

Burton upon Trent Town Deal Board Minutes

3rd February 2022

Board Members Present

Ben Robinson Chairman
 John McKiernan Parish Council Representative
 Mick Clifford Burton Civic Society
 Cllr Duncan Goodfellow East Staffordshire BC
 Cllr George Allen East Staffordshire BC
 Cllr Bev Ashcroft East Staffordshire BC
 Nik Hardy Business Representative
 Valerie Burton Burton Civic Society
 Shaïd Hussain Business and Community
 Representative
 Dennis Fletcher Parish Council representative
 Chris Plant Chamber of Commerce#
 Kate Griffiths Member of Parliament
 Cllr Philip White Staffordshire CC (via Zoom)

In Attendance

Andy O'Brien East Staffordshire BC
 Mark Rizk East Staffordshire BC
 James Abbott East Staffordshire BC
 Thomas Deery East Staffordshire BC
 Cara Wild East Staffordshire BC
 Wayne Mortiboy Staffordshire CC
 Monica East Staffordshire BC
 Henchcliffe

Apologies

Cllr Victoria Staffordshire CC
 Wilson
 Lynette Howgate Cooper Square
 Shopping Centre

Agenda Item No.	Subject	Decision / Discussion / Recommendation	Action Points	Date Action Required
1	Welcome and Apologies	The Chairman welcomed the Board to the meeting and noted that apologies for absence had been received from Cllr Victoria Wilson and Lynette Howgate.		
2	Minutes of 23 rd December 2021 Town Deal Board meeting and Matters Arising	<p>The minutes of the previous meeting were approved as a correct record.</p> <p><u>Matters Arising</u></p> <p>1. The Chairman requested that members of the Board gave consideration to the funds from project F funding note that had been circulated prior to the meeting, and if Members were happy that the funding money from Project F were to be reallocated as per the proposal in the report.</p> <p>At this juncture Councillor D Fletcher requested permission to speak.</p>		

Agenda Item No.	Subject	Decision / Discussion / Recommendation	Action Points	Date Action Required
		<p>Parish Councillor Dennis Fletcher stated that he could no longer support Project E and was disappointed with the withdrawal of Project F. As such, he informed the Board that he had considered his position and felt he could no longer be a member of the Town Deal Board and so submitted his resignation to the Chairman of the Board, and left the meeting.</p> <p>The Chief Executive as Secretary to the Board, spoke to Councillor Fletcher to clarify any matters regarding his resignation and updated the Board.</p> <p>Councillor G Allen (seconded by Councillor D Goodfellow) put forward a proposal to re-distribute the project F funds in line with the note in the report circulated prior to the meeting, with an amendment to pay the £119,000 to reimburse Staffordshire County Council for their cost trying to get the project to where it is in line with Government guidance. He stated that he would still like to see the project come forward but not funded by the Town Deal Board. Board Members voted unanimously to approve the proposal.</p>		

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3	Project Updates	<p>The Board considered the updated Programme highlight report and the Towns Fund Programme Summary which had been circulated in advance of the meeting.</p> <p>The Chair invited Project Leads to provide an update on each of the projects on the Towns Fund Programme.</p> <p><u>Regional Learning Centre</u></p> <p>CLlr Philip White provided an update to the meeting. He reported that at the last meeting the Borough Council were in discussion with Staffordshire University about potentially taking on the project and discussions are still taking place. They have requested the building condition survey, and these had been sent, along with information on a few other issues and were awaiting their response.</p> <p>MR confirmed that they had also requested some further information on a couple of issues, and have had to go back to the condition survey provider to get this. Once they had received this information, it would be forwarded on to the university.</p> <p><u>High Street Linkages</u></p> <p>TD updated Board members by reporting on the financial documents circulated prior to the meeting, and confirmed how the project funding worked, how it involves the Council and what the overall cost looked like and monies to be paid through the Towns Fund. This included the visitors centre, the work on the water tower and courtyard, the food hall extension, the 22 first homes and the 8 town houses.</p> <p>Overall the cost of phase 1A and 1B are estimated at 22.6m, based on the Board's decision of Project F funding notes and detailed in the business case.</p> <p><u>Library and Enterprise Hub</u></p> <p>WM updated the Board on this project. He reported that the business case for this project had been completed. Since the last highlight report on 17th January 2022 Historic England reported that they were supporting the proposals for the buildings to become a Grade 2 Listed Building.</p> <p>From the last meeting of the Board, elected Members of ESBC and the County Councillors from East Staffordshire had the opportunity to look around the Market Hall and Lichfield Library in order that they may ask questions and discuss the project.</p>		
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		<p>He reported that the architect had also had the opportunity to look at the building since the listing was approved to review the features. There were a number of elements that came up in the listing which would be incorporated into the design i.e. some meat hooks and confirmed that they were not looking on taking them out as mentioned on social media. They had also identified some glazed tiles on the east side of the building, which they believed were originals and again would be featured in the design. Over the past week they had been working with the County Council's team about the documents from the original building which included some quotes from four different companies to give some indication that they were glazed bricks.</p> <p>He reported that they had the opportunity to appeal within 28 days about the listed building status but confirmed that they had no intention of appealing that decision. There were also a full set of drawings which were now uploaded on to the County Council's website and were circulated to the Board prior to the meeting.</p> <p>The County Council were looking at the wooden staircase at the front of the building behind two closed door as part of their inspections in terms of its historic value. Proposals for their removal were being looked at regarding the design solutions, as again it is not their intention to remove something of value.</p> <p>The listing upstairs made particular reference to the railings on the west side of the building which will affect the layout of the seating upstairs. He confirmed that needed to be looked also. In terms of the hierarchy, schedule monument is what is important at present, they had high concerns because they could be knocked off track. He stated that dealing with Historic England was slow and could delay the project, and felt that any delay would affect the construction cost which would intensify the risks.</p> <p>He reported that the Board had the opportunity to visit the Market Hall and Library in Lichfield to look at their design and layout.</p> <p>Members showed concerns about the public space in the building, and issues around the layout.</p> <p>It was agreed that arrangements be made for members of the Board to visit the Market Hall in order that members of the Board could be reassured about the design and layout and the conservation areas in the building.</p>		
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4	Date of Next Meeting	The next meeting would take place on Thursday 24 th February 2022.		
5	Any Other Business	It was agreed that a Parish Council member would be sought to join the Board in due course.		