



**EAST STAFFORDSHIRE BOROUGH COUNCIL**

**REPORT COVER SHEET**

<b>Title of Report:</b>	<b>COVID-19 Emergency Planning Recovery Update (November 2021)</b>	To be marked with an 'X' by Democratic Services after report has been presented
<b>Meeting of:</b>	Corporate Management Team: <b>19<sup>th</sup> October 2021</b>	X
	Leader and Deputy Leaders: <b>25<sup>th</sup> October 2021</b>	X
	Leader's / Leader of the Opposition's Advisory Group / Independent Alliance Advisory Group: <b>3<sup>rd</sup> / 4<sup>th</sup> November 2021</b>	X
	Cabinet: <b>15<sup>th</sup> November 2021</b>	
	Scrutiny Audit and Value for Money Council Services Committee Scrutiny Community Regeneration, Environment and Health and Well Being Committee	



Is this an Executive Decision:	NO	Is this a Key Decision:	NO
Is this in the Forward Plan:	NO	Is the Report Confidential:	NO
If so, please state relevant paragraph from Schedule 12A LGA 1972:			

**Essential Signatories:**

**ALL REPORTS MUST BE IN THE NAME OF A HEAD OF SERVICE**

Monitoring Officer: **Chris Ebberley**

Date ..... Signature .....

Chief Finance Officer: **Sal Khan**

Date ..... Signature .....

**EAST STAFFORDSHIRE BOROUGH COUNCIL**

**Report to Cabinet**

**Date: 15<sup>th</sup> November 2021**

<b>REPORT TITLE:</b>	<b>COVID-19 Emergency Planning Recovery Update (November 2021)</b>
<b>PORTFOLIO:</b>	<b>Leader of the Council</b>
<b>HEAD OF SERVICE:</b>	<b>Sal Khan</b>
<b>CONTACT OFFICER:</b>	<b>James Abbott (Corporate &amp; Commercial Manager) Ext. No. x1244</b>
<b>WARD(S) AFFECTED:</b>	<b>Non-Specific</b>

**1. Purpose of the Report**

- 1.1. The purpose of this report is to provide a review of the local framework of activities that contribute to the Borough's recovery from the impacts arising from the COVID-19 pandemic.

**2. Executive Summary**

- 2.1. The Council and its partners continue to act effectively to support recovery from the ongoing COVID-19 pandemic emergency.
- 2.2. Recovery aspects have been summarised in this report by considering the themes of: Local Economy and Business; Infrastructure and the Environment; Physical and Psychological Health of the Community; and Embedding New Best Practice and Supporting Communities to Adapt to New Norms of Behaviour.
- 2.3. Locally the Staffordshire Resilience Forum (SRF) with effect from 24<sup>th</sup> April 2020 has been facilitating a Recovery Co-ordinating Group (RCG) and works to support partners, communities and stakeholders to deliver the recovery activity associated with impacts arising from COVID-19.

- 2.4. A “Recovery Framework” was previously developed capturing and overlaying National, County, Borough and Ward level recovery work. A diagram summarising the principle of this Recovery Framework is shown in Annex 1, with a summary of local work contributing to the recovery is detailed in section 5.1.8 of this report.

### **3. Background**

- 3.1. The World Health Organisation (WHO) declared the outbreak of coronavirus disease COVID-19 as a pandemic on 11<sup>th</sup> March 2020.
- 3.2. By law, category one responders (which includes all local authorities) have duties to plan and prepare for emergencies. Planning for civil emergencies and ensuring continuity of its own services is therefore a fundamental and ongoing element of East Staffordshire Borough Council’s normal operation. The Council has a range of resilience plans in place to mitigate the impact of any emergency incident, for example service specific business continuity plans. It is also part of the SRF which is made up of multiple agencies who work together to plan and prepare for localised incidents and civil emergencies.

### **4. Contribution to Corporate Priorities**

- 4.1. This report contributes to all three Corporate Priorities as it is relevant to all Council services.

### **5. Recovery Phase Update (November 2021)**

#### **5.1. Current COVID Position**

- 5.1.1. The government has issued guidance to help people understand situations where there is a greater risk of catching or spreading COVID-19 and the steps that can be taken to stay safe and protect others.

- 5.1.2. The government has [further information on their website](#).

#### **5.2. Overview**

- 5.2.1. A civil emergency can be considered in two distinct phases. “Response” encompasses the actions taken to deal with the immediate effects of an emergency, whereas “Recovery” is the process of rebuilding, restoring and rehabilitating following an emergency.

- 5.2.2. There has been a number of initiatives implemented by Central Government on a national basis which contribute to the recovery from the COVID-19 emergency. This has included a range of schemes for businesses; opportunities for young people; schemes relating to education and employment; support for homeowners; and temporary changes in taxation. Information on Government schemes and associated guidance can be accessed via <https://www.gov.uk/coronavirus>. The Council continues to support the communication of Government schemes to residents and businesses within the Borough through an ongoing information

campaign via its usual communication channels, such as its social media channels and [website](#).

- 5.2.3. Locally the SRF with effect from 24<sup>th</sup> April 2020 has been facilitating a Recovery Co-ordinating Group (RCG) and works to support partners, communities and stakeholders to deliver the recovery activity associated with impacts arising from COVID-19.
- 5.2.4. The Council will continue to work with its partners on preparedness for and prevention of future lockdowns to mitigate the impact on the ongoing recovery of the area, as well as ensuring the recovery process continues should a lockdown occur. The Council continues to take an active role in the strategic response and recovery coordinating groups facilitated through the LRF with its partners.
- 5.2.5. This report considers the progress towards recovery, building on this “Recovery Framework” detailed in previous reports, with a focus on borough level activities.
- 5.2.6. To ensure effective monitoring of the recovery process it is proposed that progress towards recovery will continue to be reported for the Cabinet to consider on a bi-monthly basis during 2021/22, moving to quarterly during 2022/23.
- 5.2.7. The report aligns this progress to the work of the RCG recovery activities and opportunities within the Borough, and are considered in the context of the four thematic areas of focus as shown below:

<b>(1) Local Economy and Business</b>	<b>(2) Infrastructure and the Environment</b>
<b>(3) Physical and Psychological Health of the Community</b>	<b>(4) Embedding New Best Practice and Supporting Communities to Adapt to New Norms of Behaviour</b>

- 5.2.8. The following table provides a summary overview with full detail on the contributions to recovery provided in the subsequent sections of this report:

### **Local Economy and Business (para 5.3)**

- The Council continues to administer relevant grants and reliefs to residents and The Council has administered a range of grants and reliefs to residents and businesses and as of 8th October had made 11,603 awards totalling £46,108,920.67.
- A further allocation of £894,692 of Additional Restrictions Grant money from Government has been confirmed. Details of a further phase of the Additional Restrictions Grant scheme administered by the Council is currently being confirmed, with £250,000 of this award being allocated to support the Staffordshire County Council apprenticeship scheme.
- In early April the Council launched a £100,000 grant scheme for new and growing businesses. Approximately £71,000 has been allocated from the fund across ten allocations to local businesses leveraging £160k of private sector investment.
- Following on from the successful Young Market Traders in July, Burton Market Hall and Burton Market Place hosted another dedicated market for aspiring young business owners on Saturday 16th October 2021.
- The Council has continued to encourage residents to 'Stay Local' in recent campaigns to support businesses in the Borough.
- The High Streets Task Force has offered a free footfall dashboard to local councils in England, designed to help councils understand the performance of their town centre or high street.

### **Infrastructure and the Environment (para 5.4)**

- The Council has reopened its customer service centres in Burton upon Trent and Uttoxeter.
- The Town Deal Board has been notified by Government that the total towns fund award for Burton upon Trent has been clarified as now being a total of £23.8m, up from the £22.8m that had been indicated initially.
- The first stage of consultation on the High Street Linkages project has now closed and the Council has worked closely with the Sounding Board to launch the Stage 2 consultation, which is now open until 2<sup>nd</sup> November 2021.
- The refreshed Masterplan for Uttoxeter was previously approved by Full Council. During the summer, the Council undertook a 7 week further consultation on the priority sites identified within the Masterplan.
- In support of the national Great Big Green Week campaign the Council arranged a number of activities which residents could get involved in, in order to improve the local environment.
- The Council continues to work with colleagues from Staffordshire County Council on a "place branding" proposal.
- During the 2021/22 financial year the Council will be looking to review and update the Brownfield and Infill Regeneration Strategy in line with new Government guidance and policy. This is expected to come forward to Cabinet for review in March 2022.

### **Physical and Psychological Health of the Community (para 5.5)**

- The Council has announced that the Burton Christmas lights switch on event is to return for 2021 with it scheduled to take place on Sunday 21<sup>st</sup> November, having been postponed in 2020. Similarly the Statutes Fair returned for 2021 with a variety of rides and stalls in place on both 4<sup>th</sup> and 5<sup>th</sup> October.
- Performance and recovery of the leisure facilities and services continue to be reported to senior officers and Members on an ongoing basis, and it is pleasing to note that financial performance continues to exceed the approved forecasts.
- A full replacement of the artificial turf pitch at Shobnall Leisure Complex utilising available Section 106 monies has been completed, including installation of LED floodlighting.
- This year the Council will undertake a review of Health & Activity strategy and delivery in the Borough.
- The Council continues to promote within the Borough the Commonwealth Games being held in the region in 2022.
- The Council has announced plans to host a range of events this autumn as part of the ongoing Stay Local campaign, commencing with the Roundabout Theatre.
- The Council's entries into this year's Heart of England In Bloom competition have shone once again with the entries in Burton, Uttoxeter and Winshill all receiving gold.
- The Council will be offering free seasonal flu vaccinations to its staff in early November.

### **Embedding New Best Practice and Supporting Communities to Adapt to New Norms of Behaviour (para 5.6)**

- Following previous analysis of staff surveys, and discussions with managers, Council staff have started a gradual return to a level of office working. Additionally, staff meet-ups have been arranged which allow for colleagues to attend a venue in working locations and to share experiences of resuming office based work in their respective service areas.
- The Council is now operating its meetings using a mix of in-person, virtual and hybrid interaction, with formal committee meetings being safely conducted at the Town Hall.
- The Council's refreshed Corporate Plan for 2021/22 went live from April 2021 which has a number of recovery aspects embedded throughout the Plan.
- In July 2021 the Council launched a new E-newsletter and will continue to undertake media campaigns to increase the number of subscribers.
- Following the development of the Council's new Digital Strategy in 2020, this year will see the Council implementing a number of important aspects from the Strategy to take forward a range of digital opportunities.
- In July 2021 the Council launched a new E-newsletter and will continue to undertake media campaigns to increase the number of subscribers.
- The proposed Towns Fund work will feature an emphasis on walking and cycling to create 'easy in-easy out' of our town centres.

### 5.3. Local Economy and Business

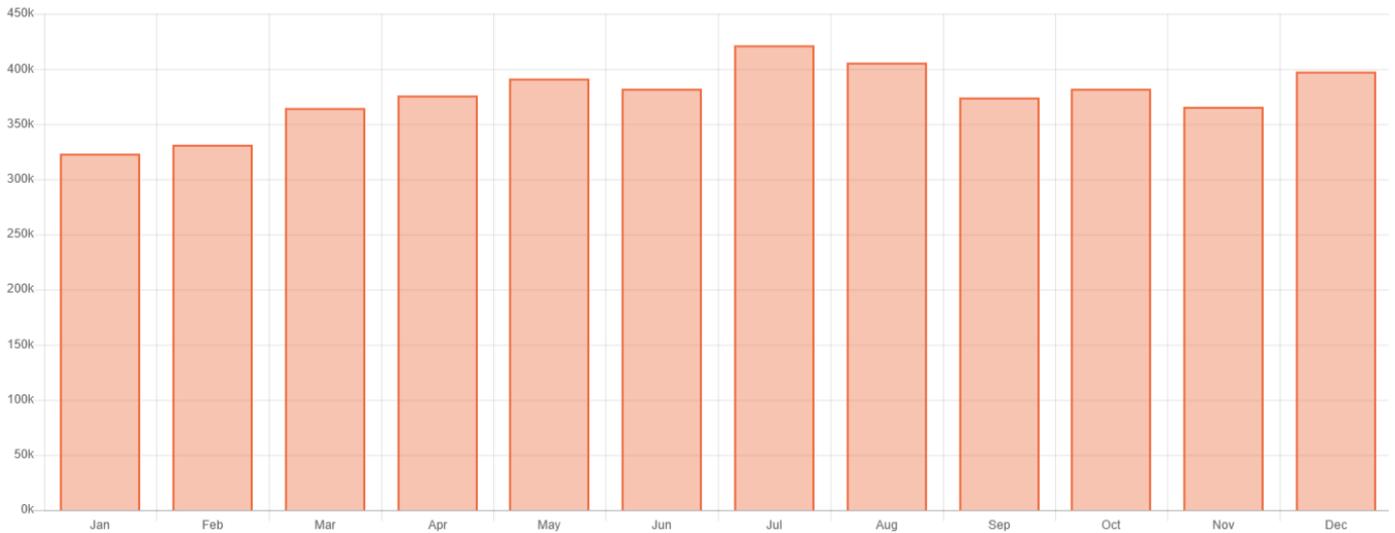
- 5.3.1. The Council has administered a range of grants and reliefs to residents and businesses and as of 8<sup>th</sup> October had made 11,603 awards totalling £46,108,920.67.
- 5.3.2. Applications for the Additional Restrictions Grant scheme Phase 3 have ended following the fund being exhausted, however a further allocation of £894,692 of Additional Restrictions Grant money from Government has been confirmed. Details of a further phase of the Additional Restrictions Grant scheme administered by the Council are currently being confirmed, with £250,000 of this award being allocated to support the Staffordshire County Council apprenticeship scheme.
- 5.3.3. In early April the Council launched a £100,000 grant scheme for new and growing businesses. The Council's Business Springboard Boost scheme aimed at supporting growing businesses has received high levels of interest from the local business community. This scheme is about growing businesses to help stimulate the local economy. New businesses can access up to £5,000 of funding and existing businesses can access up to £10,000, with a match of 60% available. The fund is now open for business and is competitive on a first come first served basis and will be kept open until the available funding is fully allocated. To date approximately £71,000 has been allocated from the fund across ten allocations to local businesses leveraging £160k of private sector investment.
- 5.3.4. Advice and support continue to be provided to local businesses through the ongoing activities of the Enterprise Team, which includes promoting within the Borough business funding, support schemes, workshops and activities available nationally or through partners such as the Local Enterprise Partnerships.
- 5.3.5. Through its Environmental Health Team the Council is proactively visiting businesses to provide advice and guidance on COVID controls, focussing on food businesses, licensed businesses.
- 5.3.6. Following on from the successful Young Market Traders in July, Burton Market Hall and Burton Market Place hosted another dedicated market for aspiring young business owners on Saturday 16<sup>th</sup> October 2021. The market gives enterprising and creative young traders, aged between 16 and 30 years old, the opportunity to showcase and develop their business from an affordable market stall.
- 5.3.7. The Council has continued to encourage residents to 'Stay Local' in recent campaigns to support businesses in the Borough. The 'Stay Local' campaign, which features a range of local business owners, was designed to promote the town centres and other high streets and shopping areas across the Borough. Local businesses can download the 'Stay Local' resources from the Council's website, to help promote their business and demonstrate how they are adhering to safety guidance. The campaign toolkit also features a range of assets for local residents to use to show their support.
- 5.3.8. The High Streets Task Force has offered a free footfall dashboard to local councils in England, designed to help councils understand the performance of their town centre or high street. The dashboards combine estimated data on

local footfall and social media to give a picture over days, weeks, months and a calendar year. This data is presented through a number of interactive charts which can be used to analyse local trends, which the Council can use to offer additional insight into the recovery of the area. Some examples of the type of data that can be extracted is shown in the estimated data for Burton upon Trent taken from the dashboard as below.

01 Jan 2021 - 01 Jan 2022

01 Jan 21 - 01 Jan 22 All Year Month Week Day <

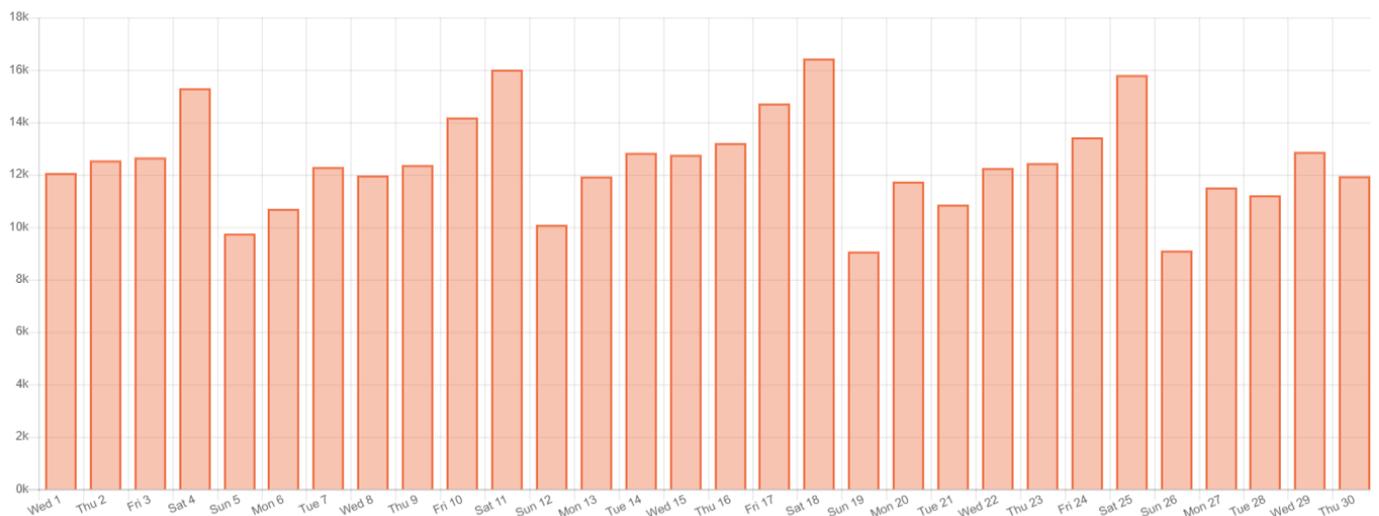
Burton Upon Trent ( Estimated )



01 Sep 2021 - 30 Sep 2021

01 Sep 21 - 30 Sep 21 All Year Month Week Day <

Burton Upon Trent ( Estimated )



## 5.4. Infrastructure and Environment

5.4.1. The Council has reopened its customer service centres in Burton upon Trent and Uttoxeter. Both Customer Service Centres had been closed due to the Coronavirus pandemic. Burton Customer Service Centre reopened on 27<sup>th</sup> September and Uttoxeter Customer Service Centre on 11<sup>th</sup> October. Both

customer service centres will be open by appointment only, Monday to Friday between 9am – 3pm.

- 5.4.2. The Town Deal Board has been notified by Government that the total towns fund award for Burton upon Trent has been clarified as now being a total of £23.8m, up from the £22.8m that had been indicated initially. The initial award from the Towns Fund was 8.25% less than the £24.85m requested for the 7 projects being taken forward from the TIP, and subsequently it was previously agreed to “top-slice” the amount for each individual project by 8.25%. The clarified award of £23.8m is now only 4.23% less than the £24.85m requested in the TIP and therefore the amount for each individual project will also now only be top-sliced by that 4.23% in relation to the initial TIP request.
- 5.4.3. Over the coming months business cases compliant with the Treasury Green Book guidance for each of the seven interventions being proposed (University Learning Hub; High Street Linkages; Library & Enterprise Hub; New Pedestrian & Cycle Crossing over the River Trent; Trent and Mersey Canal Towpath Improvements; Cycle Network Enhancements; College Specialist Education Offer) will be created and assessed, with any developed business case being presented for approval in early 2022.
- 5.4.4. As part of the Council’s work on the Burton Towns Fund programme, members of the public were invited to join a “Sounding Board” to advise the Council on its consultation approach and methodology for the High Street Linkages project. The purpose of the project is to look at the High Street land between Bargates and Market Place and how that area could be enhanced through new uses and activity, with improved linkages between the High Street and Washlands. Through the Sounding Board, members of the public were able to inform and co-design the survey methodology for the Stage 1 survey, an initial “call for ideas” aimed at identifying the aspirations of those who live, visit or work in Burton. The first stage of consultation has now closed and the Council has worked closely with the Sounding Board to launch the Stage 2 consultation, which is now open until 2nd November 2021.
- 5.4.5. The Council is also supporting its partners in communicating their consultation exercises relating to the Towns Fund projects they are leading, such as Staffordshire County Council.
- 5.4.6. The refreshed Masterplan for Uttoxeter was previously approved by Full Council. The refreshed Uttoxeter Masterplan is a regeneration document that sits outside of the planning policy framework, instead serving the purpose of identifying opportunities and aspirations for the future regeneration of the town. During the summer, the Council undertook a 7 week further consultation on the priority sites identified within the Masterplan. This involved a series of stakeholder workshops and public consultation events, both physical and virtual, and resulted in a response rate of more than 670 residents. The findings of this exercise are currently being analysed and a report will be created in due course.
- 5.4.7. The Great Big Green Week campaign is the largest UK campaign for climate and nature, with thousands of events to celebrate communities taking action to tackle climate change and protect green spaces. In support of the national Great Big Green Week campaign, which ran from 18<sup>th</sup> to 26<sup>th</sup> September, the Council

arranged a number of activities which residents could get involved in, in order to improve the local environment. These activities included litter-picks at a number of locations around the Borough and community tree-planting at the Reflection Arboretum (by St Peter's Church).

5.4.8. The Council continues to work with colleagues from Staffordshire County Council on a "place branding" proposal. At a high level, this work explores ideas and possible options for how East Staffordshire can leverage and compliment the newly launched Staffordshire place branding work through the development of a local narrative that speaks to the East Staffordshire's individual sense of identity, place, heritage and future.

5.4.9. During the 2021/22 financial year the Council will be looking to review and update the Brownfield and Infill Regeneration Strategy in line with new Government guidance and policy. This is expected to come forward to Cabinet for review in March 2022.

## 5.5. Physical and Psychological Health of the Community

5.5.1. The Council has announced that the Burton Christmas lights switch on event is to return for 2021 with it scheduled to take place on Sunday 21st November, having been postponed in 2020. This is an important event for the town of Burton upon Trent attracting approximately between 3,000-6,000 visitors and marks the start of the festive shopping season. The footfall generated also supports local businesses, and provides a range of sponsorship opportunities associated with the event.

5.5.2. Similarly the Statutes Fair returned for 2021 with a variety of rides and stalls in place on both 4<sup>th</sup> and 5<sup>th</sup> October in the Market Place and the surrounding areas of High Street, Lichfield Street and New Street.

5.5.3. The Council continues to work closely with its leisure operating partner (Everyone Active). The Council continues to monitor and encourage recovery in participation levels across a range of physical activities. Performance and recovery of the leisure facilities and services continue to be reported to senior officers and Members on an ongoing basis, and it is pleasing to note that financial performance continues to exceed the approved forecasts.

5.5.4. A full replacement of the artificial turf pitch at Shobnall Leisure Complex utilising available Section 106 monies has been completed. In addition to the project's primary focus of replacing the pitch, the project subsequently also included an added value element through the replacement of the existing floodlighting with higher performance and more energy efficient LED lighting, leading to a much enhanced facility for users to enjoy.

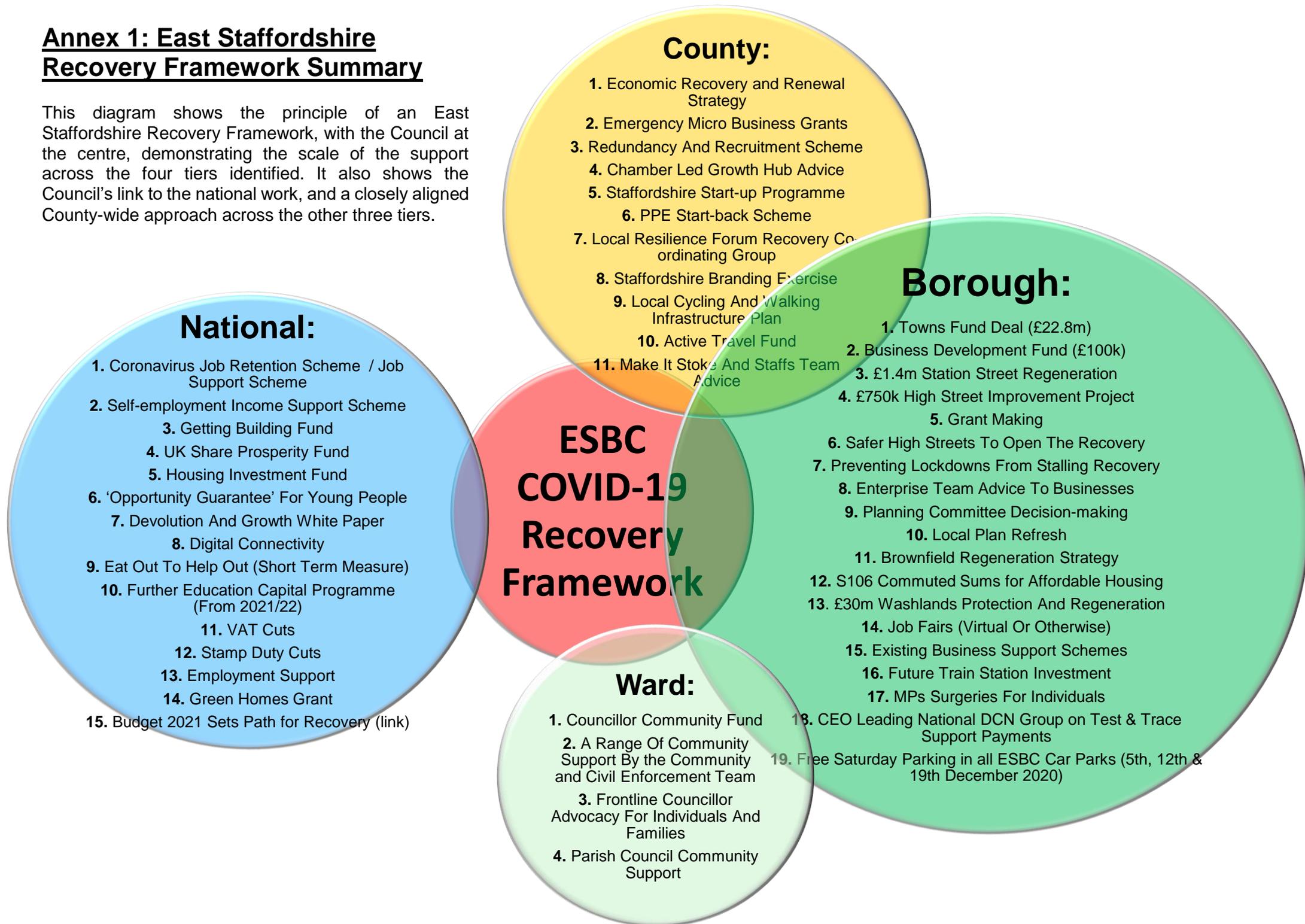
5.5.5. This year the Council will undertake a review of Health & Activity strategy and delivery in the Borough. This review will consider a range of elements including the new Sport England Strategy, the Together Active Strategy and the strategies of our Leisure Operator. This will allow the Council to position itself effectively within the local leisure landscape and to direct strategic health and activity delivery in the area through its delivery partners.

- 5.5.6. The Council continues to promote within the Borough the Commonwealth Games being held in the region in 2022. For example, various communications opportunities have been supported such as the recruitment of Games volunteers, advertisement of the West Midlands ticket ballot through its website and social media channels.
- 5.5.7. The Council and the Brewhouse Arts Centre has announced plans to host a range of events this autumn as part of the ongoing Stay Local campaign which is aimed at helping the local area recover from the Coronavirus pandemic. The Stay Local campaign is part-funded by the European Regional Development Fund as part of the Re-Opening high Streets Safely initiative. The first event, the Roundabout Theatre, took place in September. The Roundabout was a pop up state of the art theatre with LED lighting and surround sound, which hosted a packed programme of live theatre, music and comedy, as well as family shows and workshops for young people, from Bargates in Burton upon Trent.
- 5.5.8. The Council's entries into this year's Heart of England In Bloom competition have shone once again with the entries in Burton, Uttoxeter and Winshill all receiving gold. The competition rewards community groups for the quality of floral displays, horticultural excellence and community involvement. Stapenhill Gardens, Mill Hill Lane (Peace Wood) and Uttoxeter Cemetery all received Gold in the parks category, with a number of other East Staffordshire parks receiving a silver or silver gilt.
- 5.5.9. A number of entries in the 'It's Your Neighbourhood' category received gold including: Community Well Being Garden; Rolleston Train Station; Go Garden, Uttoxeter Train Station, Uttoxeter Library, Heath Road Community Centre and Winshill Resource Centre. Redferns Cottage and Winshill Wildlife Wood both received a silver gilt. The 'It's Your Neighbourhood' category is about bringing members of the community together to make a positive change to the place they live, work or spend their leisure time.
- 5.5.10. A Parks Working group has been formed to aid engagement relating to COVID19 considerations and promote the safe, healthy use of parks. Membership of this group also includes Staffs Police, Burton Albion Community Trust and Everyone Active.
- 5.5.11. A number of the proposed interventions considered in the Towns Fund work would contribute to health and wellbeing aspects, including delivering a number of improvements to Burton's cycling network (bringing forward the majority of the short and medium term proposals in the Local Cycling and Walking Infrastructure Plan) and improvement of the walking and cycling path between the major development at Branston Locks and the town centre through the Shobnall Playing Fields area.
- 5.5.12. Reviewing our work around rough sleeping has also been a focus in relation to managing and mitigating the physical and psychological health of the homeless community. There continues to be a number of objectives in the Council's Corporate Plan focussed on delivering better services to support homelessness and to tackle rough sleeping.

- 5.5.13. Local Authorities and partners such as local Clinical Commissioning Groups continue to work closely with local communities to ensure as many people as possible take up the offer of vaccines and testing. For example, ongoing support to communications campaigns in a bid to increase take up.
- 5.5.14. The Council will be offering free seasonal flu vaccinations to its staff in early November.
- 5.6. Embedding New Best Practice and Supporting Communities to Adapt to New Norms of Behaviour
- 5.6.1. Following previous analysis of staff surveys, and discussions with managers, Council staff have started a gradual return to a level of office working. Additionally, staff meet-ups have been arranged which allow for colleagues to attend a venue in working locations and to share experiences of resuming office based work in their respective service areas.
- 5.6.2. The Council is now operating its meetings using a mix of in-person, virtual and hybrid interaction, with formal committee meetings being safely conducted at the Town Hall.
- 5.6.3. The Council's refreshed Corporate Plan for 2021/22 went live from April 2021 which has a number of recovery aspects embedded throughout the Plan.
- 5.6.4. Following the development of the Council's new Digital Strategy in 2020, this year will see the Council implementing a number of important aspects from the Strategy to take forward a range of digital opportunities.
- 5.6.5. In July 2021 the Council launched a new E-newsletter and will continue to undertake media campaigns to increase the number of subscribers.
- 5.6.6. The proposed Towns Fund work will feature an emphasis on walking and cycling to create 'easy in-easy out' of our town centres. This will also feature encouragement to work from home into the future.

## Annex 1: East Staffordshire Recovery Framework Summary

This diagram shows the principle of an East Staffordshire Recovery Framework, with the Council at the centre, demonstrating the scale of the support across the four tiers identified. It also shows the Council's link to the national work, and a closely aligned County-wide approach across the other three tiers.



## **6. Financial Considerations**

*This section has been approved by the following member of the Financial Management Unit: **Lisa Turner***

6.1. The main financial issues arising from this Report are as follows:

6.1.1. The financial position of the Council and the impact of the COVID-19 pandemic on this position are not specifically considered within this report.

## **7. Risk Assessment and Management**

7.1. The main risks to this Report and the Council achieving its objectives are as follows:

7.1.1. **Positive** (Opportunities/Benefits):

7.1.1.1. Sharing information across officer and Member portfolios on the current situation with recovery opportunities allows for a joined up overview of the challenges presented by the ongoing COVID-19 emergency.

7.1.2. **Negative** (Threats):

7.1.2.1. The situation and data relating to the recovery is constantly developing. It should be noted that where data is presented the associated dates for the validity of that data will be provided in this report.

7.2. The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

## **8. Legal Considerations**

*This section has been approved by the following member of the Legal Team: **Caroline Elwood***

8.1. There are no significant legal issues arising from this Report.

## **9. Equalities and Health**

9.1. **Equality impacts:** The subject of this Report is not a policy, strategy, function or service that is new or being revised. An equality and health impact assessment is not required.

9.2. **Health impacts:** The outcome of the health screening question does not require a full Health Impact Assessment to be completed. An equality and health impact assessment is not required.

## **10. Human Rights**

10.1. There are no Human Rights issues arising from this Report.

## **11. Sustainability** (including climate change and change adaptation measures)

11.1. Does the proposal result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures) **N/A**

## **12. Recommendation(s)**

12.1. To note the update detailed within the report.

12.2. For the Cabinet to continue to receive bi-monthly recovery update reports throughout 2021/22, and to receive quarterly recovery update reports throughout 2022/23.

## **13. Background Papers**

13.1. None

## **14. Appendices**

14.1. None