies

Telephone

Extension: 1306

About the Service:

Members are paid in accordance with the recommendations of the Independent Remuneration Panel which were approved by Council in March 2019.

Major Changes from 2021/22 Budget:

Monies are provided in Supplies and Services in relation to the revised Committee Structure approved in December 2021 and associated proposals in respect of the relevant allowances. There is also provision for the Independent Remuneration Panel's next review of allowances in 2022/23.

2021/22	Cost of Service (per resident)	2022/23	2023/24
2.54	Net	2.74	2.68

Programmes and Transformation



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
195,591	Employees	202,232	208,519
1,400	Transport-Related Expenditure	1,000	1,000
24,940	Supplies & Services	23,540	23,540
221,931	Programmes and Transformation	226,772	233,059
38,000	Supplies & Services	38,000	38,000
38,000	Christmas Decorations	38,000	38,000
259,931	Programmes and Transformation	264,772	271,059

Budget

Holder: James Abbott

Telephone

Extension: 1244

About the Service:

The Programmes and Transformation Team provides a range of central services to the Council including Corporate Programme and Project Management, performance management, and procurement. It provides policy support to the Corporate Management Team, and works proactively with other services within the Council to deliver increased value for money through best use of resources whilst improving customer service. The team is also responsible for communications (both internal and external), marketing and community engagement in addition to being custodian of the Local Land and Property Gazetteer. The Programmes and Transformation Team provides leadership and support to the Leisure Management Service and support the delivery of sport and leisure strategy.

Major Changes from 2021/22 Budget:

The employee costs reflect career progression and an allowance for future national pay awards.

2021/22	Cost of Service (per resident)	2022/23	2023/24
2.15	Net	2.19	2.24

Corporate Management Team



2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£ 431,072	Corporate Management Team	£ 448,950	£ 457,998
431,072	Corporate Management Team	448,950	457,998

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£ 429,719	Employees	£ 447,597	£ 456,645
14,059	Transport-Related Expenditure	14,059	14,059
5,169	Supplies & Services	5,169	5,169
(17,875)	Income	(17,875)	(17,875)
431,072	Corporate Management Team	448,950	457,998

2021/22	Employees	2022/23
3.6	FTE's	3.6

Corporate Management Team



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
189,771	Employees	197,274	201,222
6,775	Transport-Related Expenditure	6,775	6,775
5,169	Supplies & Services	5,169	5,169
(75)	Income	(75)	(75)
201,640	Chief Executive	209,143	213,091
239,948	Employees	250,323	255,423
7,284	Transport-Related Expenditure	7,284	7,284
(17,800)	Income	(17,800)	(17,800)
229,432	Heads of Service	239,807	244,907
431,072	Corporate Management Team	448,950	457,998

Budget

Holder: Andy O'Brien

Telephone

Extension: 1300

About the Service:

The Chief Executive is a key interface between staff, organisation, politicians and public and private sector partners; Principal policy advisor to the Council; The Head of the Council's Paid Service and corporate management team; and an ambassador for the whole authority. Heads of Service, as part of the Corporate Management Team support the Chief Executive in this role.

Major Changes from 2021/22 Budget:

The employee costs reflect an allowance for future national pay awards and the national insurance uplift.

2021/22	Cost of Service (per resident)	2022/23	2023/24
3.56	Net	3.71	3.79

Financial Services and Capital Financing



2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
128,245	Audit	128,995	138,825
491,011	Capital Finance	264,206	183,326
510,476	Financial Management Unit	546,362	561,259
1,129,732	Financial Services and Capital Financing	939,563	883,410

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
412,911	Employees	441,425	455,002
600	Transport-Related Expenditure	600	600
191,309	Supplies & Services	200,609	202,819
62,805	Third Party Payments	62,805	72,635
1,038,886	Capital Charges	1,390,950	1,386,520
(576,779)	Income	(1,156,826)	(1,234,166)
1,129,732	Financial Services and Capital Financing	939,563	883,410

2021/22	Employees	2022/23
9.8	FTE's	9.8

Audit



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
128,245	Third Party Payments and Supplies & Services	128,995	138,825
128,245	Audit	128,995	138,825

Budget

Holder: Lisa Turner

Telephone

Extension: 1399

About the Service:

Internal Audit provides the organisation with an opinion on the level of assurance it can place upon the internal control environment and makes recommendations to management to improve it. This service is currently delivered by a Third Party Provider. The External Audit function is provided by Grant Thornton.

Major Changes from 2021/22 Budget:

External audit fees are likely to increase however it is expected that this increase will be offset by additional government funding. It is also anticipated that internal audit costs will also increase following the initial term of the current contractual arrangement.

2021/22	Cost of Service (per resident)	2022/23	2023/24
1.06	Net	1.07	1.15

Capital Finance



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
13,750	Supplies & Services	14,100	14,450
1,038,886	Capital Charges	1,390,950	1,386,520
(539,253)	Income	(910,844)	(910,844)
513,383	Capital Financing Costs	494,206	490,126
(22,372)	Income	(230,000)	(306,800)
(22,372)	Temporary Investment Income	(230,000)	(306,800)
491,011	Capital Finance	264,206	183,326

Budget

Holder: Lisa Turner

Telephone

Extension: 1399

About the Service:

The Capital Finance budget contains the costs associated with the Council's borrowing and also the interest receivable from the investment of surplus funds arising from built up reserves and day to day cash flows. This is one of the Council's most volatile budgets and is heavily impacted upon by the economic climate.

Major Changes from 2021/22 Budget:

Capital financing costs reflect the full year impact of the replacement of our vehicles fleet using prudential borrowing in 2021/22. The recharge of these costs to the relevant service departments is shown as additional income alongside an increase in the drawdown from windfall resources held in the debt repayment reserve. Investment income has increased in line with the increase in the Bank of England base rate and expected investment returns.

2021/22	Cost of Service (per resident)	2022/23	2023/24
4.06	Net	2.18	1.52

Financial Management Unit



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
396,328	Employees	413,925	427,008
600	Transport-Related Expenditure	600	600
22,930	Supplies & Services	23,640	24,180
(14,354)	Income	(15,182)	(15,722)
405,504	Financial Management Unit	422,983	436,066
19,885	Supplies & Services	19,885	19,885
19,885	Bank Charges	19,885	19,885
16,583	Employees	27,500	27,994
69,304	Supplies & Services	76,794	78,114
(800)	Income	(800)	(800)
85,087	Income Management	103,494	105,308
510,476	Financial Management Unit	546,362	561,259

Budget

Holder: Lisa Turner

Telephone

Extension: 1399

About the Service:

Provides a wide range of financial support and advice to front line services and the Council as a whole. The unit is responsible for the production of the statutory Statement of Accounts, co-ordinating the process for monitoring budgets throughout the year and supporting development of the Medium Term Financial Strategy and co-ordinating the setting of council tax. There are a range of statutory financial submissions to Government that are made throughout the year. In addition to which, the unit also provides income management, insurance, banking, VAT, risk and treasury management services.

Major Changes from 2021/22 Budget:

Employee costs reflect the progression within career grades of trainees as part of our workforce resilience strategy and an allowance for future national pay awards.

2021/22	Cost of Service (per resident)	2022/23	2023/24
4.22	Net	4.52	4.64

Human Resources, Payments & Pensions

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
249,640	Human Resources	264,925	270,760
123,903	Payroll and Payments	112,005	114,784
1,675,000	Pension Payments	1,972,000	2,292,000
2,048,543	Human Resources, Payments & Pensions	2,348,930	2,677,544

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
2,013,434	Employees	2,313,273	2,641,704
500	Transport-Related Expenditure	500	500
40,909	Supplies & Services	41,457	41,640
(6,300)	Income	(6,300)	(6,300)
2,048,543	Human Resources, Payments & Pensions	2,348,930	2,677,544

2021/22	Employees	2022/23
7.1	FTE's	6.5

Human Resources



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
165,416	Employees	180,153	185,805
350	Transport-Related Expenditure	350	350
23,074	Supplies & Services	23,622	23,805
(5,100)	Income	(5,100)	(5,100)
183,740	Human Resources	199,025	204,860
65,400	Employees	65,400	65,400
500	Supplies & Services	500	500
65,900	Corporate Training	65,900	65,900
249,640	Human Resources	264,925	270,760

Budget

Holder: Linda McDonald

Telephone

Extension: 1577

About the Service:

Informs strategy and employment policy to Senior Managers and the Council as a whole, contributing to achievement of Corporate objectives and targets. Also provides advice on employment policies and procedures, national conditions of service and local agreements, job evaluation, employment contracts, employee relations, disciplinary matters and termination of employment. Advice is also given on recruitment and selection, staff transfers, learning, development, apprenticeships, induction, performance management and workforce planning.

Major Changes from 2021/22 Budget:

Employee costs include provision for cost increases in relation to occupation health services and an allowance for future national pay awards.

2021/22	Cost of Service (per resident)	2022/23	2023/24
2.06	Net	2.19	2.24

Payroll and Payments



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
109,618	Employees	97,720	100,499
150	Transport-Related Expenditure	150	150
15,335	Supplies & Services	15,335	15,335
(1,200)	Income	(1,200)	(1,200)
123,903	Payroll and Payments	112,005	114,784

Budget

Holder: Linda McDonald

Telephone

Extension: 1577

About the Service:

The Payments Section produces the monthly payroll and provides payroll advice for the Council. It also makes statutory and non statutory deductions ensuring that the Council's obligations for national insurance and pensions are met. In addition the section pays the Council's creditors and facilitates Housing Benefit and grant payments. It also ensures the Council's obligations for Construction Industry Tax are met.

Major Changes from 2021/22 Budget:

Employee costs reflect a planned reduction in staffing resource.

2021/22	Cost of Service (per resident)	2022/23	2023/24
1.02	Net	0.93	0.95

Pension Payments



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
1,673,000	Employees	1,970,000	2,290,000
2,000	Supplies & Services	2,000	2,000
1,675,000	Pension Payments	1,972,000	2,292,000

Budget

Holder: Linda McDonald

Telephone

Extension: 1577

About the Service:

Payments made into The Local Government Pensions Scheme (LGPS), reflecting nationally set policies and regulations. Complies with the requirements of the Pensions Regulator for automatic enrolment and re-enrolment.

Major Changes from 2021/22 Budget:

Pension contributions reflect the latest information and forecasts in respect of the triennial review of the pension scheme.

2021/22	Cost of Service (per resident)	2022/23	2023/24
13.85	Net	16.31	18.95

IT and Printing

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
105,960	Central Reprographics and Administration	104,367	105,949
313,213	Computer Services	305,684	312,488
419,173	IT and Printing	410,051	418,437

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
230,466	Employees	212,573	217,970
550	Transport-Related Expenditure	600	600
202,157	Supplies & Services	210,878	213,867
(14,000)	Income	(14,000)	(14,000)
419,173	IT and Printing	410,051	418,437

2021/22	Employees	2022/23
4.7	FTE's	4.0

Central Reprographics and Administration



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
37,726	Employees	39,376	40,162
71,834	Supplies & Services	68,591	69,387
(3,600)	Income	(3,600)	(3,600)
105,960	Central Reprographics and Administration	104,367	105,949

Budget

Holder: Guy Thornhill

Telephone

Extension: 1351

About the Service:

Provides a post management service for the whole of the Council, opening, sorting and distributing all incoming mail and managing all outgoing mail. The team also offer a comprehensive in house print management facility for producing a wide range of media promoting the Council's services. Stationery is also ordered and distributed from here.

Major Changes from 2021/22 Budget:

No major changes.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.88	Net	0.86	0.88

Computer Services



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
192,740	Employees	173,197	177,808
550	Transport-Related Expenditure	600	600
130,323	Supplies & Services	142,287	144,480
(10,400)	Income	(10,400)	(10,400)
313,213	Computer Services	305,684	312,488

Budget

Holder: Guy Thornhill

Telephone

Extension: 1351

About the Service:

Provides the ICT service to all teams within the Council. It supports all aspects of desktop and laptop computing as well as mobile and desktop telephony. It also maintains the underlying technical infrastructure including the data centre and communications network which enables the service delivery of all other teams.

Major Changes from 2021/22 Budget:

A service re-organisation is reflected in the reduction in employee costs. Supplies and services have increased due to additional investment in the Council's internet connectivity.

2021/22	Cost of Service (per resident)	2022/23	2023/24
2.59	Net	2.53	2.58

Legal Services

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
(73,259)	Assets and Estates Management	(72,035)	(71,286)
49,493	Civic Ceremonials	54,627	55,226
(607,293)	Industrial Units	(612,808)	(600,400)
212,749	Legal	228,613	236,788
(418,310)	Legal Services	(401,603)	(379,672)

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
265,646	Employees	284,198	293,302
23,716	Premises-Related Expenditure	26,601	40,061
2,842	Transport-Related Expenditure	7,590	7,602
91,132	Supplies & Services	89,835	90,330
(801,646)	Income	(809,827)	(810,967)
(418,310)	Legal Services	(401,603)	(379,672)

2021/22	Employees	2022/23
5.7	FTE's	5.7

Assets and Estates Management



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
30,624	Employees	31,656	32,477
732	Premises-Related Expenditure	1,844	1,912
21,800	Supplies & Services	21,780	21,800
(126,415)	Income	(127,315)	(127,475)
(73,259)	Assets and Estates Management	(72,035)	(71,286)

Budget

Holder: John Teasdale

Telephone

Extension: 1267

About the Service:

Responsible for management of all the Council's property assets. The unit obtains professional valuations and maintains records for statutory financial purposes and commissions assessments of value for any sale/purchase of land or buildings. Also responsible for maximising the income from the Council's tenanted estate, this includes assessment and collection of rents, licence fees and service charges.

Major Changes from 2021/22 Budget:

No major changes.

2021/22	Cost of Service (per resident)	2022/23	2023/24
(0.61)	Net	(0.60)	(0.59)

Civic Ceremonials



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
24,283	Employees	25,929	26,447
46	Premises-Related Expenditure	53	57
2,742	Transport-Related Expenditure	7,490	7,502
22,422	Supplies & Services	21,155	21,220
49,493	Civic Ceremonials	54,627	55,226

Budget

Holder: John Teasdale

Telephone

Extension: 1267

About the Service:

The Mayor is the Civic Head of the Borough who participates in civic events and supports local charities. This includes Mayor Making in May and the Mayors Ball. The Mayor encourages visits to the Town Hall to hear about the history of the Borough and see the civic memorabilia on display.

Major Changes from 2021/22 Budget:

There was a temporary reduction in transport expenditure in 2021/22 pending the need to replace the existing vehicle.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.41	Net	0.45	0.46

Industrial Units



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
22,938	Premises-Related Expenditure	24,704	38,092
(630,231)	Income	(637,512)	(638,492)
(607,293)	Industrial Units	(612,808)	(600,400)

Budget

Holder: John Teasdale

Telephone

Extension: 1267

About the Service:

Control of income and expenditure attributable to the Council's managed industrial estates.

Major Changes from 2021/22 Budget:

Additional income results from market rent reviews/changes to tenancies.

2021/22	Cost of Service (per resident)	2022/23	2023/24
(5.02)	Net	(5.07)	(4.97)

Legal

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
210,739	Employees	226,613	234,378
100	Transport-Related Expenditure	100	100
46,910	Supplies & Services	46,900	47,310
(45,000)	Income	(45,000)	(45,000)
212,749	Legal	228,613	236,788

Budget

Holder: John Teasdale

Telephone

Extension: 1267

About the Service:

Provides legal advice and assistance to services, the Council as a whole and its committees. Responsible for the provision of all legal expertise including in relation to planning, licensing, contracts, and property. Keeper of the Council's title deeds.

Major Changes from 2021/22 Budget:

The employee staffing budget has been re-aligned reflecting market pressures faced in recruitment.

2021/22	Cost of Service (per resident)	2022/23	2023/24
1.76	Net	1.89	1.96

Deputy Leader (Community and Regulatory Services)

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
402,768	Arts, Brewhouse and Functions	489,440	475,649
(370,491)	Enforcement Services	(329,910)	(306,849)
494,271	Environmental Health	546,397	565,756
59,644	Social Regeneration	60,663	61,265
586,192	Deputy Leader (Community and Regulatory Services)	766,590	795,821

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
1,625,322	Employees	1,680,951	1,732,187
534,614	Premises-Related Expenditure	556,541	576,455
28,342	Transport-Related Expenditure	26,871	26,895
641,406	Supplies & Services	690,087	584,304
3,500	Transfer Payments	3,500	3,500
(2,246,992)	Income	(2,191,360)	(2,127,520)
586,192	Deputy Leader (Community and Regulatory Services)	766,590	795,821

Arts, Brewhouse and Functions



2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
47,136	Arts Development and Programmes	105,745	59,649
265,892	Brewhouse Arts Centre	290,161	304,374
89,740	Burton Town Hall	93,534	111,626
402,768	Arts, Brewhouse and Functions	489,440	475,649

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
486,020	Employees	499,654	520,224
135,737	Premises-Related Expenditure	150,136	161,861
814	Transport-Related Expenditure	814	814
139,690	Supplies & Services	198,329	152,243
(359,493)	Income	(359,493)	(359,493)
402,768	Arts, Brewhouse and Functions	489,440	475,649

2021/22	Employees	2022/23
14.4	FTE's	14.4

Arts Development and Programmes



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
9,277	Employees	9,501	9,690
53,700	Supplies & Services	112,085	65,800
(15,841)	Income	(15,841)	(15,841)
47,136	Arts Development and Programmes	105,745	59,649

Budget

Holder: Chloe Brown

Telephone

Extension: 1515

About the Service:

The Brewhouse arts development programme provides a range of accessible and diverse participatory creative activities for the whole community of East Staffordshire. The programme supports the artistic activity and professional shows delivered within the Brewhouse and aims to raise the profile of the Brewhouse across the borough, particularly with harder to reach communities, new audiences and children and young people. The Arts programme also provides an opportunity for the Brewhouse to deliver a number of partnership projects across the borough such as the Big Burton Carousel sculpture trail due to take place in 2022.

Major Changes from 2021/22 Budget:

Additional resources have been committed to support the delivery of a series of Arts initiatives in 2022/23. Namely the Roundabout Theatre event, the Ale Trail and the Big Burton Carousel Public Art project.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.39	Net	0.87	0.49

Brewhouse Arts Centre



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
268,723	Employees	280,695	286,853
66,581	Premises-Related Expenditure	77,048	83,333
814	Transport-Related Expenditure	814	814
39,725	Supplies & Services	39,866	39,976
(115,308)	Income	(115,308)	(115,308)
260,535	Brewhouse Arts Centre	283,115	295,668
49,630	Employees	51,319	52,979
25,000	Supplies & Services	25,000	25,000
(69,273)	Income	(69,273)	(69,273)
5,357	Brewhouse Cafe/Bar	7,046	8,706
13,000	Employees	13,000	13,000
1,000	Supplies & Services	1,000	1,000
(14,000)	Income	(14,000)	(14,000)
0	Project WIRED	0	0
265,892	Brewhouse Arts Centre	290,161	304,374

Budget

Holder: Chloe Brown

Telephone

Extension: 1515

About the Service:

The Brewhouse Arts Centre is used extensively to accommodate rehearsals, meetings and events covering all aspects of the arts. An extensive programme is delivered consisting of: professional and amateur theatre productions, cinema, community workshops, gallery exhibitions, multi media workshops and corporate events. The Brewhouse team work in close partnership with external arts organisations, schools, the public sector and businesses.

Major Changes from 2021/22 Budget:

The employee costs reflect an allowance for future national pay awards and the national insurance uplift. Premises related costs have increased due to energy price rises. This budget has been significantly impacted by the Covid-19 Pandemic and there is a Corporate Provision held to mitigate potential ongoing losses.

2021/22	Cost of Service (per resident)	2022/23	2023/24
2.20	Net	2.40	2.52

Burton Town Hall



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
145,390	Employees	145,139	157,702
69,156	Premises-Related Expenditure	73,088	78,528
20,265	Supplies & Services	20,378	20,467
(145,071)	Income	(145,071)	(145,071)
89,740	Burton Town Hall	93,534	111,626

Budget

Holder: Cheryl Maxim

Telephone

Extension: 1549

About the Service:

Burton Town Hall has a number of rooms available for events, classes, celebrations; and is hired on a regular basis by a wide range of groups and organisations. The events can vary from small fitness classes to large scale 5 day beer festivals. The venue is licensed for civil ceremonies and also hosts a large number of wedding receptions/celebrations in the Main Hall.

Major Changes from 2021/22 Budget:

Employee costs in 2022/23 include a part year saving for a vacant post, which is largely offset by an allowance for future national pay awards and the national insurance increase. This budget has been significantly impacted by the Covid-19 Pandemic and there is a Corporate Provision held to mitigate potential ongoing losses.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.74	Net	0.77	0.92

Enforcement Services

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
6,317	Animal Control	717	717
(799,627)	Car Parks Income	(787,484)	(780,039)
71,072	CCTV	77,611	72,414
297,306	Community and Civil Enforcement	300,077	326,993
21,167	Licensing and Enforcement	42,773	35,790
33,274	Partnerships	36,396	37,276
(370,491)	Enforcement Services	(329,910)	(306,849)

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
617,537	Employees	629,779	648,754
380,355	Premises-Related Expenditure	387,189	395,108
16,035	Transport-Related Expenditure	15,164	15,188
404,299	Supplies & Services	383,118	322,134
(1,788,717)	Income	(1,745,160)	(1,688,033)
(370,491)	Enforcement Services	(329,910)	(306,849)

2021/22	Employees	2022/23
18.8	FTE's	18.6

Animal Control



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
15,107	Supplies & Services	9,807	9,807
(8,790)	Income	(9,090)	(9,090)
6,317	Animal Control	717	717

Budget

Holder: Rachel Liddle

Telephone

Extension: 1838

About the Service:

The core activity in this area is the collection and kennelling of stray dogs, the baiting of sewers plus associated animal welfare services.

Major Changes from 2021/22 Budget:

The reduction in supplies and services reflects a decrease in recent years in the number of stray dogs collected and kennelled.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.05	Net	0.01	0.01

Car Parks Income



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
377,455	Premises-Related Expenditure	376,350	383,760
149,532	Supplies & Services	162,780	162,815
(1,326,614)	Income	(1,326,614)	(1,326,614)
(799,627)	Car Parks Income	(787,484)	(780,039)

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

The Council provides off street parking across the Borough in the form of 16 car parks-2 of these car parks are permit holder only (the Town Hall and the Brewhouse car park). The car parks are patrolled by Community & Civil Enforcement Officers to enforce off street parking regulations. These costs are shown in the Community & Civil Enforcement section. Equally the cost of maintenance is held within the open space budget.

Major Changes from 2021/22 Budget:

Supplies and services have increased to cover the cost of commissioning car park condition surveys. Income in relation to this service has been significantly impacted by the Covid-19 Pandemic and there is a Corporate Provision held to mitigate potential ongoing losses.

2021/22	Cost of Service (per resident)	2022/23	2023/24
(6.61)	Net	(6.51)	(6.45)

CCTV

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
2,480	Premises-Related Expenditure	5,219	5,728
86,592	Supplies & Services	90,392	84,686
(18,000)	Income	(18,000)	(18,000)
71,072	CCTV	77,611	72,414

Budget

Holder: Margaret Woolley

Telephone

Extension: 1479

About the Service:

The provision of closed circuit television coverage of Burton upon Trent and Uttoxeter. The coverage is mainly of the town centres and some hot spots in the outlying urban areas. Included in this function is a monitoring contract and a maintenance contract for the cameras.

Major Changes from 2021/22 Budget:

The increase in supplies and services anticipates the additional costs associated with the upgrade to the current CCTV system and the extension of the current CCTV contracts.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.59	Net	0.64	0.60

Community and Civil Enforcement



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
283,451	Employees	281,113	307,981
420	Premises-Related Expenditure	5,620	5,620
10,522	Transport-Related Expenditure	10,401	10,425
7,413	Supplies & Services	7,443	7,467
(4,500)	Income	(4,500)	(4,500)
297,306	Community and Civil Enforcement	300,077	326,993

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

Community and Civil Enforcement comprises a multi-skilled team dealing with a wide range of issues to help improve local environmental quality. The team applies a mix of engagement, education and enforcement to deal with issues such as inconsiderate parking, littering, dog fouling and a range of other enviro-crimes and anti-social behaviour.

Major Changes from 2021/22 Budget:

Employee costs have reduced for one year in 2022/23 due to the temporary redeployment of an officer to the Licensing and Enforcement service. There has also been an increase in Premises costs for dog waste bag dispensers.

2021/22	Cost of Service (per resident)	2022/23	2023/24
2.46	Net	2.48	2.70

Licensing and Enforcement



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
142,172	Employees	163,244	150,244
4,523	Transport-Related Expenditure	4,023	4,023
15,550	Supplies & Services	16,050	16,050
(1,250)	Income	(1,250)	(1,250)
160,995	Enforcement Section	182,067	169,067
162,500	Employees	154,686	158,913
590	Transport-Related Expenditure	340	340
126,645	Supplies & Services	91,386	36,049
(429,563)	Income	(385,706)	(328,579)
(139,828)	Licensing	(139,294)	(133,277)
21,167	Licensing and Enforcement	42,773	35,790

Budget

Holder: Margaret Woolley

Telephone

Extension: 1479

About the Service:

The Licensing Team issues licences across a diverse range of activities including the sale of alcohol, hackney carriage and private hire drivers and vehicles, gambling, street collections, scrap metal dealers, etc. The Enforcement function ensures compliance with many of the foregoing activities plus issues of preventing the occurrence or recurrence of environmental crime such as fly-tipping and fly-posting.

Major Changes from 2021/22 Budget:

A staffing restructure includes the reallocation in 2022/23 on a temporary basis of additional resource to support CCTV enforcement and on going savings in middle management. There are further reductions due to taxi licence criminal record searches no longer forming part of the taxi licence fee. Other changes in supplies and services reflect the variable nature of the work involved with the licensing of taxis funded from fees set aside for purpose.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.18	Net	0.35	0.30

Partnerships



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
29,414	Employees	30,736	31,616
400	Transport-Related Expenditure	400	400
3,460	Supplies & Services	5,260	5,260
33,274	Partnerships	36,396	37,276

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

The Partnership Team work collaboratively with internal and external partners to deliver the Local Strategic Partnership agenda. Partners include Staffordshire Police, Staffordshire Fire and Rescue Service, Queen's Hospital and the Clinical Commissioning Group amongst many others.

Major Changes from 2021/22 Budget:

The Council has agreed to provide a contribution towards a County wide post designed to promote positive messages amongst young people to reduce violent crime.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.28	Net	0.30	0.31

Environmental Health

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
410,373	Environmental Health	457,308	473,354
83,898	Housing Standards	89,089	92,402
494,271	Environmental Health	546,397	565,756

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
502,693	Employees	531,770	543,068
300	Premises-Related Expenditure	651	712
10,893	Transport-Related Expenditure	10,293	10,293
75,667	Supplies & Services	86,890	88,177
3,500	Transfer Payments	3,500	3,500
(98,782)	Income	(86,707)	(79,994)
494,271	Environmental Health	546,397	565,756

2021/22	Employees	2022/23
12.9	FTE's	13.5

Environmental Health



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
392,349	Employees	426,440	442,409
300	Premises-Related Expenditure	651	712
8,609	Transport-Related Expenditure	8,009	8,009
36,805	Supplies & Services	50,508	50,524
3,500	Transfer Payments	3,500	3,500
(31,190)	Income	(31,800)	(31,800)
410,373	Environmental Health	457,308	473,354

Budget

Holder: Rachel Liddle

Telephone

Extension: 1838

About the Service:

The Environmental Health section deals with Food Safety, Health and Safety, Pollution and Public Health regulatory functions. The section is charged with carrying out the Council's duty to inspect business premises and other aligned activities in order to ensure legal compliance across a whole range of activities including food preparation, manufacture, supply and sale; the management of workplace health and safety; the control of communicable disease; the control of industrial emissions to air; the monitoring of local air quality; a key advisor on the redevelopment of land in respect of likely contamination, plus noise and air quality impacts; noise and general nuisance investigation; sampling the integrity of private water supplies and a central co-ordinating function for climate change and sustainability within the Council.

Major Changes from 2021/22 Budget:

Additional resources (staffing and supplies and services) have been committed to support the delivery of the approved climate change action plan.

2021/22	Cost of Service (per resident)	2022/23	2023/24
3.39	Net	3.78	3.91

Housing Standards



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
110,344	Employees	105,330	100,659
2,284	Transport-Related Expenditure	2,284	2,284
38,862	Supplies & Services	36,382	37,653
(67,592)	Income	(54,907)	(48,194)
83,898	Housing Standards	89,089	92,402

Budget

Holder: Rachel Liddle

Telephone

Extension: 1838

About the Service:

This service is responsible for housing enforcement, licensing, advice and information, as well as the provision of Disabled Facilities Grants and discretionary assistance.

Major Changes from 2021/22 Budget:

Changes reflect the variable nature of the work involved with the licensing of Houses in Multiple Occupation which are funded from the fees charged.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.69	Net	0.74	0.76

Social Regeneration

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
18,222	Community Centres	18,565	18,774
21,750	Councillors Community Fund	21,750	21,750
19,672	Social Regeneration	20,348	20,741
59,644	Social Regeneration	60,663	61,265

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
19,072	Employees	19,748	20,141
18,222	Premises-Related Expenditure	18,565	18,774
600	Transport-Related Expenditure	600	600
21,750	Supplies & Services	21,750	21,750
59,644	Social Regeneration	60,663	61,265

2021/22	Employees	2022/23
0.5	FTE's	0.5

Community Centres



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
18,222	Premises-Related Expenditure	18,565	18,774
18,222	Community Centres	18,565	18,774

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

The Council provides assistance towards repair and maintenance of various community centres throughout the Borough, in addition to providing insurance cover.

Major Changes from 2021/22 Budget:

No major changes.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.15	Net	0.15	0.16

Councillors Community Fund



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
21,750	Supplies & Services	21,750	21,750
21,750	Councillors Community Fund	21,750	21,750

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

The Councillors Community Fund gives elected members the opportunity to financially support local community projects.

Major Changes from 2021/22 Budget:

No major changes.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.18	Net	0.18	0.18

Social Regeneration



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
19,072	Employees	19,748	20,141
600	Transport-Related Expenditure	600	600
19,672	Social Regeneration	20,348	20,741

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

Social Regeneration aims to support community groups in advancing the needs of local neighbourhoods through connecting communities, as appropriate.

Major Changes from 2021/22 Budget:

No major changes.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.16	Net	0.17	0.17

Deputy Leader (Environment and Housing)



2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
4,126,369	Environment	4,455,108	4,567,497
309,407	Housing	318,416	324,244
1,100,315	Revenues, Benefits and Customer Contacts	706,382	754,317
5,536,091	Deputy Leader (Environment and Housing)	5,479,906	5,646,058

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
4,137,949	Employees	4,442,746	4,539,383
241,478	Premises-Related Expenditure	235,049	244,218
1,321,812	Transport-Related Expenditure	1,052,355	1,055,052
721,860	Supplies & Services	753,309	752,116
1,022,526	Third Party Payments	1,020,440	1,043,111
20,348,759	Transfer Payments	18,377,624	17,841,200
256,252	Capital Charges	627,845	627,845
(22,514,545)	Income	(21,029,462)	(20,456,867)
5,536,091	Deputy Leader (Environment and Housing)	5,479,906	5,646,058

Environment

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
48,183	Building Consultancy	51,088	52,697
98,672	Council Depot	103,099	109,895
56,841	Land Drainage	61,489	61,874
150,511	Public Conveniences	136,421	139,747
1,103,884	Street Cleaning	1,186,697	1,203,112
2,668,278	Waste Collection	2,916,314	3,000,172
4,126,369	Environment	4,455,108	4,567,497

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
2,766,565	Employees	2,998,869	3,061,812
189,839	Premises-Related Expenditure	181,782	190,132
1,312,652	Transport-Related Expenditure	1,042,745	1,045,442
236,798	Supplies & Services	255,424	251,023
1,022,526	Third Party Payments	1,020,440	1,043,111
256,252	Capital Charges	627,845	627,845
(1,658,263)	Income	(1,671,997)	(1,651,868)
4,126,369	Environment	4,455,108	4,567,497

2021/22	Employees	2022/23
82.2	FTE's	84.2

Building Consultancy



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
223,356	Employees	232,371	236,717
5,000	Premises-Related Expenditure	5,000	5,000
13,306	Transport-Related Expenditure	13,306	13,306
67,397	Supplies & Services	68,647	68,647
(260,876)	Income	(268,236)	(270,973)
48,183	Building Consultancy	51,088	52,697

Budget

Holder: Paul Farrer

Telephone

Extension: 1599

About the Service:

Responsible for the implementation of Building Regulations across the Borough (and outside the Borough in respect of partnership work) in order to ensure the health, safety and welfare of people in and about buildings. The provision of certain aspects of the service are required to be self financing (from fee income) over any rolling 3 year period as accounted for in the Building Control Fee Earning Account. The team is also responsible for the enforcement of Building Regulations and dealing with dangerous structures. In addition the service deals with the street naming and numbering of all new developments.

Major Changes from 2021/22 Budget:

No major changes.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.40	Net	0.42	0.44

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
6,950	Employees	6,231	6,359
85,834	Premises-Related Expenditure	91,246	97,860
256	Transport-Related Expenditure	270	277
4,182	Supplies & Services	3,877	3,893
97,222	Millers Lane Depot	101,624	108,389
27,290	Employees	27,976	28,531
7,710	Supplies & Services	7,024	6,469
(35,000)	Income	(35,000)	(35,000)
0	Staffordshire Waste Project	0	0
1,450	Premises-Related Expenditure	1,475	1,506
1,450	Uttoxeter Depot (ex Trentforce premises)	1,475	1,506
98,672	Council Depot	103,099	109,895

Budget

Holder: Paul Farrer

Telephone

Extension: 1599

About the Service:

The Millers Lane Depot houses the administration staff for the Environment Service, the Community and Civil Enforcement Team, the Licensing Team and the Enforcement Team. There is also provision at the depot for overnight parking of the Council's vehicle fleet when not in use. In addition to the above, there is a small stores facility.

Major Changes from 2021/22 Budget:

Premises costs have increased to provide for the maintenance and operating of electric vehicle charging points.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.82	Net	0.85	0.91

Land Drainage



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
14,674	Employees	16,851	17,109
41,129	Premises-Related Expenditure	43,767	43,886
500	Transport-Related Expenditure	500	500
538	Supplies & Services	371	379
56,841	Land Drainage	61,489	61,874

Budget

Holder: Paul Farrer

Telephone

Extension: 1599

About the Service:

Responsible for the regular maintenance and upgrade of a number of drainage assets which help prevent localised flooding. The Council is also responsible for a permanent pumping station and the deployment of an emergency pump during severe weather, liaising with the Environment Agency and Severn Trent Water as necessary.

Major Changes from 2021/22 Budget:

No major changes.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.47	Net	0.51	0.51

Public Conveniences



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
74,168	Employees	77,089	78,816
56,426	Premises-Related Expenditure	40,294	41,880
12,804	Transport-Related Expenditure	11,925	11,938
7,113	Supplies & Services	7,113	7,113
150,511	Public Conveniences	136,421	139,747

Budget

Holder: Paul Farrer

Telephone

Extension: 1599

About the Service:

Public conveniences are provided throughout the Borough.

Major Changes from 2021/22 Budget:

Business rates relief is now received for public conveniences resulting in a saving on premises costs.

2021/22	Cost of Service (per resident)	2022/23	2023/24
1.24	Net	1.13	1.16

Street Cleaning



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
790,751	Employees	842,411	859,653
290,928	Transport-Related Expenditure	247,260	247,621
28,839	Supplies & Services	28,839	28,839
1,460	Third Party Payments	1,460	1,460
65,578	Capital Charges	160,673	160,673
(73,672)	Income	(93,946)	(95,134)
1,103,884	Street Cleaning	1,186,697	1,203,112

Budget

Holder: Paul Farrer

Telephone

Extension: 1599

About the Service:

The Council provides an in-house street cleansing service across the Borough and is responsible for keeping the streets and public open spaces free from litter and waste. They undertake a number of duties including litter picking, mechanical road and footway sweeping, maintaining and emptying litter bins, bulky waste collections and removing graffiti and fly posting. Street cleansing work is also undertaken for private bodies for which a charge is made.

Major Changes from 2021/22 Budget:

Employee budgets have increased due to pay enhancements for HGV drivers in addition to an allowance for future national pay awards and the national insurance uplift. Transport related expenses reflect the a full year cost reduction of the fleet procurement exercise in 2022 and is offset by an increase in capital charges.. There are also additional transport costs for moving street sweeping waste. Income budgets for Private Street Cleaning and Bulky Waste collection have been re-aligned based on revised income targets and RPI.

2021/22	Cost of Service (per resident)	2022/23	2023/24
9.13	Net	9.81	9.95

Waste Collection



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
1,010,626	Employees	1,102,050	1,125,640
597,729	Transport-Related Expenditure	449,701	450,544
78,757	Supplies & Services	97,233	93,317
989,740	Third Party Payments	987,654	1,010,325
125,708	Capital Charges	307,998	307,998
(1,121,435)	Income	(1,101,011)	(1,070,874)
1,681,125	Recycling	1,843,625	1,916,950
563,414	Employees	633,142	646,763
339,938	Transport-Related Expenditure	275,440	276,772
37,912	Supplies & Services	37,970	38,016
54,061	Capital Charges	132,455	132,455
995,325	Refuse Collection	1,079,007	1,094,006
55,336	Employees	60,748	62,224
57,191	Transport-Related Expenditure	44,343	44,484
4,350	Supplies & Services	4,350	4,350
31,326	Third Party Payments	31,326	31,326
10,905	Capital Charges	26,719	26,719
(167,280)	Income	(173,804)	(179,887)
(8,172)	Trade Waste Recycling	(6,318)	(10,784)
2,668,278	Waste Collection	2,916,314	3,000,172

Budget

Holder: Paul Farrer

Telephone

Extension: 1599

About the Service:

An alternate weekly collection service for refuse and recycling is provided, collecting organic waste, dry recyclables and residual waste from domestic properties. In respect of Recycling, income is received from market sales and from Staffordshire County Council in the form of recycling credits. A chargeable commercial waste service is also provided to local businesses.

Major Changes from 2021/22 Budget:

Employee budgets have increased due to HGV driver pay enhancements in addition to an allowance for future national pay awards and the national insurance uplift. Also, an additional two supernumerary HGV drivers have been appointed to provide greater flexibility of cover with the cost offset by a reduction in temporary staffing. Transport related expenses reflect the a full year cost of the fleet procurement exercise in 2022 and is offset by an increase in capital charges. Third Party payments include savings resulting from the new fibre collection dry recycling contract, reduced costs arising from contamination charges and the garden waste treatment contract, being partially offset by an increase costs associated with the Waste Haulage Contract. Supplies and services have increased due to Health and Safety improvements for refuse crews and income has been revised following procurement and based on estimates for the new fibre collection approach for dry recycling.

2021/22	Cost of Service (per resident)	2022/23	2023/24
22.07	Net	24.12	24.81

Housing

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£ 309,407	Housing Options	£ 318,416	£ 324,244
309,407	Housing	318,416	324,244

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£ 236,632	Employees	£ 252,849	£ 256,543
33,500	Premises-Related Expenditure	34,500	34,500
1,800	Transport-Related Expenditure	2,300	2,300
239,450	Supplies & Services	236,650	236,650
(201,975)	Income	(207,883)	(205,749)
309,407	Housing	318,416	324,244

2021/22	Employees	2022/23
6.0	FTE's	6.0

Housing Options

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
236,632	Employees	252,849	256,543
33,500	Premises-Related Expenditure	34,500	34,500
1,800	Transport-Related Expenditure	2,300	2,300
239,450	Supplies & Services	236,650	236,650
(201,975)	Income	(207,883)	(205,749)
309,407	Housing Options	318,416	324,244

Budget

Holder: Brett Atkinson

Telephone

Extension: 1123

About the Service:

The Housing service provides all necessary advice and assistance to any person in East Staffordshire who is without or at risk of losing their home. This includes the Council's statutory duty to secure temporary accommodation for certain groups of customers who present themselves as homeless and support for rough sleepers. This service also manages the Housing Strategy and related matters.

Major Changes from 2021/22 Budget:

Changes to employee costs are the result of turning fixed-term staff posts into permanent positions. This is funded by the Homelessness Prevention Grant.

2021/22	Cost of Service (per resident)	2022/23	2023/24
2.56	Net	2.63	2.68

Revenues, Benefits and Customer Contacts

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
665,878	Benefits and Professional Services	270,799	293,234
433,338	Customer Contacts	451,357	461,989
1,099	Revenues	(15,774)	(906)
1,100,315	Revenues, Benefits and Customer Contacts	706,382	754,317

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
1,134,752	Employees	1,191,028	1,221,028
18,139	Premises-Related Expenditure	18,767	19,586
7,360	Transport-Related Expenditure	7,310	7,310
245,612	Supplies & Services	261,235	264,443
20,348,759	Transfer Payments	18,377,624	17,841,200
(20,654,307)	Income	(19,149,582)	(18,599,250)
1,100,315	Revenues, Benefits and Customer Contacts	706,382	754,317

2021/22	Employees	2022/23
35.5	FTE's	35.5

Benefits and Professional Services



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
279,661	Employees	345,022	352,779
300	Transport-Related Expenditure	300	300
92,035	Supplies & Services	97,505	98,405
20,348,759	Transfer Payments	18,377,624	17,841,200
(20,054,877)	Income	(18,549,652)	(17,999,450)
665,878	Benefits and Professional Services	270,799	293,234

Budget

Holder: Sarah Richardson

Telephone

Extension: 1716

About the Service:

The Benefits team are responsible for the administration of Housing Benefit (HB) and Council Tax Reduction (CTR) claims. The duties of the team are varied & include the assessment and payment of successful claims and advising claimants of their eligibility to HB and CTR. The team also undertakes the prevention and detection of fraudulent HB and CTR claims.

Major Changes from 2021/22 Budget:

Staffing budgets have been re-allocated across the Revenues and Benefits service area. There is an anticipated decrease in Supported Housing costs that are not recoverable through benefit subsidy, combined with an overall decrease in the level of Housing Benefits expenditure and subsidy following the introduction of Universal Credit for new claimants.

2021/22	Cost of Service (per resident)	2022/23	2023/24
5.51	Net	2.24	2.42

Customer Contacts



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
375,910	Employees	389,441	398,673
18,139	Premises-Related Expenditure	18,767	19,586
5,410	Transport-Related Expenditure	5,410	5,410
39,079	Supplies & Services	42,939	43,520
(5,200)	Income	(5,200)	(5,200)
433,338	Customer Contacts	451,357	461,989

Budget

Holder: Sarah Richardson

Telephone

Extension: 1716

About the Service:

The Customer Contacts team deal with a range of council wide enquiries both in person and via the website, including for example Council Tax, Housing Benefits, Land Searches, Waste Management and Tourist Information. The Switchboard function deals with all incoming telephone callers that do not use a direct dial facility.

Major Changes from 2021/22 Budget:

Staff have been re-allocated across the Revenues and Benefits service areas.

2021/22	Cost of Service (per resident)	2022/23	2023/24
3.58	Net	3.73	3.82

Revenues



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
479,181	Employees	456,565	469,576
1,650	Transport-Related Expenditure	1,600	1,600
114,498	Supplies & Services	120,791	122,518
(594,230)	Income	(594,730)	(594,600)
1,099	Revenues	(15,774)	(906)

Budget

Holder: Sarah Richardson

Telephone

Extension: 1716

About the Service:

Incorporates Business Rates, Council Tax, Recovery and Debtors functions. The team is responsible for the accurate and timely billing and collection of local commercial and domestic property based taxes and other sundry debtors, providing advice and assistance about bills, how to pay and eligibility for appropriate discounts and exemptions. The team is also responsible for the collection of outstanding Housing Benefit overpayments.

Major Changes from 2021/22 Budget:

Staffing budgets have been re-allocated across the Revenues and Benefits service area. There is an increase in grants receivable for NNDR collection, and changes to Supplies and Services as a result of CPI inflation.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.01	Net	(0.13)	(0.01)

Deputy Leader (Leisure, Amenities and Tourism)

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
1,773,027	Community and Open Spaces	1,848,627	1,872,230
85,559	Cultural Services - Marketing	87,349	89,226
498,194	Leisure Services	316,816	116,664
17,234	Markets	11,636	22,900
29,771	Strategic Tourism	30,786	31,193
2,403,785	Deputy Leader (Leisure, Amenities and Tourism)	2,295,214	2,132,213

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
573,075	Employees	586,682	603,469
1,752,107	Premises-Related Expenditure	1,758,723	1,778,237
13,565	Transport-Related Expenditure	15,953	15,979
355,594	Supplies & Services	332,567	336,675
291,040	Third Party Payments	134,320	(69,313)
(581,596)	Income	(533,031)	(532,834)
2,403,785	Deputy Leader (Leisure, Amenities and Tourism)	2,295,214	2,132,213

Community and Open Spaces



2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
(16,926)	Cemeteries	11,201	16,215
338,353	Facilities and Health and Safety	357,996	370,909
44,686	Horticultural Centre	45,828	45,889
1,406,914	Open Spaces	1,433,602	1,439,217
1,773,027	Community and Open Spaces	1,848,627	1,872,230

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
374,114	Employees	394,598	405,017
1,650,467	Premises-Related Expenditure	1,647,685	1,657,560
12,965	Transport-Related Expenditure	15,353	15,379
130,277	Supplies & Services	137,222	140,308
(394,796)	Income	(346,231)	(346,034)
1,773,027	Community and Open Spaces	1,848,627	1,872,230

2021/22	Employees	2022/23
10.9	FTE's	11.3

Cemeteries

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
62,147	Employees	69,953	72,742
150,933	Premises-Related Expenditure	187,810	189,825
2,236	Transport-Related Expenditure	3,367	3,380
4,700	Supplies & Services	4,700	4,700
(236,942)	Income	(254,629)	(254,432)
(16,926)	Cemeteries	11,201	16,215

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

The cemeteries service provides for the dignified burial of deceased persons. There is an on-site presence at Stapenhill cemetery to ensure a high quality service to bereaved families.

Major Changes from 2021/22 Budget:

The staffing resource has increased to address Health & Safety concerns and premises related expenditure has increased due to the new Grounds Maintenance Contract. Cemetery fee income has increased in line with our fee policy and to cover the cost of the additional staff.

2021/22	Cost of Service (per resident)	2022/23	2023/24
(0.14)	Net	0.09	0.13

Facilities and Health and Safety



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
8,203	Premises-Related Expenditure	8,249	8,277
6,000	Supplies & Services	6,000	6,000
14,203	Oldfields Sports Centre	14,249	14,277
158,763	Employees	165,239	168,745
149,112	Premises-Related Expenditure	154,032	160,313
5,229	Transport-Related Expenditure	6,486	6,499
11,646	Supplies & Services	18,590	21,675
(12,700)	Income	(12,700)	(12,700)
312,050	Facilities Management	331,647	344,532
12,100	Premises-Related Expenditure	12,100	12,100
12,100	Voluntary Organisation Premises	12,100	12,100
338,353	Facilities and Health and Safety	357,996	370,909

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

The Facilities Management team provides support services and physical resources to all teams within the Council. The team provide a clean and safe environment for employees, customers and partners. It also ensures statutory inspections are carried out for all buildings within their remit and for those of other managers when requested. In addition to which the team also manages and advises on energy use, legionella, asbestos, fire systems. Health & Safety provide support and guidance for all Council teams and functions ensuring the Council is up to date with all legislation and regulation. This enables all staff, members and visitors to remain safe when using Council services and facilities.

Major Changes from 2021/22 Budget:

Building condition surveys are to be commissioned on Council properties over a three year period resulting in an increase in supplies and services.

2021/22	Cost of Service (per resident)	2022/23	2023/24
2.80	Net	2.96	3.07

Horticultural Centre



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
64,016	Premises-Related Expenditure	65,158	65,218
26,186	Supplies & Services	26,186	26,187
(45,516)	Income	(45,516)	(45,516)
44,686	Horticultural Centre	45,828	45,889

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

The Horticultural Centre provides a focus for volunteers and community engagement in the Council's parks and green spaces. The Horticultural Centre is hoping to restart working with volunteer groups to provide mental and physical activities to improve well being. Plants from the Horticulture Centre are at the centre of floral displays across the borough.

Major Changes from 2021/22 Budget:

No major changes.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.37	Net	0.38	0.38

Open Spaces

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
153,204	Employees	159,406	163,530
1,266,103	Premises-Related Expenditure	1,220,336	1,221,827
5,500	Transport-Related Expenditure	5,500	5,500
81,745	Supplies & Services	81,746	81,746
(99,638)	Income	(33,386)	(33,386)
1,406,914	Open Spaces	1,433,602	1,439,217
1,406,914	Open Spaces	1,433,602	1,439,217

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

There are approximately 380 hectares of open spaces across the Borough, ranging from historic formal parks such as Stapenhill Gardens , playing fields and community parks to small patches of greenery provided to soften the urban landscape.

Major Changes from 2021/22 Budget:

Premises costs and income have been revised following the a procurement exercise in relation to Grounds Maintenance.

2021/22	Cost of Service (per resident)	2022/23	2023/24
11.63	Net	11.86	11.90

Cultural Services - Marketing



2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£ 85,559	Marketing	£ 87,349	£ 89,226
85,559	Cultural Services - Marketing	87,349	89,226

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£ 42,122	Employees	£ 43,912	£ 44,789
43,437	Supplies & Services	43,437	44,437
85,559	Cultural Services - Marketing	87,349	89,226

2021/22	Employees	2022/23
1.0	FTE's	1.0

Cultural Services - Marketing



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
42,122	Employees	43,912	44,789
43,437	Supplies & Services	43,437	44,437
85,559	Cultural Services Marketing	87,349	89,226
85,559	Marketing	87,349	89,226

Budget

Holder: Nathan Gallagher

Telephone

Extension: 1102

About the Service:

The Marketing Function aims to develop ESBC's Cultural Services and its venues through a strategic approach to satisfying customer demands and prompting services to local residents with the aim of increasing attendances and revenue. This function is responsible for marketing planning, research, branding, promotional campaigns and advertising and monitoring and evaluation, whilst working alongside customer services and communications colleagues to deliver successful services.

Major Changes from 2021/22 Budget:

No major changes.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.71	Net	0.72	0.74

Leisure Services

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£ 19,400	Health and Leisure Grants	£ 10,400	£ 10,400
478,794	Leisure Management	306,416	106,264
498,194	Leisure Services	316,816	116,664

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£ 35,361	Employees	£ 38,194	£ 40,138
16,393	Premises-Related Expenditure	18,902	20,439
155,400	Supplies & Services	125,400	125,400
291,040	Third Party Payments	134,320	(69,313)
498,194	Leisure Services	316,816	116,664

2021/22	Employees	2022/23
1.0	FTE's	1.0

Health and Leisure Grants



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
19,400	Supplies & Services	10,400	10,400
19,400	Health & Leisure Grants	10,400	10,400
19,400	Health and Leisure Grants	10,400	10,400

Budget

Holder: James Abbott

Telephone

Extension: 1244

About the Service:

This budget relates to Health and Leisure grants paid.

Major Changes from 2021/22 Budget:

The budget has been reduced following in-year review.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.16	Net	0.09	0.09

Leisure Management



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
35,361	Employees	38,194	40,138
16,393	Premises-Related Expenditure	18,902	20,439
136,000	Supplies & Services	115,000	115,000
291,040	Third Party Payments/(Income)	134,320	(69,313)
478,794	Leisure Management	306,416	106,264

Budget

Holder: James Abbott

Telephone

Extension: 1244

About the Service:

The Leisure Services Contract Management budget supports the Council ensuring the effective delivery of the contracted leisure services / facilities management arrangement (incorporating Meadowside Leisure Centre, Uttoxeter Leisure Centre, Shobnall Leisure Complex and Sports Development). Working closely with the Council's leisure management partners this function ensures compliance with the agreed contract and the continuous improvement of the services. It also supports the delivery of sport and leisure strategy, working with other Council departments and external strategic partners.

Major Changes from 2021/22 Budget:

The budget for the leisure management fee has reduced in accordance with the original operating agreement and from 2023/24 it is due to change to an income source. This service continues to be impacted by the Covid-19 pandemic and for 2022/23 it is envisaged that any additional support to our external provider will be met from the remaining National Leisure Recovery Grant. Supplies and services have reduced to reflect a revised Leisure Management contingency, as per the original business case.

2021/22	Cost of Service (per resident)	2022/23	2023/24
3.96	Net	2.53	0.88

Markets

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£ 17,234	Markets	£ 11,636	£ 22,900
17,234	Markets	11,636	22,900

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£ 102,786	Employees	£ 90,289	£ 93,443
85,247	Premises-Related Expenditure	92,136	100,238
16,001	Supplies & Services	16,011	16,019
(186,800)	Income	(186,800)	(186,800)
17,234	Markets	11,636	22,900

2021/22	Employees	2022/23
3.5	FTE's	2.8

Markets

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
102,786	Employees	90,289	93,443
85,247	Premises-Related Expenditure	92,136	100,238
16,001	Supplies & Services	16,011	16,019
(186,800)	Income	(186,800)	(186,800)
17,234	Markets	11,636	22,900

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

Responsible for management of the market at Burton. This involves handling both the indoor and outdoor market stall holders and tenants of shops at Burton. In addition to ensuring stalls and shops are tenanted in order to maximise income, the service also programmes other non trading events and activities into the Market Hall space which also contributes to income generation. There is also a provision to contribute to Uttoxeter Market.

Major Changes from 2021/22 Budget:

Employee costs have reduced following the deletion of the Markets Cleaner post and premises costs have increased to reflect revised energy costs.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.14	Net	0.10	0.19

Strategic Tourism



2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£ 29,771	Strategic Tourism	£ 30,786	£ 31,193
29,771	Strategic Tourism	30,786	31,193

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£ 18,692	Employees	£ 19,689	£ 20,082
600	Transport-Related Expenditure	600	600
10,479	Supplies & Services	10,497	10,511
29,771	Strategic Tourism	30,786	31,193

2021/22	Employees	2022/23
0.5	FTE's	0.5

Strategic Tourism



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
18,692	Employees	19,689	20,082
600	Transport-Related Expenditure	600	600
10,479	Supplies & Services	10,497	10,511
29,771	Strategic Tourism	30,786	31,193

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

The Council has worked with partner organisations including the National Forest and Destination Staffordshire for a number of years to support Tourism activities and initiatives in the Borough and surrounding areas. The service has an action plan to highlight and develop opportunities within East Staffordshire as a Tourism Destination.

Major Changes from 2021/22 Budget:

No major changes.

2021/22	Cost of Service (per resident)	2022/23	2023/24
0.25	Net	0.25	0.26

Deputy Leader (Regeneration and Planning Policy)

2021/2022 Budget	Objective Analysis	2022/2023 Revised Budget	2023/2024 Budget
£		£	£
169,008	Enterprise	189,002	194,467
(19,184)	Local Land Charges	(16,258)	(16,726)
61,031	Planning	86,598	105,353
210,855	Deputy Leader (Regeneration and Planning Policy)	259,342	283,094

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
837,693	Employees	904,567	933,592
14,280	Transport-Related Expenditure	14,280	14,280
247,209	Supplies & Services	311,768	249,379
(888,327)	Income	(971,273)	(914,157)
210,855	Deputy Leader (Regeneration and Planning Policy)	259,342	283,094

Enterprise

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£ 169,008	Enterprise	£ 189,002	£ 194,467
169,008	Enterprise	189,002	194,467

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£ 141,470	Employees	£ 160,462	£ 165,926
3,000	Transport-Related Expenditure	3,000	3,000
25,538	Supplies & Services	25,540	25,541
(1,000)	Income	0	0
169,008	Enterprise	189,002	194,467

2021/22	Employees	2022/23
3.6	FTE's	3.6

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
141,470	Employees	160,462	165,926
3,000	Transport-Related Expenditure	3,000	3,000
25,538	Supplies & Services	25,540	25,541
(1,000)	Income	0	0
169,008	Enterprise	189,002	194,467
169,008	Enterprise	189,002	194,467

Budget

Holder: Thomas Deery

Telephone

Extension: 1664

About the Service:

The Enterprise team is responsible for promoting local economic growth and prosperity, working with the Local Enterprise Partnerships, and supporting the regeneration of the Borough. To achieve this, the team delivers support and advice to businesses, promotes the Borough as a location for inward investment, and works to attract external funding for regeneration. This also involves facilitating the delivery of affordable housing on brownfield sites, enhancing some of the areas environmental assets, and working in partnership to deliver economic growth through the Burton Towns Fund programme.

Major Changes from 2021/22 Budget:

Employee costs reflect a review of the team's roles and responsibilities and progression within respective grades.

2021/22	Cost of Service (per resident)	2022/23	2023/24
1.40	Net	1.56	1.61

Local Land Charges

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£ (19,184)	Land Charges	£ (16,258)	£ (16,726)
(19,184)	Local Land Charges	(16,258)	(16,726)

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£		£	£
58,733	Employees	60,642	61,944
280	Transport-Related Expenditure	280	280
50,293	Supplies & Services	49,350	50,460
(128,490)	Income	(126,530)	(129,410)
(19,184)	Local Land Charges	(16,258)	(16,726)

2021/22	Employees	2022/23
2.0	FTE's	2.0

Land Charges

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
58,733	Employees	60,642	61,944
280	Transport-Related Expenditure	280	280
50,293	Supplies & Services	49,350	50,460
(128,490)	Income	(126,530)	(129,410)
(19,184)	Land Charges	(16,258)	(16,726)

Budget

Holder: Naomi Perry

Telephone

Extension: 1611

About the Service:

Local Authorities have a statutory duty to maintain a Local Land Charges public register, which forms part of an official search required for the conveyancing process. Local Land Charges acts as a one stop shop, for all internal departments and Staffordshire County Council by providing all home movers within the Borough with land and property data on the site they intend to purchase.

Major Changes from 2021/22 Budget:

No major changes.

2021/22	Cost of Service (per resident)	2022/23	2023/24
(0.16)	Net	(0.13)	(0.14)

Planning

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£ (82,009) 143,040	Development Control Planning Policy	£ (61,752) 148,350	£ (45,908) 151,261
61,031	Planning	86,598	105,353

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£ 637,490 11,000 171,378 (758,837)	Employees Transport-Related Expenditure Supplies & Services Income	£ 683,463 11,000 236,878 (844,743)	£ 705,722 11,000 173,378 (784,747)
61,031	Planning	86,598	105,353

2021/22	Employees	2022/23
16.3	FTE's	16.3

Development Control



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
529,310	Employees	569,973	589,321
8,500	Transport-Related Expenditure	8,500	8,500
139,018	Supplies & Services	204,518	141,018
(758,837)	Income	(844,743)	(784,747)
(82,009)	Development Control	(61,752)	(45,908)

Budget

Holder: Naomi Perry

Telephone

Extension: 1611

About the Service:

The Development Control team validate and process planning applications in accordance with national and local policy. The team is responsible for delivering decisions within prescribed targets through delegated powers or via Planning Committee. Key duties include the provision of pre-application advice, determining all types of planning, heritage and tree applications, contesting planning appeals and carrying out Enforcement duties. The service generates income from planning application fees and from the provision of pre-application advice.

Major Changes from 2021/22 Budget:

Additional staffing resource and planned investment in the service IT system are being met from ring-fenced planning income reserves.

2021/22	Cost of Service (per resident)	2022/23	2023/24
(0.68)	Net	(0.51)	(0.38)

Planning Policy



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
108,180	Employees	113,490	116,401
2,500	Transport-Related Expenditure	2,500	2,500
32,360	Supplies & Services	32,360	32,360
143,040	Planning Policy	148,350	151,261

Budget

Holder: Naomi Perry

Telephone

Extension: 1611

About the Service:

The Planning Policy Team are responsible for delivering the Council's statutory planning framework including the Local Plan and Neighbourhood Planning agenda. The planning system involves the preparation of a number of policy and supplementary policy documents including development briefs and specialist advice to guide development across the Borough. The team includes expertise in heritage matters and the preparation of conservation area appraisals. The team are also responsible for the monitoring of planning information and partnership working across Staffordshire.

Major Changes from 2021/22 Budget:

No major changes.

2021/22	Cost of Service (per resident)	2022/23	2023/24
1.18	Net	1.23	1.25

Corporate Budgets

2021/2022 Budget	Objective Analysis	2022/2023 Budget	2023/2024 Budget
£ 145,251	Corporate Budgets	£ (919,065)	£ (207,439)
145,251	Corporate Budgets	(919,065)	(207,439)

2021/2022 Budget	Subjective Analysis	2022/2023 Budget	2023/2024 Budget
£ (15,086)	Employees	£ (9,735)	£ (9,945)
210,000	Supplies & Services	150,000	0
59,336	Transfer Payments	59,336	59,336
1,329,750	Covid-19 Income and Expenditure Provision	414,621	418,170
(1,438,749)	Income	(1,533,287)	(675,000)
145,251	Corporate Budgets	(919,065)	(207,439)

Corporate Budgets



2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£		£	£
(15,086)	Employees	(9,735)	(9,945)
210,000	Supplies & Services	150,000	0
59,336	Transfer Payments	59,336	59,336
1,329,750	Covid-19 Income and Expenditure Provision	414,621	418,170
(1,438,749)	Income	(1,533,287)	(675,000)
145,251	Corporate Budgets	(919,065)	(207,439)

Budget

Holder: Lisa Turner

Telephone

Extension: 1399

About the Service:

Corporate Budgets represent items that do not form part of any particular service.

Major Changes from 2021/22 Budget:

Additional monies are shown in Corporate Budget Income reflecting the New Homes Bonus awarded the Council for 2022/23 and an estimate for 2023/24. A reduction in the Covid Provision to £415k has been made anticipating a reduction in cost and income pressures as Covid-19 becomes endemic within the population. However a corporate volatility provision of £150k is being held in recognition of uncertainty that the Council currently faces in relation to its income and expenditure. The transfer payments payable to Parish Councils due to the impact of the local council tax support scheme on the council tax base remain unchanged.

2021/22	Cost of Service (per resident)	2022/23	2023/24
1.20	Net	(7.60)	(1.72)

Personnel Budget Summary

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£'000		£'000	£'000
6,783	Salaries	7,147	7,336
650	National Insurance	739	759
2,432	Superannuation	2,816	3,164
121	Overtime	137	137
9,986	Total Personnel Budget	10,839	11,396

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£'000		£'000	£'000
372	Corporate and Commercial	387	397
425	Corporate Management Team	443	452
407	Financial Services and Capital Financing	435	449
1,704	Human Resources, Payments & Pensions	1,996	2,323
216	IT and Printing	198	203
261	Legal Services	280	289
3,385	Leader of the Council	3,739	4,113
440	Arts, Brewhouse and Functions	453	474
602	Enforcement Services	623	642
496	Environmental Health	525	536
19	Social Regeneration	20	20
1,557	Deputy Leader (Community and Regulatory Services)	1,621	1,672
2,381	Environment	2,647	2,702
224	Housing	237	240
1,102	Revenues, Benefits and Customer Contacts	1,155	1,185
3,707	Deputy Leader (Environment and Housing)	4,039	4,127
368	Community and Open Spaces	389	399
42	Cultural Services - Marketing	43	44
35	Leisure Services	38	40
102	Markets	89	92
19	Strategic Tourism	19	20
566	Deputy Leader (Leisure, Amenities and Tourism)	578	595
140	Enterprise	159	164
58	Local Land Charges	60	61
628	Planning	674	696
826	Deputy Leader (Regeneration and Planning Policy)	893	921
(55)	Corporate Budgets	(31)	(32)
(55)	Corporate Budgets	(31)	(32)
9,986	Total Personnel Budget	10,839	11,396

Personnel Budget

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£'000		£'000	£'000
80	Committee Support	84	86
92	Elections	96	98
6	Members Allowances	7	7
194	Programmes and Transformation	200	206
372	Corporate and Commercial	387	397
425	Corporate Management Team	443	452
425	Corporate Management Team	443	452
407	Financial Management Unit	435	449
407	Financial Services and Capital Financing	435	449
142	Human Resources	149	153
109	Payroll and Payments	97	99
1,453	Pension Payments	1,750	2,071
1,704	Human Resources, Payments & Pensions	1,996	2,323
37	Central Reprographics and Administration	39	40
179	Computer Services	159	163
216	IT and Printing	198	203
30	Assets and Estates Management	31	32
24	Civic Ceremonials	26	26
207	Legal	223	231
261	Legal Services	280	289
3,385	Leader of the Council	3,739	4,113
9	Arts Development and Programmes	9	10
315	Brewhouse Arts Centre	328	336
116	Burton Town Hall	116	128
440	Arts, Brewhouse and Functions	453	474
280	Community and Civil Enforcement	278	305
293	Licensing and Enforcement	315	306
29	Partnerships	30	31
602	Enforcement Services	623	642
387	Environmental Health	421	437
109	Housing Standards	104	99
496	Environmental Health	525	536
19	Social Regeneration	20	20
19	Social Regeneration	20	20
1,557	Deputy Leader (Community and Regulatory Services)	1,621	1,672

Personnel Budget

2021/2022 Budget		2022/2023 Budget	2023/2024 Budget
£'000		£'000	£'000
210	Building Consultancy	219	223
33	Council Depot	34	35
8	Land Drainage	10	11
69	Public Conveniences	71	73
726	Street Cleaning	785	800
1,335	Waste Collection	1,528	1,560
2,381	Environment	2,647	2,702
224	Housing Options	237	240
224	Housing	237	240
276	Benefits and Professional Services	340	348
353	Customer Contacts	366	375
473	Revenues	449	462
1,102	Revenues, Benefits and Customer Contacts	1,155	1,185
3,707	Deputy Leader (Environment and Housing)	4,039	4,127
61	Cemeteries	68	71
156	Facilities and Health and Safety	163	166
151	Open Spaces	158	162
368	Community and Open Spaces	389	399
42	Marketing	43	44
42	Cultural Services - Marketing	43	44
35	Leisure Management	38	40
35	Leisure Services	38	40
102	Markets	89	92
102	Markets	89	92
19	Strategic Tourism	19	20
19	Strategic Tourism	19	20
566	Deputy Leader (Leisure, Amenities and Tourism)	578	595
140	Enterprise	159	164
140	Enterprise	159	164
58	Land Charges	60	61
58	Local Land Charges	60	61
521	Development Control	562	581
107	Planning Policy	112	115
628	Planning	674	696
826	Deputy Leader (Regeneration and Planning Policy)	893	921
(55)	Corporate Budgets	(31)	(32)
(55)	Corporate Budgets	(31)	(32)
(55)	Corporate Budgets	(31)	(32)
9,986	Total Personnel Budget	10,839	11,396

Capital Programme 2022/23 to 2024/25

Introduction

The Capital Programme focuses on meeting the Council's priorities. In order to ensure these resources are allocated in the most effective way the Council has a robust decision making process in place, which is outlined in the Asset Management Strategy.

Capital Programme

The indicative capital programme for 2022/23 to 2024/25 is estimated to be £5m. A summary of the new projects is provided below:

<u>Projects</u>	2022/23	2023/24	2024/25	Total
	£'000	£'000	£'000	£'000
Disabled Facility Grants (estimated funding)	1,160	1,160	1,160	3,480
Support for the Uttoxeter Sports Hub	-	500	-	500
Fleet Replacement (Year 3)	-	-	291	291
CCTV Infrastructure Upgrade	205	-	-	205
Community and Business Grant Schemes	200	-	-	200
Electric Charging Infrastructure	114	-	-	114
ICT-Windows Server upgrade	42	-	-	42
Stubby Lane Sewerage Facility Works	35	-	-	35
Cemeteries Road Improvements	38	38	38	114
Dog Waste Bin Dispensers	13	-	-	13
Total Capital Expenditure	1,807	1,698	1,489	4,994
Funding				
Capital Revenue Reserve	581	38	38	657
Disabled Facility Grant (Better Care Fund) ^	1,160	1,160	1,160	3,480
External Funding (CCTV)	66	0	0	66
Section 106 (Uttoxeter Sports Hub)	-	500	-	500
Prudential Borrowing (Fleet Replacement)	-	-	291	291
Total Capital Funding	1,807	1,698	1,489	4,994

^ Assumed Better Care Funding Award of £1,160k per year

Future Proposals

The Council adopted the **Uttoxeter Masterplan** in December 2020 which provides a long term coherent vision for Uttoxeter as a town. The Masterplan considered what combination of improvements and changes need to be undertaken to create the right conditions for growth, providing more, and/or better, employment opportunities, along with the necessary infrastructure (roads, housing, utilities, broadband etc.) to support that growth. Members and officers are keen to explore options and/or opportunities to deliver the proposals within the Masterplan and will be working towards developing more detailed proposals (in conjunction with partners, as appropriate). Any proposals will be subject to detailed business cases being brought forward and approved at the appropriate time

The Council continues to consider plans in relation to the indicative allocation of £23.8m in relation to the Towns Fund.

There is provision for future expansion of the Cemetery at Stapenhill in the current capital programme. This is subject to ongoing investigations and may require additional investment in order to comply with the Environment Agency Regulations

Existing Projects / Commitments

The current Capital Programme in 2021/22 amounts to £9.496m and a number of projects, including the Washlands enhancement scheme are taking place over several years. These will be carried forward and added to the capital programme for 2022/23 at the financial year end.

There is an existing commitment to utilise £2m of capital receipts to reduce the underlying need to borrow. In addition to which the Council has adopted a policy to set-aside 20% of all future capital receipts to support the repayment of historical debt. Continuing to reduce the underlying debt will enable savings to be maximised when the next tranches of external debt mature in 2025/26.

Further Information

Further details can be found in the Council's Asset Management and Capital Strategy 2022/23.

Glossary

Capital Expenditure

This represents all expenditure on the acquisition, construction or enhancement of items (such as buildings, roads, major equipment etc.) that have a life of more than one year.

Council Tax

This is a tax, which is levied on the broad capital value of domestic properties, and charged to the resident or owner of the property.

Employees Expenditure

This includes all direct and indirect costs associated with employing staff.

National Non-Domestic Rates

Represents the rate of taxation on business properties. Central Government have the responsibility for setting the rate and Local Authorities are responsible for the billing and collection of the tax.

New Homes Bonus

A scheme introduced by central government to reward local authorities for either new homes or empty homes brought onto the council tax ratings (billing) list.

Precept

An amount charged by another authority to the Council's Collection Fund. The County Council, the Police and Crime Commissioner and the Staffordshire Commissioner Fire and Rescue Authority are the preceptors on East Staffordshire's collection fund.

Premises Expenditure

These costs are all expenses related to the day to day running of premises and land.

Prudential Borrowing

This is borrowing undertaken by the Council in relation to capital expenditure schemes, whereby the Council has decided that such borrowing is affordable, sustainable and prudent in accordance with legislative

Reserves

The amount of money set aside either for a specific purpose (Earmarked Reserves) or held as a contingency to mitigate against known and unknown risks (General Fund Reserves).

Revenue Expenditure

Represents expenditure on day to day running expenses e.g. Salaries, fuel etc.

Revenue Support Grant

This is one of the main non ring-fenced grants received by the Council from the Government. It is calculated using a complex formulae which measures each authority's need to spend relative to each other.

Superannuation

Payments made by the Council into the Local Government Pension Scheme administered by Staffordshire County Council. These payments contribute towards the pension benefits being earned by employees.

Supplies and Services Expenditure

This includes all direct supplies and services to the Council. Including: equipment, furniture, materials, catering office expenses, communications and computing.

Third Party Payments

These costs relate to payments to external service providers for goods or services that cannot easily be classified (i.e. grants to voluntary bodies).

Transfer Payments

This includes costs incurred by the Council for which no goods or services are received by the Council. This mainly includes Housing and Council Tax Benefit payments.

Transport Expenditure

Costs associated with the provision, hire, and use of transport, including travelling allowances.