

**APPLICATION FOR A MINOR VARIATION OF A PREMISE
LICENCE/CLUB PREMISE CERTIFICATE***

* delete where applicable

NOTICE IS GIVEN THAT **1** _____

HAS APPLIED TO EAST STAFFORDSHIRE BOROUGH COUNCIL
FOR A MINOR VARIATION OF A PREMISES LICENCE FOR THE
PREMISES KNOWN AS

2 _____

AT **3** _____

DETAILS OF VARIATION: **4** _____

Applications can be viewed by appointment only at East
Staffordshire Borough Council, Trent House, Millers Lane off
Derby Street, Burton upon Trent, DE14 2NS. A list of
applications can be viewed online at www.eaststaffsbc.gov.uk

Any representation received will be available for public
inspection under the Local Government (Access to
Information) Act 1985.

Any representations must be made in writing by
.....to the Licensing Team, East Staffordshire
Borough Council, The Town Hall, King Edward Place, Burton
upon Trent, DE14 2EB or email: licensing@eaststaffsbc.gov.uk

It is an offence, under Section 158 of the Licensing Act 2003,
to knowingly or recklessly make a false statement in
connection with an Application for a Premises Licence. The
maximum fine for which a Person is liable on Summary
Conviction for the Offence is unlimited.

DATED

MAKING RELEVANT REPRESENTATIONS ABOUT THIS APPLICATION

To be relevant a representation must relate to one or more of the four licensing objectives under the Licensing Act 2003:

- Prevention of crime and disorder
- Public safety
- Prevention of public nuisance
- Protection of children from harm

If the representation does not relate to one or more of the above it cannot be accepted.

Further information regarding making representations can be viewed on the councils website.

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It is an offence, under Section 158 of the Licensing Act 2003, to knowingly or recklessly make a false statement in connection with an Application for a Premises Licence. A person guilty of an offence is liable on summary conviction to a fine not exceeding level five on the standard scale

GUIDANCE NOTES FOR APPLICANTS

1 APPLICANT NAME, 2 NAME OF PREMISE, 3 ADDRESS OF PREMISE, 4 PROVIDE REASON FOR MINOR VARIATION, I.E. CHANGES OF HOURS, ACTIVITIES, CONDITIONS, CHANGES OF STRUCTURE/LAYOUT OF PREMISES 5 INSERT DATE WHEN NOTICE TO BE DISPLAYED ON PREMISES – NEXT WORKING DAY AFTER THE DAY THE APPLICATION WAS GIVEN TO THE LICENSING AUTHORITY

* PLEASE NOTE – THIS SITE NOTICE MUST BE DISPLAYED ON 2 A4 SHEETS JOINED TOGETHER WITH THIS PAGE ON THE RIGHT AND THE FIRST PAGE (APPLICATION DETAILS ON THE LEFT) ON WHITE PAPER. FURTHER INFORMATION ON MAKING REPRESENTATIONS CAN BE FOUND ON THE LICENSING PAGE ON EASTSTAFFSBC.GOV.UK.