



**EAST STAFFORDSHIRE BOROUGH COUNCIL**

**REPORT COVER SHEET**

<b>Title of Report:</b>	<b>COVID-19 Emergency Planning Recovery Update (July 2021)</b>	To be marked with an 'X' by Democratic Services after report has been presented
<b>Meeting of:</b>	Corporate Management Team: <b>15<sup>th</sup> June 2021</b>	X
	Leader and Deputy Leaders: <b>21<sup>st</sup> June 2021</b>	X
	Leader's / Leader of the Opposition's Advisory Group / Independent Alliance Advisory Group: <b>30<sup>th</sup> June / 1<sup>st</sup> July 2021</b>	X
	Cabinet: <b>12<sup>th</sup> July 2021</b>	
	Scrutiny Audit and Value for Money Council Services Committee Scrutiny Community Regeneration, Environment and Health and Well Being Committee	



Is this an Executive Decision:	NO	Is this a Key Decision:	NO
Is this in the Forward Plan:	NO	Is the Report Confidential:	NO
If so, please state relevant paragraph from Schedule 12A LGA 1972:			

**Essential Signatories:**

**ALL REPORTS MUST BE IN THE NAME OF A HEAD OF SERVICE**

Monitoring Officer: **Angela Wakefield**

Date ..... Signature .....

Chief Finance Officer: **Sal Khan**

Date ..... Signature .....

**EAST STAFFORDSHIRE BOROUGH COUNCIL**

**Report to Cabinet**

**Date: 12<sup>th</sup> July 2021**

<b>REPORT TITLE:</b>	<b>COVID-19 Emergency Planning Recovery Update (July 2021)</b>
<b>PORTFOLIO:</b>	<b>Leader of the Council</b>
<b>HEAD OF SERVICE:</b>	<b>Sal Khan</b>
<b>CONTACT OFFICER:</b>	<b>James Abbott (Corporate &amp; Commercial Manager) Ext. No. x1244</b>
<b>WARD(S) AFFECTED:</b>	<b>Non-Specific</b>

**1. Purpose of the Report**

- 1.1. The purpose of this report is to provide a review of the local framework of activities that contribute to the Borough's recovery from the impacts arising from the COVID-19 pandemic.

**2. Executive Summary**

- 2.1. The Council and its partners continue to act effectively to support recovery from the ongoing COVID-19 pandemic emergency.
- 2.2. Recovery aspects have been summarised in this report by considering the themes of: Local Economy and Business; Infrastructure and the Environment; Physical and Psychological Health of the Community; and Embedding New Best Practice and Supporting Communities to Adapt to New Norms of Behaviour.
- 2.3. Locally the Staffordshire Resilience Forum (SRF) with effect from 24<sup>th</sup> April 2020 has been facilitating a Recovery Co-ordinating Group (RCG) and works to support partners, communities and stakeholders to deliver the recovery activity associated with impacts arising from COVID-19.

- 2.4. A “Recovery Framework” was previously developed capturing and overlaying National, County, Borough and Ward level recovery work. A diagram summarising the principle of this Recovery Framework is shown in Annex 1, with a summary of local work contributing to the recovery is detailed in section 5.1.8 of this report.

### **3. Background**

- 3.1. The World Health Organisation (WHO) declared the outbreak of coronavirus disease COVID-19 as a pandemic on 11<sup>th</sup> March 2020.
- 3.2. By law, category one responders (which includes all local authorities) have duties to plan and prepare for emergencies. Planning for civil emergencies and ensuring continuity of its own services is therefore a fundamental and ongoing element of East Staffordshire Borough Council’s normal operation. The Council has a range of resilience plans in place to mitigate the impact of any emergency incident, for example service specific business continuity plans. It is also part of the SRF which is made up of multiple agencies who work together to plan and prepare for localised incidents and civil emergencies.

### **4. Contribution to Corporate Priorities**

- 4.1. This report contributes to all three Corporate Priorities as it is relevant to all Council services.

### **5. Recovery Phase Update (July 2021)**

#### **5.1. Current COVID Position**

5.1.1. England was due to move to Step Four of the government's roadmap out of lockdown on 21st June, however on 15th June the government announced a 4-week pause at Step 3. Step 3 restrictions therefore remain in place. It is expected that England will move to Step 4 on 19th July, though the data will be reviewed after 2 weeks in case the risks have reduced. The government will continue to monitor the data and the move to Step 4 will be confirmed one week in advance. However, some restrictions will change on 21<sup>st</sup> June. From 21<sup>st</sup> June, there will be changes to the rules on:

- weddings / civil partnership ceremonies and receptions / celebrations
- commemorative events following a death such as a wake, stone setting or ash scattering
- large events pilots
- care home visits
- domestic residential visits for children

- 5.1.2. The government has [further information on these rule changes on their website](#).

## 5.2. Overview

- 5.2.1. A civil emergency can be considered in two distinct phases. “Response” encompasses the actions taken to deal with the immediate effects of an emergency, whereas “Recovery” is the process of rebuilding, restoring and rehabilitating following an emergency.
- 5.2.2. There has been a number of initiatives implemented by Central Government on a national basis which contribute to the recovery from the COVID-19 emergency. This has included a range of schemes for businesses; opportunities for young people; schemes relating to education and employment; support for homeowners; and temporary changes in taxation. Information on Government schemes and associated guidance can be accessed via <https://www.gov.uk/coronavirus>. The Council continues to support the communication of Government schemes to residents and businesses within the Borough through an ongoing information campaign via its usual communication channels, such as its social media channels and [website](#).
- 5.2.3. Locally the SRF with effect from 24<sup>th</sup> April 2020 has been facilitating a Recovery Co-ordinating Group (RCG) and works to support partners, communities and stakeholders to deliver the recovery activity associated with impacts arising from COVID-19.
- 5.2.4. The Council will continue to work with its partners on preparedness for and prevention of future lockdowns to mitigate the impact on the ongoing recovery of the area, as well as ensuring the recovery process continues should a lockdown occur. The Council continues to take an active role in the strategic response and recovery coordinating groups facilitated through the LRF with its partners.
- 5.2.5. As the emergency continued to evolve away from Response phase into the Recovery phase, a “Recovery Framework” was previously developed capturing and overlaying National, County, Borough and Ward level recovery work. A diagram summarising the principle of this Recovery Framework is shown in **Annex 1**, with the Council at the centre, demonstrating the scale of the support across the four tiers identified. It also shows the Council’s link to the national work, and a closely aligned County-wide approach across the other three tiers.
- 5.2.6. This report will consider the progress towards recovery, building on this “Recovery Framework” detailed in previous reports, with a focus on borough level activities.
- 5.2.7. The report aligns this progress to the work of the RCG recovery activities and opportunities within the Borough, and are considered in the context of the four thematic areas of focus as shown below:

<b>(1) Local Economy and Business</b>	<b>(2) Infrastructure and the Environment</b>
<b>(3) Physical and Psychological Health of the Community</b>	<b>(4) Embedding New Best Practice and Supporting Communities to Adapt to New Norms of Behaviour</b>

5.2.8. The following table provides a summary overview with full detail on the contributions to recovery provided in the subsequent sections of this report:

### **Local Economy and Business** **(para 5.3)**

- The Council continues to administer relevant grants and reliefs to residents and businesses and (as of 2<sup>nd</sup> July 2021) has made 10,928 awards totalling £57,601,261.91
- An Additional Restrictions Grant is available to businesses that were impacted by Local and/or Tier 3, Tier 4 or National restrictions.
- The Council has launched a new fund aimed at helping new businesses impacted by restrictions. Local businesses set up on or after 1<sup>st</sup> April 2019 and before 28<sup>th</sup> June 2021 may be eligible for the Additional Restrictions Grant New Business Fund.
- In early April the Council launched a £100,000 grant scheme for new and growing businesses.
- To support the recovery of local hospitality, the Council has issued 17 pavement licenses to date.
- The High St project commenced on 4th January 2021 with the project completing in the summer of 2021.
- Advice and support continue to be provided to local businesses through the ongoing activities of the Enterprise Team and the Environmental Health Team

### **Physical and Psychological Health of the Community** **(para 5.5)**

- The Council continues to monitor and encourage recovery in participation levels across a range of physical activities.
- The Council has appointed a contractor to undertake a full replacement of the artificial turf pitch at Shobnall Leisure Complex this summer utilising available Section 106 monies.
- A Parks Working group has been formed to aid engagement relating to COVID19 considerations and promote the safe, healthy use of parks.
- The Brewhouse Arts Centre reopened its doors to visitors from Monday 24th May. The reopening saw the return of live performances for the first time in over twelve months.
- Following on from the success of the Burton Swans in 2020, there is now a second outdoor sculpture trail planned for Summer 2022 featuring 30 sculptures of galloping horses.
- A number of the proposed interventions considered in the Towns Fund work would contribute to health and wellbeing aspects.
- Reviewing our work around rough sleeping has also been a focus in relation to managing and mitigating the physical and psychological health of the homeless community.
- Local Authorities and local Clinical Commissioning Groups continue to work closely with local communities to ensure as many eligible people as possible take up the offer of a vaccine.

### **Infrastructure and the Environment** **(para 5.4)**

- The Council has continued to encourage residents to 'Stay Local' in recent campaigns to support businesses in the Borough.
- Financial support from the 'Welcome Back Fund' will enable ESBC to deliver several exciting new initiatives
- The Burton Town Deal Board has announced that the town has been awarded £22.8m following the submission of the Burton Town Investment Plan in December 2020.
- The refreshed Masterplan for Uttoxeter was previously approved by Full Council.
- The Council continues to work with colleagues from Staffordshire County Council on a "place branding" proposal.
- During the 2021/22 financial year the Council will be looking to review and update the Brownfield and Infill Regeneration Strategy

### **Embedding New Best Practice and Supporting Communities to Adapt to New Norms of Behaviour** **(para 5.6)**

- The Council's refreshed Corporate Plan for 2021/22 went live from April 2021 which has a number of recovery aspects embedded throughout the Plan.
- Following the development of the Council's new Digital Strategy in 2020, this year will see the Council implementing a number of important aspects from the Strategy to take forward a range of digital opportunities.
- The Brewhouse and Arts team delivered a series of online holiday activities and 'virtual' projects during the temporary closure of the building and will be continuing some of this remote delivery.
- The Council has signed up to the Noise App to enable noise complaints to be investigated whilst minimising officers' visits to properties.
- The proposed Towns Fund work will feature an emphasis on walking and cycling to create 'easy in-easy out' of our town centres.
- A further staff survey was undertaken in April 2021 to explore current staff experiences of homeworking during the latest lockdown, and their views in regard to returning to the Council's work-based premises in the months ahead. The survey responses will be taken forward and will inform the process of planning the gradual return to work

### 5.3. Local Economy and Business

5.3.1. The Council continues to administer relevant grants and reliefs to residents and businesses and (as of 2<sup>nd</sup> July 2021) has awarded:

	Amount	Number
<b>Business Rate Reliefs</b>		
Nursery Discount Relief (2020-21 & 2021-22)	£521,184.70	21
Expanded Retail Discount Relief (2020-21 & 2021-22)	£37,660,682.27	836
<b>TOTAL</b>	<b>£38,181,866.97</b>	<b>857</b>
<b>Business Support Grants</b>		
LRSB (Closed) (Addendum) scheme (covers 5 <sup>th</sup> Nov – 2 <sup>nd</sup> Dec)*	£1,296,410.00	830
LRSB (Sector) scheme*	£285.71	1
Additional Restrictions Grants	£1,922,633.05	231
LRSB (Closed) scheme (covers 2 Dec to 30 Dec)*	£412,108.00	496
LRSB (Open) scheme (covers 2 Dec to 30 Dec)*	£27,249.94	44
LRSB (Closed) Tier 4 scheme (covers 31 Dec - 4 Jan)*	£234,415.58	837
Christmas Support Payment for Wet-Led Pubs*	£62,000.00	62
LRSB (Closed (Addendum) scheme (covers 5 Jan - 15 Feb)*	£1,985,625.00	845
Closed Business Lockdown Payment (one-off grant)*	£3,955,000.00	843
LRSB (Closed (Addendum) scheme (covers 16 Feb - 31 Mar)*	£2,109,349.00	856
Restart Grants scheme (from 1 April)*	£6,255,396.00	861
<b>TOTAL</b>	<b>£18,260,472.28</b>	<b>5906</b>
<b>Council Tax Hardship Fund</b>		
Council Tax Hardship Fund *	<b>£799,922.66</b>	<b>3447</b>
<b>Test and Trace Support Payments</b>		
Main scheme	£260,000.00	520
Discretionary scheme	£99,000.00	198
<b>TOTAL</b>	<b>£359,000.00</b>	<b>718</b>
<b>OVERALL TOTAL</b>		
<b>OVERALL TOTAL</b>	<b>£57,601,261.91</b>	<b>10,928</b>

\*grants now closed

5.3.2. An Additional Restrictions Grant is available to businesses that were impacted by Local and/or Tier 3, Tier 4 or National restrictions. Businesses must be able to demonstrate how they were severely impacted by Government restrictions and show that turnover has substantially reduced. Applications for the Additional Restrictions Grant scheme Phase 3 are now being accepted with those for Supporting Other Businesses between 1 June and 15 June 2021. Businesses not eligible for the Restart Grant are encouraged to apply.

5.3.3. The Council has also launched a new fund aimed at helping new businesses impacted by restrictions. Businesses within East Staffordshire which were set up on or after 1<sup>st</sup> April 2019 and before 28<sup>th</sup> June 2021 may be eligible for the Additional Restrictions Grant New Business Fund. The grant thresholds are £5,000 for a business that does not have a business rates assessment and £10,000 for a business that does have a business rates assessments.

- 5.3.4. In early April the Council launched a £100,000 grant scheme for new and growing businesses. Entrepreneurs setting up in business in East Staffordshire and Small and Medium sized businesses looking to grow are being urged to take advantage of a new injection of cash from the Council. Businesses can apply for funding from anywhere between £500 up to £10,000, with both established businesses and fledgling 'start-ups' encouraged to apply. Businesses must be willing to match the funding.
- 5.3.5. As well as going live with an application process for the distribution of restart grants locally, the Council will consider other suggestions to repurpose commercial properties (if left vacant for a year) as well as any planning rules to flex changes of permitted planning use, such as residential.
- 5.3.6. To support the recovery of local hospitality, the Council has issued 17 pavement licenses to date and continues to work with local businesses to facilitate the recovery of the High Street.
- 5.3.7. The Council submitted a grant application for Government to utilise an early release of the Towns Fund to continue the Station Street project onto High Street, delivering improvements between Station Street and Market Place. The application was for £750k and was approved. The project commenced on 4<sup>th</sup> January 2021 and is being delivered by SCC's delivery partner, Amey, with the project completing in the summer of 2021, complementing the Station Street public realm project completed last year.
- 5.3.8. Advice and support continue to be provided to local businesses through the ongoing activities of the Enterprise Team, which includes promoting national business funding and support schemes (for example, the Enterprise for Success support programme or the Business Growth Programme).
- 5.3.9. Through its Environmental Health Team the Council is proactively visiting businesses to provide advice and guidance on COVID controls, focussing on food businesses, licensed businesses.

#### 5.4. Infrastructure and Environment

- 5.4.1. The Council has continued to encourage residents to 'Stay Local' in recent campaigns to support businesses in the Borough. The 'Stay Local' campaign, which features a range of local business owners, was designed to promote the town centres and other high streets and shopping areas across the Borough. Local businesses can download the 'Stay Local' resources from the Council's website, to help promote their business and demonstrate how they are adhering to safety guidance. The campaign toolkit also features a range of assets for local residents to use to show their support.
- 5.4.2. This work will be extended beyond June 2021 as financial support from the 'Welcome Back Fund' (a continuation of the Re-Opening High Streets Safely Fund) will enable ESBC to deliver several exciting new initiatives taking place on the local high streets and green spaces across East Staffordshire as lockdown restrictions start to lift. These will range from improvement of green spaces and

play equipment, use of empty shops, local celebratory events with street food and performances, as well as the continuation of our #staylocal campaign with promotional films, billboard campaigns and resources for businesses to ensure that they have access to the latest government advice. The activity is aimed at supporting the local visitor economy and SME businesses by increasing footfall and encouraging residents and visitors to enjoy East Staffordshire safely.

5.4.3. The Burton Town Deal Board has announced that the town has been awarded £22.8m following the submission of the Burton Town Investment Plan in December 2020. This award of £22.8m compares to an average allocation of £22.14m per town for the 7 Town Deals across the West Midlands and £22.6m nationally. Over the coming months business cases compliant with the Treasury Green Book guidance for each of the seven interventions being proposed will now be created and assessed, with any developed business case being presented for approval in early 2022. The proposed interventions are:

- **University Learning Hub:** An intervention that expands the university's current presence at the local hospital by creating a new Regional Learning Centre within the existing Brewhouse Arts Centre, with both services operating from the facility in the future.
- **High Street Linkages:** This intervention will take the first steps towards enabling the realisation of a new High Street masterplan, focusing on enhancing and revitalising the area around the existing library site and Andressey Passage, looking at how to connect the riverside to the High Street.
- **Library & Enterprise Hub (Market Hall):** The creation of a public services and enterprise hub at the Market Hall building, bringing key services together in a prominent town centre location, driving footfall around the Market Place area and beyond.
- **New Pedestrian & Cycle Crossing over the River Trent:** A new walking and cycling bridge that connects the Stapenhill Hollows and surrounding residential areas to the town centre at the Garden of Remembrance, overlooking the enhanced Washlands central area.
- **Trent and Mersey Canal Towpath Improvements:** The improvement of the walking and cycling path between the major development at Branston Locks and the town centre through the Shobnall Playing Fields area.
- **Cycle Network Enhancements:** The implementation of the Local Cycling and Walking Infrastructure Plan for Burton, making significant improvements to the cycle network in and around the town.
- **College Specialist Education Offer:** The creation of two new specialist facilities at Burton and South Derbyshire College; a Health & Social Care Realistic Environment and Digital, Creative and Data STEAM Hub.

5.4.4. The refreshed Masterplan for Uttoxeter was previously approved by Full Council. A joint project between East Staffordshire Borough Council and Staffordshire County Council, the Masterplan was produced with the purpose of considering options for improving Uttoxeter and future proofing it for years to come.

5.4.5. The Council continues to work with colleagues from Staffordshire County Council on a “place branding” proposal. At a high level, this work explores ideas

and possible options for how East Staffordshire can leverage and compliment the newly launched Staffordshire place branding work through the development of a local narrative that speaks to the East Staffordshire's individual sense of identity, place, heritage and future.

5.4.6. During the 2021/22 financial year the Council will be looking to review and update the Brownfield and Infill Regeneration Strategy in line with new Government guidance and policy.

#### 5.5. Physical and Psychological Health of the Community

5.5.1. The Council continues to work closely with its leisure operating partner (Everyone Active) with the partnership reopening Shobnall Leisure Complex on 29th March 2021, and Meadowside and Uttoxeter Leisure Centres on 12th April 2021. The Council continues to monitor and encourage recovery in participation levels across a range of physical activities. Additionally the Council had recently made an application to the National Leisure Recovery Fund (NLRF) for a grant to support its Leisure Operating Contract with Everyone Active, and the Council has now been advised that it has been awarded £236,173. Performance and recovery of the leisure facilities and services continue to be reported to senior officers and Members on an ongoing basis.

5.5.2. The Council has appointed a contractor to undertake a full replacement of the artificial turf pitch at Shobnall Leisure Complex this summer utilising available Section 106 monies, leading to a much enhanced facility for users to enjoy.

5.5.3. All open spaces, play areas and outdoor gyms remain open in line with national restrictions / guidance.

5.5.4. A Parks Working group has been formed to aid engagement relating to COVID19 considerations and promote the safe, healthy use of parks. Membership of this group also includes Staffs Police, Burton Albion Community Trust and Everyone Active.

5.5.5. The Brewhouse Arts Centre reopened its doors to visitors from Monday 24th May. The reopening saw the return of live performances for the first time in over twelve months, with all events operating reduced capacity to ensure social distancing. Small socially distanced workshops, rehearsals and activities have also restarted.

5.5.6. Following on from the success of the Burton Swans in 2020, there is now a second outdoor sculpture trail planned for Summer 2022 featuring 30 sculptures of galloping horses that will make up a free, interactive trail for visitors to explore and enjoy around Burton upon Trent. There are also sponsorship opportunities available for these sculptures.

5.5.7. A number of the proposed interventions considered in the Towns Fund work would contribute to health and wellbeing aspects, including delivering a number of improvements to Burton's cycling network (bringing forward the majority of the short and medium term proposals in the Local Cycling and Walking Infrastructure Plan) and improvement of the walking and cycling path between the major

development at Branston Locks and the town centre through the Shobnall Playing Fields area.

5.5.8. Reviewing our work around rough sleeping has also been a focus in relation to managing and mitigating the physical and psychological health of the homeless community. There continues to be a number of objectives in the Council's Corporate Plan focussed on delivering better services to support homelessness and to tackle rough sleeping.

5.5.9. Local Authorities and local Clinical Commissioning Groups continue to work closely with local communities to ensure as many eligible people as possible take up the offer of a vaccine. For example, ongoing support to communications campaigns, and pop up vaccination clinics in a bid to increase vaccination take up.

5.6. Embedding New Best Practice and Supporting Communities to Adapt to New Norms of Behaviour

5.6.1. The Council's refreshed Corporate Plan for 2021/22 went live from April 2021 which has a number of recovery aspects embedded throughout the Plan.

5.6.2. Following the development of the Council's new Digital Strategy in 2020, this year will see the Council implementing a number of important aspects from the Strategy to take forward a range of digital opportunities.

5.6.3. The Brewhouse and Arts team delivered a series of online holiday activities and 'virtual' projects during the temporary closure of the building and will be continuing some of this remote delivery, particularly for vulnerable or at risk groups, with weekly 'arts & wellbeing' workshops, inclusive dance sessions and storytelling events. A series of outreach events will be delivered throughout the Summer across ESBC Parks, to provide opportunities for residents to experience live performance and take part in arts activities in a COVID Secure way, whilst encouraging audiences back to The Brewhouse.

5.6.4. The Council has signed up to the Noise App to enable noise complaints to be investigated whilst minimising officers' visits to properties.

5.6.5. The proposed Towns Fund work will feature an emphasis on walking and cycling to create 'easy in-easy out' of our town centres. This will also feature encouragement to work from home into the future.

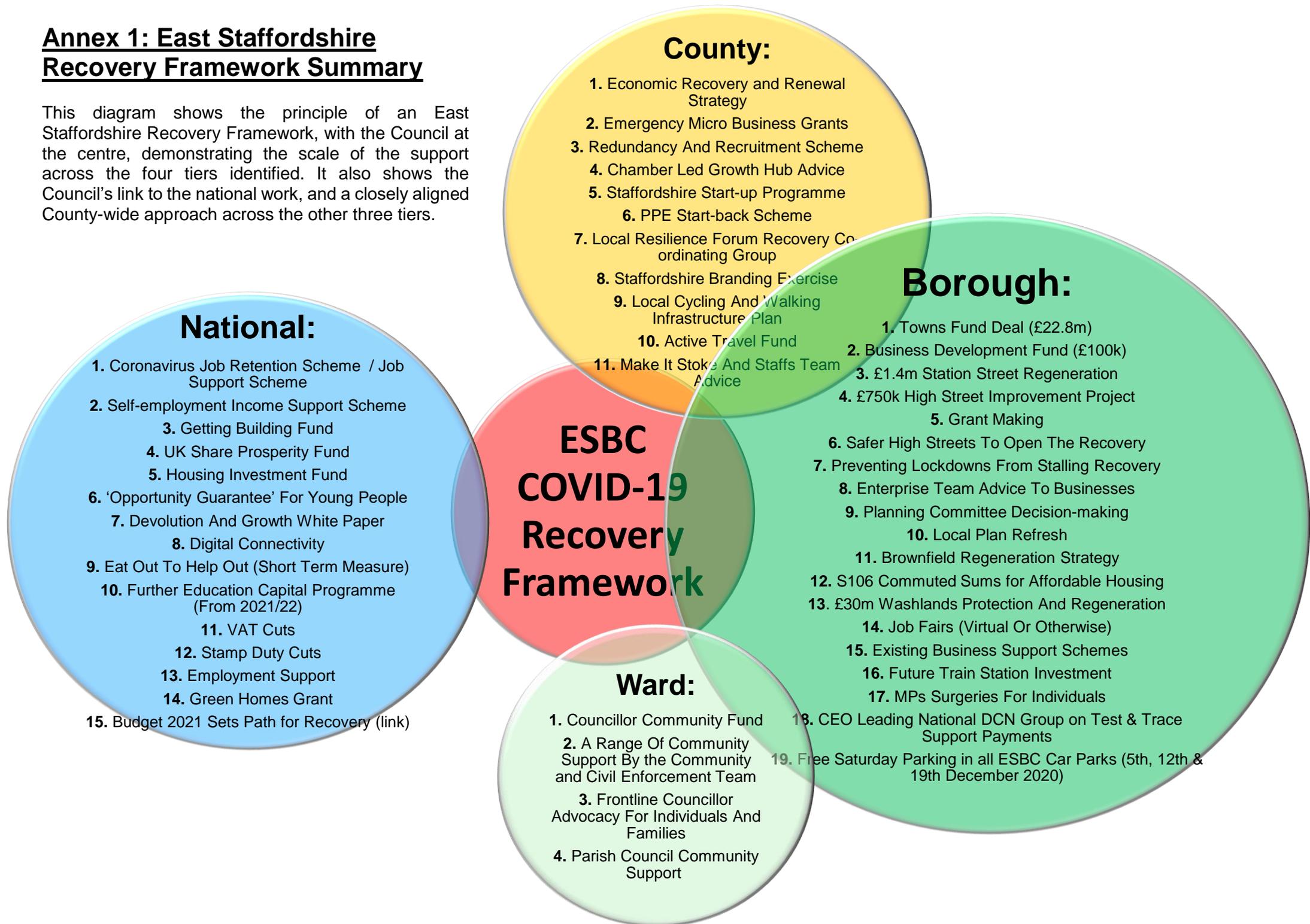
5.6.6. The Council is now operating its meetings using a mix of virtual and in-person interaction, with formal committee meetings being safely conducted at the Town Hall and other more informal meetings continuing to be held electronically.

5.6.7. Internal engagement was undertaken in 2020 with a cross section of staff to discuss experiences during "lockdown". Senior officers then followed this up last year with a short survey to the wider organisation. To inform the planning steps moving forward, and building on that previous survey, a further staff survey was undertaken in April 2021 to explore current staff experiences of homeworking during the latest lockdown, and their views in regard to returning to the Council's work-based premises in the months ahead. The survey responses will be taken

forward and will inform the process of planning the gradual return to work. This will take extensive preparation, including further discussions across service areas and also locally between managers and staff, on a range of considerations (for example safety, timescales, phased returns, ICT equipment availability, cleaning, restricted numbers).

## Annex 1: East Staffordshire Recovery Framework Summary

This diagram shows the principle of an East Staffordshire Recovery Framework, with the Council at the centre, demonstrating the scale of the support across the four tiers identified. It also shows the Council's link to the national work, and a closely aligned County-wide approach across the other three tiers.



## **6. Financial Considerations**

*This section has been approved by the following member of the Financial Management Unit: **Lisa Turner***

6.1. The main financial issues arising from this Report are as follows:

6.1.1. The financial position of the Council and the impact of the COVID-19 pandemic on this position are not specifically considered within this report.

## **7. Risk Assessment and Management**

7.1. The main risks to this Report and the Council achieving its objectives are as follows:

7.1.1. **Positive** (Opportunities/Benefits):

7.1.1.1. Sharing information across officer and Member portfolios on the current situation with recovery opportunities allows for a joined up overview of the challenges presented by the ongoing COVID-19 emergency.

7.1.2. **Negative** (Threats):

7.1.2.1. The situation and data relating to the recovery is constantly developing. It should be noted that where data is presented the associated dates for the validity of that data will be provided in this report.

7.2. The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

## **8. Legal Considerations**

*This section has been approved by the following member of the Legal Team: **Angela Wakefield***

8.1. There are no significant legal issues arising from this Report.

## **9. Equalities and Health**

9.1. **Equality impacts:** The subject of this Report is not a policy, strategy, function or service that is new or being revised. An equality and health impact assessment is not required.

9.2. **Health impacts:** The outcome of the health screening question does not require a full Health Impact Assessment to be completed. An equality and health impact assessment is not required.

## **10. Human Rights**

10.1. There are no Human Rights issues arising from this Report.

## **11. Sustainability** (including climate change and change adaptation measures)

11.1. Does the proposal result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures) **N/A**

## **12. Recommendation(s)**

12.1. To note the update detailed within the report.

## **13. Background Papers**

13.1. None

## **14. Appendices**

14.1. None